



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Al-AMEEN ARTS, SCIENCE AND COMMERCE COLLEGE
• Name of the Head of the institution	Dr. P Sartaj Khan	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08022246565	
• Mobile No:	9945175640	
• Registered e-mail	alameendegreecollege@gmail.com	
• Alternate e-mail	psartajkhan334@gmail.com	
• Address	Hosur Road, Near Lalbagh Main Gate	
• City/Town	Bengaluru	
• State/UT	Karnataka	
• Pin Code	560027	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Bengaluru City University				
• Name of the IQAC Coordinator	Mr. Mirza Ali Abbas				
• Phone No.	9945175640				
• Alternate phone No.	08022222402				
• Mobile	973988334				
• IQAC e-mail address	alameendegreeiqac@gmail.com				
• Alternate e-mail address	alameendegreecollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://alameendegreecollege.org/pdf/pdfuploads/AQAR_2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://alameendegreecollege.org/pdf/pdfuploads/BYVlna_Calendar-of-events-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	3	2002	12/11/2002	11/11/2007
Cycle 2	B	2.84	2009	08/03/2009	07/03/2014
Cycle 3	A	3.04	2016	11/03/2016	10/03/2021
Cycle 4	B	2.43	2024	22/02/2024	21/02/2029
6.Date of Establishment of IQAC			01/03/1998		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	00	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	10
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Sputnik Vaccination Camp was conducted on the campus for students, staff, and the general public. It was conducted in collaboration with Narayana Hrudayalaya.	
Digital Marketing Course was conducted for the final year students in coordination with NETCRAFTZ. A total of 102 students attended the course, the cost is borne by the administration	
Alumni Reunion was held in the College, and more than 250 Alumina participated.	
Inter-Class Literary and Cultural fest were conducted.	
The job drive was conducted in coordination with AMP, where 190 students participated and 102 students were selected.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Submitting the AQAR for 2020-21	AQAR Submitted to NAAC
Conducting inter class literary, cultural and sports activities	Conducted successfully inter class literary, cultural and sports activities
Parents teacher meet	Conducted successfully parents teacher meet, majority of the parents attended the meet , this has improved the student's strength in the classes, improved students performance and seriousness among the students
Mentoring students to register for SWAYAM courses and MOOC courses	Many students completed the course
Assisting the students to enroll them in NSP and SSP Portals and other scholarship portals	More than hundred eligible students are registered for NSP and SSP and other scholarship
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
Management of Al-Ameen Educational Society	23/03/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	20/01/2023
15.Multidisciplinary / interdisciplinary	
The national education policy (NEP) outlines the vision of new education system in Karnataka in the year 2020-21. The NEP emphasizes on holistic, multi disciplinary, and inter-disciplinary education with various open electives. The students are encouraged	

to take up add on courses like data analytics, digital marketing, Tally, CA, Aviation and Logistics Management, minor research projects, and inter disciplinary activities and workshops. They encompass all fields of study. The teachers participate in a variety of interdisciplinary programs, such as workshops and seminars, to stay updated on curriculum-related news. The open elective NEP standard encourages educators to be familiar with interdisciplinary topics and make connects them with their respective courses. The teachers investigate novel methods of instruction that relate to the primary subject with the use of ICT. As far as possible, similar courses are handled by current teachers, thereby familiarising themselves with interdisciplinary subjects. For technical subjects like digital fluency, artificial intelligence, etc., the services of the teachers from the related fields are hired. Students from B.Sc. study banking and finance, Indian constitution. B.Com students study EVS as their open elective. BA students study Spoken English, journalism, understanding Gandhi and Indian Constitution. Multi-disciplinary approach of learning EVS is that the study encompasses biological, cultural, social, and physical components. Science, economics, statistics, technology and ecology are all related to it.

16.Academic bank of credits (ABC):

The college has created an account on the DigiLocker platform and communicated with Digilocker that the institution's name be added to the portal. The college also instructed the students to create personal profiles on the DigiLocker platform, which will allow them to keep track of the credits they have earned over time. ABC is a credit facility envisioned by the Indian government in the National Education Policy (NEP) 2020. The project calls for the development of a digital infrastructure to hold the academic credits earned by students at the country's numerous higher education institutions. The ABC will be in charge of tasks such as opening, canceling, and validating students' individual academic accounts. It will also be responsible for gathering academic credits obtained by students from their various higher education institutions, verifying the credits, storing the credits, transferring or redeeming such credits, and promoting them to its stakeholders as needed. Students must manually open an account with the Academic Bank of Credit of India and follow the normal operating procedures sent to them by the ABC, as well as provide a unique ID that identifies a student's account with the ABC.

