



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Al-Ameen Arts, Science and Commerce College

• Name of the Head of the institution

Dr. P Sartaj Khan

• Designation

Principal

• Does the institution function from its own campus?

Yes

• Phone no./Alternate phone no.

9945175640

• Mobile no

9945175640

• Registered e-mail

alameendegreecollege@gmail.com

• Alternate e-mail

psartajkhan334@gmail.com

• Address

Hosur road, opposite to lalbagh main gate

• City/Town

Bengaluru

• State/UT

Karnataka

• Pin Code

560027

2.Institutional status

• Affiliated /Constituent

Affiliated UG and Affiliated PG

• Type of Institution

Co-education

• Location

Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Bengaluru City University**
- Name of the IQAC Coordinator **Mrs. Anjum Afsha**
- Phone No. **8073408847**
- Alternate phone No.
- Mobile **9901140915**
- IQAC e-mail address **alameendegiqac27@gmail.com**
- Alternate Email address **alameendegiqac27@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://alameendegreecollege.org/pdf/pdfuploads/AQAR_2022-23.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://alameendegreecollege.org/pdf/pdfuploads/calender_of_events_2023-24.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	3	2002	12/11/2002	11/11/2007
Cycle 2	B	2.84	2009	08/03/2009	07/03/2014
Cycle 3	A	3.04	2016	11/03/2016	10/03/2021
Cycle 4	B	2.43	2024	22/02/2024	21/02/2029

6. Date of Establishment of IQAC

23/03/1998

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	00

8. Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **15**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Skill Development Workshops: Organized skill development workshops focusing on employability skills, soft skills, and entrepreneurship to prepare students for the job market.

Community Engagement Programs: Initiated outreach programs that connected students and faculty with the local community, promoting social responsibility and civic engagement.

Wellness Programs: Initiated wellness programs focusing on mental health and well-being for students and faculty, promoting a supportive academic environment.

Guest Lectures and Seminars: Facilitated guest lectures and seminars featuring industry experts, enhancing students' exposure to real-world applications of their studies.

Student Satisfaction Surveys: Administered student satisfaction surveys to gather feedback on various aspects of college life, leading to actionable insights for improvement.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Educational trips, Industrial visits	the educational trips and industrial visits significantly enriched students' learning experiences, provided practical industry insights, and fostered skills development and networking opportunities.
Introduced new add on courses and Skill development courses	As a result of skill development workshops , courses students learn to focus on employability skills, soft skills, and entrepreneurship to prepare them for the job market.
Encourage faculty members and students to attend FDP's, Workshops, etc.	Faculty & students attended a workshops, FDP.
Encourage faculty members to present paper	Musarath Banu, Sartaj khan, Shakira Khanum, Sayeeda begum, Tasneem Amina, & Farha Naaz published Papers.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Management of Al-Ameen Educational Society	18/11/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Designation	Principal
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• Upload latest notification of formation of	View File	
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Name of the statutory body	
Name	Date of meeting(s)
Management of Al-Ameen Educational Society	18/11/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022 - 2023	15/03/2024
15.Multidisciplinary / interdisciplinary	
Al Ameen Arts, Science & Commerce College has consistently embraced the principles of multidisciplinary and	

interdisciplinary education, fostering a holistic learning environment for students. By integrating various fields of study, we aim to prepare our students to address complex real-world challenges, encouraging creativity, critical thinking, and collaboration across disciplines. **Vision and Mission** Our vision is to cultivate an educational ecosystem that nurtures curiosity and innovation, enabling students to engage with diverse perspectives. The mission of Al Ameen College is to empower students through a comprehensive curriculum that bridges the gap between theoretical knowledge and practical application.

Interdisciplinary Curriculum Design The college has developed a curriculum that encourages the fusion of various disciplines. For instance, we have introduced courses that combine elements of science, art, and commerce. Programs such as Environmental Science and Management integrate principles of science with economic and social considerations, enabling students to develop sustainable solutions to environmental challenges. **Collaborative Research and Projects** We promote collaborative research projects that bring together students and faculty from different departments. This not only enhances the learning experience but also fosters innovation. Our ongoing research initiatives often include students from the Arts, Science, and Commerce streams, encouraging them to work together on projects related to social issues, technological advancements, and economic development.

