



Al-Ameen Arts, Science and Commerce College

Lalbagh main gate, Hosur road

Bengaluru-560027

Code of conduct policy:

At Al-Ameen we strive to create a respectful, safe inclusive learning environment for all students, faculty, staff and visitors.

This code of conduct outlines the expected standards of behaviour and responsibility that members of our institution must uphold to foster a positive and productive educational atmosphere.

Principal:

1. The principal should always be truthful, equitable, impartial, encouraging, guardianship-oriented, and compliant with the law.
 2. Needs to put new concepts into practice and make plans to carry out the college's goal and vision.
 3. Ascertain that the college's regulations, policies, and procedures are understood by the staff and students.
 4. Ensure everyone in the educational institution is safe and secure.
- Should exhibit professionalism by being courteous, cooperative, and open with staff and instructors.

Teachers:

1. Regardless of a student's race, ethnicity, gender, age, religion, or nationality, teachers should treat them with decency, respect, and fairness.
2. Adhere to established professional standards and dress appropriately.
3. Maintain the greatest levels of honesty and integrity in all areas of a teacher's duty.
4. In all forms of interpersonal contact, use language that is suitable.
5. Complete their responsibilities in the areas of instruction, tutorials, practicals, extracurricular activities, admissions, etc.
6. Participate actively and share ideas at conferences, seminars, and professional events to help advance knowledge.
7. Instil in students the constitutional values of democracy, patriotism, and peace as well as a spirit of critical inquiry.
8. Act with respect and decency when interacting with both senior and younger coworkers.

Students:

1. Pupils are required to attend courses, examinations, exams, and other events on time and consistently.
2. To refrain from using cell phones in class.
3. Arrive at college appropriately attired while keeping decorum.
4. When they enter the campus, they wear and prominently show their identity cards.

5. To refrain from ragging or any other unruly behaviour.
6. Steer clear of disruptive behaviour that disrupts other people's learning experiences or the institutions' ability to function.
7. Avoid engaging in any criminal activities, including the possession, distribution, or consumption of illegal substances.
8. Make ethical and responsible use of technology in the classroom.
9. Show consideration for the institution's assets and refrain from committing theft, vandalism, or damage.
10. Comply with all rules and guidelines established by the organizations.

Non-Teaching staff:

1. Every employee of the institute is expected to carry out their responsibilities with diligence and efficiency in accordance with institutional standards.
2. They should treat the staff and pupils with respect and in a professional manner.
3. They ought to protect the privacy of university assignments, exams, and other information.
4. They ought to be open and honest when resolving the students' concerns.
5. The management-established financial transactional guidelines must be adhered to by the accounting division.


PRINCIPAL
Al-Ameen Arts, Science & Commerce College
Hosur Road, Bengaluru-560027