17.Skill development:

The NEP scheme offers many skill enhancement courses such as Digital Fluency, Creativity and Innovation, Health and Wellness, Yoga,

Artificial Intelligence, Cyber Security and Cultural Awareness. These courses are added to their curriculum every semester for the overall development of students. Apart from these courses the college also offers several add on courses like Digital Marketing, Data Analytics, Office Automation, Mushroom cultivation, SWAYAM Beautician courses. The students are also given practical exposure through Workshops, Internships, Field Visits, Panel discussions and research-based projects. The college strives in the direction of imparting skills in the students reducing the knowledge Job mismatch. Self directed learning approach, for students to work independently in diverse projects and ensure detailed study of various fields of Commerce and Business.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Culture is the blood vein of society which needs to be conserved. It is an important function of education to help in preservation, transmission and promotion of cultural values, morals, traditions, customs and believes. It is through the development of a strong sense of the knowledge of their own cultural history, Arts, Languages and traditions that students can build a positive cultural identity and self esteemed. The arts play an important role in the cultural identity and awareness it also enhances their cognitive and creativeabilities. The cultural identity of the individual is the reason that Indian Arts of all kinds have been offered by the NEP. The college encourages the students to choose the related open electives and gives them scope for a better understanding of different cultures and values for instance the papers, culture and diversity, understanding Gandhi are the compulsory papers taught to imbibe the cultural values in the students. To promote Indian culture, college conducts various cultural events like Ethnic day, Fashion Show, Fancy Dress, Nation Food Fest Day, Folk lore singingand Dance competitions, where the students sing devotional songs and perform various traditional classical dance forms. All the above activities help the students to explore different cultures and share their cultural experiences. The unity and essence of all religions is experienced by encouraging the students to celebrate Indian Festivals like Eid, Onam, Ugadi, Christmas, Holi etc., which helps in fostering religious tolerance among one another. The students are taken on educational trips to cultural heritage sites to sensitize them about rich and diverse Indian Cultural and Heritage. Students visit places like Hampi, shravanabelagola, Kuntibetta, and Mysore Palace etc. The college organised field visits to places like JanapadaLoka Museum and Indian Music Museum, where the students got an opportunity to explore different genres of

Indian Music and increase their understanding about diverse Indian Art
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): The mission and vision of the college are in concurrence with the outcomes of the courses and the programs .The mission of providing skillful education and churn out a responsible human being of a student to make him/her self-reliant and useful to the society is well realized through teaching learning process. The students are made aware of the courses and program outcomes and facilitated to achieve them through orientation programs and skill development opportunities. The curriculum designed by the university to generate cognitive abilities of the students are well taken care of by the institution .The process of teaching, testing, and evaluating, is carried out systematically to obtain the outcomes of courses and the programs. The curriculum offers ample scope for research orientation and developing competitive spirit among the students. In this direction, the institution provides opportunities for internships, educational trips, training and discussion with the industry people which help in realizing the course and program outcomes. In this background, the student's wellbeing as responsible citizens of the society with positive attitude is given due importance .In summary; the curriculum helps the students to contribute to the socio economic wellbeing of the society and encourages them to be a part of inclusive growth of the society.
20.Distance education/online education: The institution adopt teaching-learning through different online modes like Google Meet, zoom, WhatsApp, etc. The institution is wifi enabled with projectors installed in the classrooms and seminar hall; hence, no obstacle was encountered to conducting online classes. The faculty and students continued post-pandemic, the online learning experience for the flexible blended mode of education. The departments use online apps to share learning content with students for most subjects. the faculty also prepared themselves by getting trained for using online platforms. the institution encourages faculty and students to undergo online courses through swayam, and MOOCs every year. Online classes are conducted for add-on courses like Data Analytics etc. In the face of lack of time and incompleteness of portion, the teachers conduct online classes to cope with the syllabi completion
Extended Profile
1.Programme

1.1	06
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	624
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	775
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	222
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	33
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	55 lakhs
4.3 Total number of computers on campus for academic purposes	59

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Al-Ameen Arts, Science and Commerce College has been affiliated to Bangalore City University. The institution is mandated to follow the curriculum prescribed

- Follows the university calendar of events
- The timetable is prepared for each academic year, and monitored by the principal.
- Principal conduct meetings with the faculty to get updated about the syllabus completion status of each department and various other activities
- Departmental meetings are conducted regarding the distribution of modules/units as per the prescribed syllabus among the faculty members.
- Teaching plan is prepared by the faculty members for effective curriculum delivery.
- Faculty members are encouraged to practice blended methods of teaching and board and ICT tools.
- Result analysis of every semester done regularly.
- All the faculty members are allotted student-centric work
- Students begin their academic year with an Induction program where they are introduced to the legacy of the college.