Workshops and Seminars Regular workshops and seminars are conducted that feature interdisciplinary themes, inviting experts from various fields to facilitate discussions. These events promote knowledge exchange and encourage students to think beyond their specific areas of study. **Extracurricular Activities** The college believes in the importance of extracurricular activities in reinforcing interdisciplinary skills. Our cultural and academic clubs encourage collaboration between students of different disciplines.

Community Engagement Al Ameen College actively engages with the local community through outreach programs that integrate various disciplines. Projects addressing public health, literacy, and financial literacy illustrate how students apply their academic knowledge in real-life contexts, working together to promote community welfare. **Conclusion** We recognize the value of a multidisciplinary and interdisciplinary approach to education. By breaking down the silos between individual disciplines, we nurture well-rounded graduates who are equipped with the skills and knowledge to excel in a complex, interconnected world. As we move forward, we remain committed to expanding these initiatives, ensuring that our students are prepared to meet the challenges of the future with innovation and integrity.

16.Academic bank of credits (ABC):

We are excited to introduce the Academic Bank of Credits (ABC), an innovative program that enhances students' educational journeys by promoting flexibility and alignment with the National Education Policy (NEP) 2020. The ABC empowers students to customize their academic pathways by allowing them to earn and bank credits across diverse courses and disciplines, facilitating credit transfer and fostering lifelong learning. To streamline this process, the college has established an account on the DigiLocker platform, encouraging students to create personal profiles to effectively track the credits they accumulate. This initiative, supported by the Indian government, aims to establish a comprehensive digital system for recording academic credits across higher education institutions nationwide. Students will need to create a unique account with the Academic Bank of Credit of India by following standard procedures, enabling the verification, storage, and transfer of their earned credits. By offering personalized, interdisciplinary educational opportunities, Al Ameen College is dedicated to equipping students with the skills necessary to thrive in a competitive job market while promoting a culture of empowered and engaged learning.

17.Skill development:

Skill development is a core component of our educational philosophy. We recognize that the rapidly changing job market demands not just theoretical knowledge but also practical skills and competencies that can drive career success. Our skill development initiatives are designed to equip students with the skills necessary for personal growth, employability, and lifelong learning. Objectives of Skill Development Initiatives

1. Enhance Employability: To provide students with the skills and competencies that employers seek, enhancing their employment prospects after graduation.
2. Promote Entrepreneurship: To foster an entrepreneurial mindset among students by equipping them with the skills needed to start and sustain their own businesses.
3. Facilitate Lifelong Learning: To instill an attitude of continuous improvement and learning, encouraging students to adapt to the evolving job market.
4. Support Holistic Development: To ensure that students develop not only technical skills but also soft skills, such as communication, teamwork, and leadership, which are essential in any career.

Skill Development Programs Offered

1. Workshops and Training Sessions: We conduct regular workshops and training sessions on various topics, including digital marketing, financial literacy, and public

speaking. These sessions are led by industry experts and experienced faculty, ensuring that students receive practical, hands-on training. 2. Internships and Industry Exposure: The College collaborates with various industries to offer internship opportunities for students. These internships allow students to gain real-world experience, understand professional work culture, and apply their academic knowledge in practical settings. 3. Certificate Courses: College offers a range of certificate courses that focus on specific skills, such as data analysis, cyber security, Digital marketing and FMB. These courses are designed to complement the regular curriculum and provide additional credentials to students. 4. Entrepreneurship Development Program (EDP): Our EDP aims to nurture an entrepreneurial spirit among students. It includes workshops on business planning, funding, marketing strategies, and legal aspects of running a business, enabling students to transform their ideas into successful enterprises. 5. Skill Competitions: The college organizes and participates in various inter-college skill competitions that encourage students to showcase their talents in areas such as debating, and creative arts. These competitions foster healthy competition and allow students to hone their skills further. 6. Career Counseling and Guidance: Dedicated career counseling services are offered to help students identify their strengths, explore career options, and prepare for job applications and interviews. These services are crucial in guiding students toward suitable career paths based on their skills and interests. Industry Collaborations To ensure the relevance and effectiveness of our skill development programs, Al Ameen College actively collaborates with various industries and professional organizations. These partnerships enhance the curriculum, provide internship opportunities, and ensure that students are trained in the skills that are in demand in the job market. Evaluation and Feedback To continually improve our skill development initiatives, we seek feedback from students, faculty, and industry partners. Regular assessments help us identify areas for improvement and adapt our programs to meet the evolving needs of both students and employers. Conclusion Skill development is integral to our mission of fostering well-rounded, competent graduates who are prepared to excel in their careers. By focusing on a comprehensive approach to skill acquisition, we aim to empower our students to succeed in a competitive and dynamic global environment. As we continue to evolve our programs and offerings, we remain dedicated to providing our students with the tools they need to thrive personally and professionally.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)

The integration of the Indian Knowledge System (IKS) into higher education is essential for fostering a deeper understanding of the rich cultural, philosophical, and pedagogical heritage of India. At Al Ameen Arts, Science & Commerce College, we emphasize the importance of incorporating Indian languages, culture, and the use of technology in learning, particularly through online courses. This approach not only enriches the educational experience but also promotes pride in our heritage and enhances global competitiveness.

Objectives of Integration of Indian Knowledge Systems

- 1. Cultural Awareness:** To raise awareness about India's diverse cultures, traditions, and languages, thereby promoting respect and appreciation for our heritage.
- 2. Linguistic Proficiency:** To encourage proficiency in Indian languages as mediums of instruction, enabling students to access a wealth of knowledge and literature.
- 3. Promoting Critical Thinking:** To encourage critical thinking and innovation by integrating traditional knowledge frameworks with modern pedagogical practices.

Strategies for Integration

- 1. Teaching in Indian Languages:**
 - **Language Courses:** Offer courses in regional languages such as Kannada, Hindi, and Urdu, allowing students to learn and communicate effectively in their native tongues.
 - **Curricular Content:** Incorporate course materials and literature written in Indian languages, ensuring that students can engage with primary texts in their original form.
- 2. Cultural Integration:**
 - **Cultural Events:** Organize programs, festivals, and workshops that celebrate Indian heritage, including art, music, dance, and traditional crafts. This helps students connect with their culture while also providing opportunities for participation and expression.
 - **Guest Lectures and Seminars:** Invite scholars and practitioners of Indian arts, culture, and philosophy to give talks, providing students with insights into IKS from experts in the field.
- 3. Use of Online Courses:**
 - **Resource Accessibility:** Provide access to digital repositories that host Indian literature, historical texts, and research articles, making it easier for students to explore and study IKS.
 - **Blended Learning:** Implement a blended learning approach, combining traditional classroom learning with online resources, allowing students to engage more deeply with the content at their own pace.

Assessment and Feedback

To ensure the effectiveness of these integration strategies, consistent assessment and feedback mechanisms will be established. Surveys and feedback from students, faculty, and participants will guide the refinement of programs, ensuring they remain relevant and impactful.

Conclusion

The appropriate integration of the Indian Knowledge System at Al

Ameen Arts, Science & Commerce College is a vital step toward nurturing a well-rounded educational experience that honors our rich heritage while preparing students for the global landscape. By emphasizing the teaching of Indian languages, celebrating cultural diversity, and utilizing online resources, we provide our students with valuable tools to engage with both traditional knowledge and contemporary learning. This approach empowers them to become active and informed citizens, proud of their roots and capable of contributing meaningfully to society.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an educational philosophy centered on the idea that the curriculum should be designed to ensure that all students achieve a specific set of learning outcomes. At Al Ameen Arts, Science & Commerce College, we adopt OBE to enhance the quality of education, ensure student engagement, and prepare graduates for successful careers and responsible citizenship. OBE places the emphasis on what students can do with what they learn, aligning academic programs with the competencies needed in the real world.