- To enrich the learning processes co-curricular and extra-curricular activities are regularly organized in the institution. Students are encouraged to take part in Inter-collegiate activities too.
- Open- electives prescribed by the university offer interdisciplinary learning. To offer experiential learning students are taken on educational trips by the various departments

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the university calendar Two Centralized internal tests are conducted in every semester. Students in each department are required to do a presentation on the topics given by the faculty and do project work such as surveys, field visit reports, small research projects, and internships. Every Semester parent-teacher meeting is conducted to inform the parents about their ward's performance in the test and attendance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****03**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****02**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**48****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

48

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution endeavours to blend scholastic learning with value-based education. Apart from the curriculum prescribed by the university, the institution offers various awareness programs to sensitise students about various social, environmental and ethical issues.

Cross-cutting issues related to professional ethics:

- The institution inculcates professional ethics through curricula in disciplines such as sociology sensitizing about culture and diversity, Political science-Indian Constitution, Business and professional ethics, in commerce, Media laws and advertisement ethics in journalism.
- Additional programs such as Life Skills, Human Rights, world Earth Day, Water Awareness Rally, awareness programs on voting, and cancer awareness.

Cross-cutting issues related to women and Gender

- Women and gender are issues discussed in the curriculum of Sociology, Political Science, Languages, and English.
- The Department of Sociology which is associated with the Women Empowerment Cell, Conducts a series of gender sensitization programs through an NGO DURGA.,
- Menstrual hygiene program for the female students of the campus.

Cross-cutting issues related to human values:

- Curriculum in English Deals with topics against the practice of discrimination against caste, class and gender.
- Blood donation Camp.

- World Environment Day, solid waste management, world Aids day, Cancer awareness program

Cross-Cutting Issues related to the environment

- The institution works and creates awareness about World Environment Day, World Earth Day and solid waste management.
- Solar panels are installed in the institution.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

18

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://alameendegreecollege.org/student_satisfaction_survey

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

775

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

153

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

the institution monitors and mentors to keep track of slow learners' progress. faculty are asked to encourage weak students and help them in their academics. continuous revision classes and counseling sessions are held. advanced learners are encouraged to study the contents thoroughly to achieve the highest percentage of marks.

the department assesses the learning levels of the students. this helps to identify the slow learners and to design special coaching sessions for them. slow learners and advanced learners are identified as per their responses in the classes as well as their performance in the internal examinations, presentations, etc.

slow learners:-

1) Individual counseling 2) Remedial classes 3) Peer learning

advanced learners:-

1) Seminar sessions 2) Internet facility 3) Group discussion sessions

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
633	33

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process is of prime importance to our college

Learning through experimentation

Project works involving the latest technology and software such as SPSS and Excel are taught. Various exhibitions and entrepreneurial programmes are organized to help students learn through experience.

participative learning is a practice among students to develop subject understanding through their ideas and experiences in the classroom through a cognitive approach like mind mapping, brainstorming, group discussion, etc... Blended learning is a strategy adopted to enhance peer learning, student involvement through online/offline activity that improves effectiveness and synergy.

Problem-solving approaches have been used

Assignments and quiz activities are given at the end of each unit as per the curriculum instructions. Case study analysis and debates are regularly practiced to inculcate in young minds a trait to distinguish a solvable problem and its application in various other situations.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled teaching in addition to traditional classroom education are adopted by our institution, to create an e-Learning environment in the classroom. In addition to the chalk-and-talk mode of teaching, faculty members use IT-enabled learning resources such as PPT, video recordings and online sources to acquaint the students with advanced information and practical learning. Teachers use ICT tools like--Smartboards, OHP, and PCs. The college buildings are Wi-Fi equipped. A specialized computer laboratory with an Internet connection is established to support independent learning. Wi-Fi access to the internet is available on individual laptops and mobile devices. Other ICT resources accessible include e-books and e-journals.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://alameendegreecollege.org/program_outcomes

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution has taken the following steps to guarantee that internal assessments are transparent and upright.

- The examination committee oversees the administration of internal and external examinations. It communicates with the students, teachers, and administrative personnel on the examination matters.
- Exam dates are posted on the campus's student notice board, and students are alerted about them using the NEDUSOFT programme, which replaced OPTRA.
- Any changes to the schedule timetable are communicated to students via classroom briefing, notice board posting, and messaging using NEDUSOFT software.
- For evaluation, formative and summative evaluation procedures are utilized.
- Internal tests, class tests, testing through quiz activity, etc form the part formative assessment process, whereas summative evaluation is made up of University Exams for each semester.
- Students who miss internal test due to justifiable reasons are granted the opportunity to retake it.
- Following the evaluation of internal tests, the results are shared with the students and further informed through the Parents Teacher Meeting.
- Internal marks show how well students fared in internal tests, assignments, seminars, and attendance throughout the academic year.
- CCTV cameras are installed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