Objectives of Implementing OBE

- 1. Clarity in Learning Expectations:** Clearly define learning outcomes for each course, program, and the institution as a whole to guide teaching and assessment.
- 2. Enhanced Student Learning:** Foster deeper understanding and application of knowledge through focused educational experiences that bridge theory and practice.
- 3. Continuous Improvement:** Establish a systematic approach to assess and improve teaching methods, curriculum design, and student learning based on collected data.
- 4. Alignment with Industry Needs:** Ensure that learning outcomes reflect the skills and competencies demanded by employers, thereby enhancing student employability.

Key Components of OBE

- 1. Defining Learning Outcomes:**
 - **Course Learning Outcomes:** Each course is developed with specific, measurable learning outcomes that outline what students are expected to know and be able to do by the end of the course.
 - **Program Outcomes:** Curriculum is structured around broader program outcomes that summarize the skills, knowledge, and attitudes that students should acquire throughout their academic journey.
- 2. Curriculum Design:**
 - **Alignment with Outcomes:** The curriculum is designed to align with defined learning outcomes. This ensures that teaching methods, resources, and assessments are all targeted towards achieving these outcomes.
 - **Interdisciplinary Approach:** Encourage interdisciplinary learning, allowing students to see connections between different fields of study and apply their knowledge in diverse contexts.
- 3. Teaching and Learning Strategies:**
 - **Active**

Learning: Implement teaching strategies that promote active learning, such as collaborative projects, case studies, simulations, and practical experiences. These strategies help reinforce the application of knowledge. - **Student-Centered Learning:** Foster an engaging and inclusive learning environment where students take ownership of their learning through self-directed projects and peer learning initiatives. 4. **Assessment and Evaluation:** - **Direct and Indirect Assessment:** Utilize a mix of formative (ongoing) and summative (final) assessments, including quizzes, projects, presentations, and examinations, to evaluate whether learning outcomes have been met. 5. **Feedback Mechanisms:** - **Continuous Feedback Loop:** Establish a system for collecting feedback from students about their learning experiences, which informs teaching methodologies and curriculum adjustments. - **Peer and Self-Assessment:** Encourage students to engage in self-reflection and peer assessment, promoting critical thinking and self-improvement. 6. **Faculty Development:** - **Training:** Provide ongoing professional development for faculty on OBE principles, innovative teaching practices, and assessment strategies to create a consistent and effective educational environment. - **Collaborative Meetings:** Organize regular faculty meetings to share best practices, discuss challenges, and refine the implementation of OBE in their courses. 7. **Industry Collaboration:** - **Advisory Committees:** Form advisory committees consisting of industry professionals who can provide insights into current trends and necessary skills, ensuring the curriculum remains relevant and aligned with workforce needs. - **Internship Programs:** Facilitate internships and practical experiences that allow students to gain real-world exposure, enhancing their learning outcomes and employability. **Conclusion** The implementation of Outcome-Based Education represents our commitment to providing a quality education that prepares students for the challenges of the modern world. By focusing on clearly defined outcomes, engaging teaching strategies, and continuous assessment, we aim to foster an environment where students can achieve their full potential and develop the skills necessary for personal and professional success. The OBE framework not only enhances learning and teaching but also ensures that our graduates emerge as competent, confident, and responsible individuals ready to make a positive impact in their communities.

20.Distance education/online education:

We have embraced the transformative potential of technology in education by integrating distance learning and online education

into our academic framework. This initiative facilitates accessible and flexible learning opportunities, allowing students from various locations to engage with high-quality education while accommodating their unique commitments. Our institution employs diverse online platforms such as Google Meet, Zoom, and WhatsApp to ensure smooth online interactions, supported by robust infrastructure including Wi-Fi and projectors in classrooms and seminar halls. Both faculty and students have harnessed the benefits of these technologies, participating in a blended learning approach that continues to thrive post-pandemic. Departments utilize online applications to distribute educational materials, and faculty receives training to maximize the effectiveness of these tools. Moreover, we actively promote participation in online courses through Swayam and MOOCs, while also offering supplementary courses in critical areas such as Data Analytics. To effectively manage time and ensure the completion of the curriculum, instructors are prepared to conduct online sessions as needed, further enriching the learning experience at our college.

Extended Profile

1.Programme

1.1

05

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

741

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

116

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File
2.3	165
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	22
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	01
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	40,75,217.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Al-Ameen Arts, Science, and Commerce College is connected with Bengaluru City University. The College implements the curriculum provided by the Bengaluru City University in a methodical, time-bound, and transparent manner. The updated course structure, with the names and combinations of papers given by the institution, is available in the Admission Prospectus and on the college website. The Academic Calendar and Time Table are drafted at the commencement of the academic year and sent to all departments. The respective department heads allocate the workload to the faculty while also monitoring all work related to Internal Exams and Assessment. Teachers are given attendance sheets and work diaries to record and keep. Departmental meetings examine and monitor students' performance as well as the timely completion of the syllabus. Teaching in the classroom is enhanced with ICT tools, practicals, remedial sessions, and an ongoing feedback process. Presentations, assignments/projects, class assessments, internal assessment exams, and group discussions all serve as forms of continuous evaluation. Mentoring is given to pupils to monitor their academic achievement and provide remedial instruction. The College encourages its faculty members to attend Orientation/Refresher Courses/Workshops/Seminars provided by the University and other institutions in order to keep their knowledge current and improve their teaching skills. The institution provides a wide range of books and other reference materials, such as journals, periodicals, teaching models, and software, to help its teachers present the curriculum effectively.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar, including the conduct of Continuous Internal Evaluation. The concerned faculty prepares an academic calendar at the beginning of each semester in accordance with the University's calendar, which includes a variety of curricular, extracurricular, and co-curricular activities. The calendar is posted on the college website,

displayed on notice boards, and distributed to students. It is updated and altered in response to any modifications proposed by the university. All classes and examinations are organized according to the calendar, assuring total adherence. Conformity of Continuous Internal Evaluation to Academic Calendar. Class and lab schedule Timetable The coordinator of each department develops the timetable according to the rules of the affiliating university for the number of credit hours.

1. Each department's notice board displays a timetable.
2. Course files and Lecture Plan-After topic allocation to faculty, each subject's course file is prepared, which includes a complete teaching plan.
3. Internal Examinations- The academic calendar includes dates for internal tests 1 and 2, as well as the University Exam.
4. Question Paper Setting- The question papers for internal exams are developed by the relevant faculties and authorized by the department head.
5. University Exams- The academic calendar includes potential dates for university exams. The final university exam timetable is also posted on student notice boards.
6. The academic calendar may be modified and revised due to unforeseen circumstances, in accordance with the instructions of the Institute's principal

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

153

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College includes core values and ethics in its curriculum delivery. Orientation program is conducted to inform the students about the code of conduct. It includes human values as gender equity, trust, honesty, integrity and mutual respect. As part of curriculum, affiliating University has introduced courses as, Environmental Science, culture Diversity and society, banking and finance and personality development for under graduate students that exposes them to the importance of environmental conservation for a sustainable society, issues of diverse culture and the efforts made to mitigate them. Courses such as personality development introduce the students to the right behavior practices in professional environment, Courses on Health and Wellness and yoga show them the direction for physical and mental health, peace and harmonious life. The above courses enrich the students' knowledge.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

05

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://alameendegreecollege.org/pdf/Feedback_2023_24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://alameendegreecollege.org/pdf/Feedback_2023_24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

271

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

116

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has implemented a robust counseling and mentoring system designed to support students in their academic journeys.

Each student is assigned a faculty mentor who conducts regular meetings with their mentees to monitor academic progress. Students identified as academically slow learners—those scoring below 40% in internal assessments and maintaining less than 75% attendance—receive dedicated attention from their mentors, who also communicate progress reports to their parents.

The identification criteria for slow learners involve tracking performance in internal assessments. Faculty members take proactive steps, advising students on maintaining attendance, compensating for missed classes, and seeking additional help. Parents are encouraged to provide support at home, and remedial classes are organized to help these students improve their understanding of course material.