MECHANISM TO DEAL WITH EXAMINATION-RELATED GRIEVANCES

- Students are the primary stakeholders in the educational institution, and it is the institution's responsibility to ensure transparency in all of its actions. Grievances related to internal and external examinations are investigated swiftly and appropriate reparation is provided.
- Teacher level- Students go to the faculty for minor complaints such as totaling problems or mark allocation. The problem is being handled by the relevant faculty.
- If the faculty member is unable to address the situation, the subject is escalated to the concerned HOD. The HOD attempts to settle the issue in a transparent and prudent manner
- If the issue is serious, the grievance redressal cell, which includes the principal, vice principal, and other senior faculty members, investigates and resolves it.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers informally state the expected development in students upon completion of the programme of study to ensure that students are aware of it. Teachers write learning objectives for the subjects they teach and communicate them with their students. It's also noted in the files of academic activity. On campus, general expectations of student enrichment are displayed in places frequented by students. Teachers communicate students' learning outcomes from the programme of study with other students in the department. In addition, through faculty workshops, student workshops, student induction programmes, faculty meetings, parent teacher meetings, and industry interaction, all key stakeholders are made aware of programme outcomes. Furthermore, all course outcomes for all disciplines are available on the college website. Lesson plan of a course contains the course outcomes and each class is marked according to the course outcomes. Laboratory course outcomes are published in the particular laboratory as well as in the lab

manual/student lab record

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://alameendegreecollege.org/pdf/pdfuploads/0hJzeS_2.6.1-Learning-OutCome.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teachers communicate expected student development outcomes upon completing the study program, ensuring students are informed. Learning objectives for each subject are shared with students and documented in academic activity files. General student enrichment expectations are displayed in commonly frequented campus areas, and teachers discuss learning outcomes with students in the department. Key stakeholders, including faculty, students, parents, and industry representatives, are engaged through workshops, induction programs, and meetings, making them aware of program outcomes. All discipline-specific course outcomes are accessible on the college website, with lesson plans outlining these outcomes for each class. Laboratory course outcomes are detailed within the lab manual and in lab settings to enhance student comprehension. The measurement of Programme Specific Outcomes combines the aggregate results of individual courses for each student with the average performance of peers. To assess Programme Outcomes, both postgraduate and undergraduate achievements, such as progression to higher education and successful placements, are evaluated. The college also employs a feedback system that gathers input from various stakeholders and utilizes a NAAC-developed student satisfaction survey to assess course attainment and program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

147

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://alameendegreecollege.org/student_satisfaction_survey

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**06**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Despite the Pandemic, Al-Ameen Arts, Science and Commerce College organized several extension activities in the neighbourhood community that sensitizes students towards community issues, gender disparities, social inequity, etc., and teach social values and commitment to society.

National Service Scheme at JMC aims to develop the personality of student volunteers through community services and make them sensitive and responsible human beings aware of the socioeconomic realities of India.

National Cadet Corps(NCC) JMC trains young students to live a life of discipline and service to society through various activities including residential training camps.NCC unit aims to promote leadership skills, patriotism, discipline, character development, spirit of adventure, and self-service. The college's NCC team organises several programmes, including tree planting, road safety awareness,Save Fuel Save Country, Swach Bharat Abhiyan, and national equality awareness. Apart from the NSS and NCC units, the college's various departments are aware of their responsibilities in moulding students into responsible citizens of the country by educating them on social issues through programmes such as Environmental Awareness, Personal Health and Hygiene, Diet Awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic Eradication, Visits to Orphanages, Voters Awareness, Blood Group Detection, Health Check-up Camps, and others.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/outreach
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**580**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****02**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****09**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES
4.1 - Physical Facilities
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
The infrastructure facilities at Al-Ameen Arts, Science, and Commerce College satisfy the requirements outlined by multiple regulatory bodies. The facilities on campus are set up to help educators and learners meet their learning objectives. The college is surrounded by an artistically pleasing landscape and sits on a 2.86-acre campus with enough parking. The building has ample classroom space, a well-equipped seminar hall, and laboratories for computer science, mathematics, chemistry, physics, microbiology, zoology and botany, as well as departmental and central libraries with resources and workstations for every department. The seminar hall can accommodate 125 people and has a built-up space of about 1000 square feet. It also has air conditioning. It has an LCD projector with audio visual facility. The classrooms have ergonomic seats, LCD projectors, and podiums and are spacious, well-ventilated, and well-lit. The college laboratories are well-equipped and regularly updated to make studying hands-on and research oriented. In order to encourage students to actively participate in language learning activities, the college also features a specialized language laboratory equipped with ten systems. Available physical infrastructure is optimally utilized beyond regular teaching to carry out research projects, certificate courses, co-curricular activities, placement training classes. Details regarding infrastructure and learning resources Description Number Instructional Rooms 17 Laboratories

7

Computer Lab

1

Seminar Hall

1

Language Lab

1

Library

1

Auditorium

1

Placement Cell

1

IQAC Cell

1

NCC Room

1

NSS Room

1

Cultural Room

1

Sports Room

1

Administrative Rooms**3****Xerox Centre****1****NSS Room****1****Washroom-boys****2****Washroom-girls****2****Girls common room****1**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Al-Ameen Arts, Science and Commerce College's infrastructure facilities meet the standards set out by several regulatory organisations. The campus's infrastructure is designed to support teachers and students in achieving academic goals. The college is located on a 2.86-acre campus with enough parking space and is surrounded by aesthetically rich landscape.

The College's infrastructure supports a variety of sports activities including, indoor and outdoor games, and cultural events. Throw

ball, volley ball, badminton, and kabaddi matches are all held in our playground. We lease out local venues for cricket, hockey, and athletic tournaments.

We also host cultural events in an amphitheatre with a seating capacity of 1500 people.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://alameendegreecollege.org/infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

55 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library serves as a portal to the world of information. The faculty and students have unrestricted access to a plethora of information available in books, magazines, journals, handbooks, and annual reports.

The library is automated using Integrated Library Management System (ILMS) computerized with Easylib Software software 4.3.3 version.

ILMS is currently entirely automated and contains books, non-books, and periodicals. In addition to printed materials like as books and journals, the library has e-resources and NLIST-INFLIBNET for the use of staff and students on the college campus.

New volumes are purchased based on the Library Committee's recommendations, which also take into account the needs of the users. Dewey Decimal Classification (DDC) is used to access and organise books. The library's circulation policy is being followed to the letter.

A large section of reference books, issue books, and e-resources has been added to the library. The library management system allows students to borrow books.

Books, and e-resources during 2021-22

SN

Description

No's

Books

1

No's of Volumes

106

2

No's of Titles

16

3

No's of Reference Books

04

Charts

4

Compact Disks (CD's)

114

5

Donated Books

-

6

Project Report and CD's

20

Periodicals

7

No. of International Journals

-

8

No. of National Journals

-

9

No. of Magazines

18

10

No. of Daily Newspapers

15

E-Re sources

11

No. of E-Books

164309

12

No. of E-Journals

6150

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://alameendegreecollege.org/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

30, 347/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has all of the essential ICT infrastructure to support the Teaching-Learning activity for our stakeholders.

Seven classrooms are equipped with LCD projectors to promote effective classroom delivery, information sharing, and knowledge

acquisition.

The systems are updated as needed, both in terms of software and hardware, to meet the demands of the students in order for them to successfully complete their practical sessions as required by the university curriculum.

Al-Ameen Arts, Science & Commerce College is a WiFi enabled campus; we have a line of 100 Mbps, 1:1 with 10 WiFi nodes.

The computers of the college are connected with printers and scanners wherever required. Workstations are present in each department. Computer Labs and Mathematics lab have the latest software.

The library has been completely digitalized, providing access to e-journals and e-learning materials.

Language lab is augmented with software and digitized audio-video materials to develop communications skills among students.

Students' attendance has been computerised.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.3.2 - Number of Computers**59**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

55 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms: The classrooms have acrylic boards for regular use. The teachers use teaching aids like charts, posters, OHP, etc. The wear and tear of the students' benches is regularly monitored and replaced with student-friendly ones periodically. **Computers:** All departments have respective computer/s facility with internet availability. The students of Mathematics and computer science faculty use the centralized computer lab for their curricular purposes. The related software is installed for the students' benefit. Students across various streams of study use the computer lab. The systems are managed by the dedicated staff.

Library: The library is automated with Easylib software 4.3.3 version. Students have access to borrowing books under the library management system. Books journals are added to the stands periodically. Students and staff are encouraged to use the library facilities. A library hour is allocated for the students to refer to

the books/journals of their choice and prepare assignments. The library facility is used to enrol students to the online course offered by SWAYAM and MOOC.

Laboratory: The laboratories are well equipped to meet the latest curricular demands of the students as required by the university syllabus. The stock of the infrastructure is taken and maintained in the stock book.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/procedure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

13

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

194

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student's forum is involved in planning and organizing various activities for the students. Students volunteer to serve as class representatives and represent both academic and co-curricular and extra co-curricular activities. The students take academic responsibilities like regular follow ups syllabus completion, study material sharing and question paper solving etc. The student's forum is involved in planning and organizing various activities for the students like talents day, fresher's day, College day, sports day and so on.

.Students express their creative Ideas regarding the events in terms inter college and extension activities. Students clubs were formed and various clubs like sports news letter clubs, photography club, Quiz club, Theatre club, Reading club, YouTube club, research club, street play club were formed under the supervision of teacher co-coordinators.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college Alumni has been functional for many years even though it is not a registered association.

The alumni contributes to welfare of the college and the nation in different capacities both financially and volunteering for various programs.

Alumni donated arrow water filter in the year 2022. They also provide uniforms to our NCC Cadets. Alumni pay fee for poor students. They also conducted a training sessions for NCC Cadets to participated in Republic Parade.

Alumni association organized a grand alumni reunion meet in the year 2022 in our college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Al Ameen Educational Society was established in 1966 by philanthropist late Dr.Mumtaz Ahmed Khan, with the motive of emancipating minority communities especially Muslims through education.

Our vision is been inspired from the Holy Quranic verse. "Rabbi Zidni Ilma-Lord Give unto me more knowledge."

The vision and mission of the college is well articulated and widely communicated to all its stakeholders. The college wants to ensure a meaningful teaching-learning experience for both teachers and students by monitoring the teaching methodology, and encouraging new methods in teaching and introducing new add-on courses at affordable price.

The college always tries to inculcate creative socially aware and ethically sensitive self among the students by emphasizing on co-curricular activities and outreach programs.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/about/visionmission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At our college we believe in open mind work space amongst faculty and management.This is reflected in our decentralization and participative management.The process of decentralization and participative management are supported by the committee system that is set up in the college and includes different stakeholders. The Governing body which is the apex body in college administration

includes the Principal, teachers, parents/guardians of students and affiliating university community, thereby itself being highly representative character.

To illustrate the participatory aspects of college management, various committees with their respective roles are described here.

IQAC: In charge of carrying out academic and co-curricular activities are initiated, and planned to increase the quality of the education imparted in the college.

Time Table Committee: In charge of preparing a timetable for the academic year for the smooth running of classes.

Examination committee: Entrusted with the implementation of all activities pertaining to the college's internal and external examination.

Tutorial/Attendance monitoring: In charge of maintaining the record of absentees, organizing Parents Teacher's meet after test.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college envisioned an improved teaching learning environment in the implementation of NEP. To improve the quality and interest amongst students fraternity additional courses such as SWAYAM, MOOC and add on courses been introduced with affordable price to students such as Data Analytics, mushroom cultivation, C.A foundation and GST -Taxation. Teachers are encouraged to attend Fdp's, seminars and also present papers. Students are taken to field visits, workshops and seminars conducted to broaden their perspective.

The department of Sociology and Commerce have signed MoUs with organizations such as-A.M.P, Durga India,

Dell technology, Netcraft. Emphasis is laid on using ICT tools for effective teaching and learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the auspices of Al Ameen Educational Society, Government of Karnataka.

The Board of Trustees includes Chairperson, Vice Chairperson, Hon. Secretary, Hon. Treasurer, Executive Council members followed by the Principal. The Principal is the administrative and academic head of the institution. Under his stewardship following bodies or cell works. There are 17 academics departments in the college engaged in teaching learning process.

The Principal is assisted by the departments headed by HOD's. The IQAC monitors a large number of issues associated with teachers of the college engaged in different administration, academic and co-curricular activities through various committees. Other than the regular college committees the college also has the Grievance Redressal, Anti-ragging /sexual harassment. The objectives of these committees are to ensure that no violation of rules takes place within the college and work towards addressing and resolving the grievances of both students and staff.

The appointment of aided staff is done as per UGC norms. The management staff is appointed as per institutional norms.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/about/executive_council
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
The college works towards the wellbeing of its teaching&non-teaching staff by initiating welfare measures. • Teacher's Day is celebrated by gifting teachers with a present or memento. • Employees Provident Fund for the teaching and non- teaching staff. Management contributes an equal share to the EPF. • ESI granted to employees whose salary is less than Rs 2100/-. • Casual leave for teaching and non -teaching staff of 15 days annually i.e Jan to Jan is been granted. • Maternity leave for the female employees of two months with pay is been granted. • Free Wifi access provide to the teachers on campus. • Health camp and blood donation camp arranged for the teaching and non- teaching staff on campus. • Automation of attendance using biometric system, and Nedusoft software . • The management provides for security to its employees to secure loan at Bank of Baroda . • OOD is provided for the teaching staff to performs duties as BOS,BOE and external examiner in case of practical exams and also to attend seminar, workshops, conference. • Parking facility available for teaching and non- teaching staff on campus. • Iftar party organized in the holy month of Ramdhan for all	

irrespective of religion to promote brotherhood and also build inter personal relationship.

- Celebration of International Women's Day and women teaching and non-teaching staff felicitated with mementos.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college seeks information from the teachers about their academic achievements and the same is recorded. This record reflects the publications, conferences attended, paper presented, chapters contributed to books or journals. These records of achievements by the faculty are well maintained by the administrative staff. Performance appraisal record is collected in prescribed format and

achievements of the faculty are kept in IQAC for their inclusion in AQARS of the college. If there is scope of improvement on the part of teachers they advised to upgrade themselves.

Non-teaching appraisal procedure is done as per UGC norms.

Teacher's evaluation by students: feedback forms are given to students to fill it. The data is later analyzed and action taken accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is carried out by the college annually. Mr. Asim Hyder Ali , AF and Associates LLP acts as an auditor and performs both internal and external auditing of the college. They examine the records of income and expenditure of the college and identify the areas of weakness and suggest improvement. As an external auditor, they verify bills and vouchers of the revenue expenditure and receipts payments done. Transparency is fully maintained. The account section of the college extends its cooperation to the auditor for the smooth conduct of the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3536698

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college plans the division, allocation and utilization of resources in the most effective way. Fees received from the students are used for the development of the college; teaching and non-teaching management staff is paid salaries and are properly audited. The financial resources are used for the quality enhancement of the library in the form of purchasing books, E-books, and journals and renewing the subscription of Inflibnet N-List; upgrading of laboratories in the form of purchasing equipment, chemicals; and a good amount is spent on college maintenance and miscellaneous.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC body has been working actively in our college. To improve the quality of the institution the IQAC Cell has planned strategies to improve teaching skills and encouraged its students and faculty to undertake and also conduct various training programs such as seminars, workshops, FDPs related to different disciplines, and field visits for first-hand learning. To build the overall personality of students and support them in managing themselves personally and professionally, a mentoring mechanism is established at the institution for both Under Graduation and PG students. The mentor and mentee system is religiously practised to map the demographic profile, academic performance and different aspects of the student's development. The Parent-teacher meeting is conducted

every semester to support the Tutorial system. Feedback from stakeholders of the institution is been maintained by the IQAC Cell.

The Department of Commerce visited Channapatana Crafts Park and Mysore Milk Union on 21st July 2022. Its main aim was to provide insight into the internal workings of the companies.

Students are encouraged to exhibit their poster-making skillson 28th June 2022.

The Department of Science visited the Vishveshwarriah Museum on 17 November 2022.

The department of Kannada visited Janapadalokha, Srirangapatna on 03 December 2022.

The Department of Humanities conducted a field trip to Shivanapura, Tumkur Dist, on 28th August 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Lesson Plan and Work Diary maintained through Learning Management System (LMS). The institution integrates the principles of outcome-based education and designs unitized lesson plans across all programs including teaching pedagogy to be used and pre-reading and reference materials on the LMS platform. Course wise, faculty maintain work diary to monitor the progress of syllabus completion

The college encourages its faculty to publish and contribute chapters to books or journals. Faculty members from both UG and PG departments have significantly contributed in this aspect. Faculty from Department of Sociology Prof Musarrath Banu, Dr Kulsoom Rana, Mrs Tasneem Sultana from the department of Commerce have authored books in their respective streams. Faculty from PG and UG Department of Commerce , Life-sciences, and English are pursuing Ph.D in their respective subjects.

The college has its own Research Centre affiliated with Mysore University and few faculty act as research supervisors. The college revived its Computer Science department by introducing computer science course in B.Sc since 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution actively engages in various Gender Equality Sensitization programs, encompassing Women Empowerment, Gender Equality in the workplace, understanding the benefits of Gender Diversity, and celebrating Women's Day to acknowledge and honor women's achievements. Specific measures are implemented to support women, including ensuring safety and security through CCTV

surveillance, establishing Sexual Harassment and Anti-ragging Committees, providing counseling services, and maintaining separate restrooms. The institution emphasizes Gender Equality and Equal Opportunity in access to jobs, skills, entrepreneurship, financial inclusion, infrastructure, utility access, decision-making processes, and leadership positions. Annual Action Plan for Gender Sensitization at Al-Ameen Arts, Science, and Commerce College, there is a commitment to ensuring equality without discrimination.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://alameendegreecollege.org/infrastructure

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management steps include:

- Solid waste management
- Liquid waste management
- E-waste management Response: Waste Management steps including: Solid waste management:

1. **Paper waste:** Used paper from the departments and offices are collected, stored and sold to an agent of ITC who recycles it and compensates the institution by providing unused recycled paper.
2. **Food waste:** Food waste from the cafeteria is sent to the corporation waste bin for periodical disposal.
3. **Vegetable and Fruit waste:** The waste from the food outlets on campus are removed by the service providers and disposed.
4. **Sanitary waste:** An incinerator helps dispose such waste.
5. **Leaf Litter:** Leaf litter from the campus is used for mulching around tree base to help retain water content and enhance nutrients, or sent to the corporation disposal bins for disposal. A small quantity is sent to the Vermicomposting unit.
6. **Mixed waste:** Waste collected from the bins outside the academic blocks are also sent to the corporation waste bins.
7. **Liquid waste management:** The waste water from the washrooms and toilets is sent into the sewerage pipelines and sent outside the campus into the corporation sewerage lines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Al-Ameen college advocates for an inclusive setting that upholds secularism, professionalism, harmony, and cultural diversity. The aim is to create a learning environment that caters to the unique needs of all students while eliminating potential barriers. Ensuring well-planned and executed resources and assessment methods is the most effective way to achieve differentiation. At Al-Ameen, has students and staff members hailing from Hindu, Christian, Sikh, and Muslim backgrounds. Harmonious religious coexistence prevails with active participation in shared cultural and religious celebrations. Esteemed speakers engage students in motivational talks to cultivate mutual understanding, unity, and comprehensive personality development. The objective is to instil a sense of responsibility towards national values, fostering social and communal harmony, as well as national unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At our institution, we educate students and staff about constitutional obligations, encompassing citizen values, rights, duties, and responsibilities, fostering the development of responsible citizens.

Our objectives include enlightening the institution's members about their constitutional commitments, understanding fundamental duties that contribute to patriotism and national unity. In the democratic context, citizenship involves recognizing both rights and responsibilities, particularly concerning safety and security. We uphold the principle of "Work is Worship," emphasizing the importance of fulfilling one's duties with sincerity and dedication, akin to worship.

To instill constitutional commitments, mandatory courses like Professional Ethics and Human Values, Gandhian studies, Constitution of India, and Essence of Indian Traditional Knowledge are included in the university curriculum. Renowned individuals inspire students through programs focusing on culture, traditions, values, obligations, and responsibilities. Students actively participate in awareness campaigns on topics like the ban on plastics, cleanliness, Swachh Bharat, and more.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college observes both National and International Days, which encompass a multitude of significant occasions and festivals on the academic calendar. These events serve as a platform for students and faculty to congregate, raising awareness and emphasizing the country's rich history, heritage, traditions, and diversity, fostering a sense of patriotism. It conveys a powerful message to our students, highlighting that these celebrations unite a diverse nation in harmony, brotherhood, and unity. They promote pluralism and diversity not only within India but also on a global scale, with each event celebrated in the spirit of fostering inclusivity.

List of our college's commemorative days, events, and festivals

- 5thFeb 2022 – world cancer day
- 26thNov 2022 – constitution day
- 26th Jan 2022 – Republic Day
- 3rdFeb 2022 – vaccination drive
- 25th Jan 2022 – National Voters Day
- 8th March 2022 – women's day
- 22nd December 2022 – National Mathematics Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice - I

Service to mankind:

Service to humankind through education is the vision of the college. For the benefit of the students at our college and the community at large, the college conducts placement drives like Job Mela every year for the unemployed youth. Our college also organizes various outreach activities like dental checkup camps, blood donation camps, etc. to reach out to the underprivileged

Best practice - II

SCHOLARSHIPS

The college as the minority institution, catering to the educational needs of all sections of the society, understands the financial constraints of the poor students of the community to pursue higher education. In these circumstances, our college Scholarship Committee facilitates poor students financially to pursue their goal of higher education. We grant scholarships to our college students as well as Muslim minority students at other college. We collect fees with ease of instalment facility.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Research

The institution has a research centre on the campus. The research culture is continuously increasing and is the distinctiveness of the institution. The college encourages the faculty for continuing their higher education through Ph.D. programme. Teachers are involved in research and development activities with their participation, presentation, and contribution to academics at the college and university level. As a part of the research programme, the college encourages the students to conduct various surveys, field trips, industry interactions, and projects. These research programs are taken up by various students and teachers.

Research publications in 2021-22

Sl. No.

name

department

year

Title of the paper

1.

Saira Banu

commerce

2021-22

A study on emotional intelligence in the decision-making by the employees of financial institutions in India

1.

Anjum Afsha

commerce

2021-22

Challenges and issues of working women at a workplace – a study.

1.

Kulsoom Rana

commerce

2021-22

Authored book – Business Regulatory Framework

1.

Tasneem Sultana

Commerce

2021-22

Authored book – Costing Methods and Techniques

1.

Prof. Musarrath Banu

sociology

2021-22

Book chapter - women and resistance

1.

Prof. MusarrathBanu

sociology

2021-22**Social mobility through MNCs**

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year**Action plan**

- To conduct job-oriented courses like artificial intelligence, for the students at the beginning of the semester
- To provide hands-on employment training by professional trainers like data analytics, digital marketing, self-employability skills, etc.
- To implement all the programs enlisted in the MoUs signed with different organizations.
- To motivate and facilitate teachers to take up research activities.
- To encourage students to take up projects to involve teachers and students in outreach activities.