Mentors engage with slow learners to help them complete assignments and schedule both extra and remedial lessons. Additionally, faculty members actively promote and encourage advanced learners, offering multiple opportunities for their development and growth. This comprehensive approach ensures that all students receive the support they need to succeed academically.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/pdf/student_diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
741	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Al Ameen Arts, Science, and Commerce College emphasize student-

centric teaching methods to foster an engaging and effective learning environment. Key approaches such as experiential learning, participative learning, and problem-solving methodologies are actively employed to enhance the overall learning experience.

Experiential Learning involves hands-on activities where students engage in real-world scenarios, field trips, internships, and practical projects that allow them to apply theoretical concepts. This approach not only deepens understanding but also cultivates critical thinking and decision-making skills.

Participative Learning encourages active involvement in the learning process. Group discussions, debates, presentations, and peer learning activities are designed to make students collaborators in their own education. Through these interactive methods, students develop communication, teamwork, and leadership skills while sharing diverse perspectives.

Problem-Solving Methodologies challenge students to approach complex issues with analytical thinking. Case studies, research projects, and scenario-based learning enable students to apply critical reasoning to find solutions. This approach nurtures creativity, innovation, and independent thought, preparing students to tackle real-world challenges effectively.

By implementing these student-centric methods, the college ensures a holistic learning experience that goes beyond textbooks, promoting intellectual growth, practical skills, and lifelong learning habits.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://alameendegreecollege.org/pdf/Student_centric_methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Al Ameen Arts, Science, and Commerce College, teachers successfully integrate Information and Communication Technology (ICT) tools to enrich the teaching and learning experience. The use of digital resources, including smart boards and projectors

creates a more dynamic and engaging classroom environment. Faculty members frequently utilize multimedia presentations, educational videos, and online resources, effectively supplementing traditional teaching methods and simplifying complex concepts for students.

These ICT-enabled tools not only enhance the delivery of educational content but also facilitate improved communication between teachers and students. This ensures easy access to study materials and additional support, fostering a more collaborative learning atmosphere. The blended approach to education employed at the college not only contributes to better learning outcomes but also equips students with essential skills for the digital age. By embracing technology in the classroom, the college prepares students to face future challenges with confidence, helping them to become adept in a world increasingly influenced by digital technology. Overall, the integration of ICT at Al Ameen College significantly enhances the educational experience, making it more relevant and effective in today's fast-paced learning landscape.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**22**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****05**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college employs a transparent and reliable evaluation process characterized by its frequency and variety, ensuring that students are informed of their internal assessment in a timely manner. The Principal organizes regular faculty meetings to emphasize the effective implementation of this evaluation system. Students enrolled in specific courses undergo continuous assessment through various methods at both the college and university levels.

Evaluation methods include Group Discussions, Unit Tests, Assignment Submissions, Field Visits, and Seminar Presentations, all contributing to a comprehensive assessment framework. Unit tests are conducted regularly as per the academic calendar, with varying weight assigned based on the faculty's discretion. Student performance is displayed on notice boards, and individuals who perform poorly are offered personal mentoring. Second- and third-year students are encouraged to conduct subject seminars, preparing presentations on assigned topics.

To ensure a robust internal assessment process, the Internal Examination Committee manages question paper setting, examination conduct, results display, and student interactions related to assessments. This approach enhances the accuracy of student evaluations and has fostered increased enthusiasm for learning and class attendance. Additionally, it encourages active participation in co-curricular and extracurricular activities, helping to develop students' overall personalities and communication skills.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has established a transparent and efficient examination procedure at both the institute and university levels to handle assessment-related issues. An examination committee, led by a senior teacher and inclusive of both teaching and non-teaching staff, oversees the assessment process. Evaluated answer scripts are provided to students, allowing them to seek clarifications on any discrepancies directly with their teachers.

If students identify issues such as marking errors, these are addressed promptly by the respective faculty. Should dissatisfaction persist, students can appeal to the Head of the Department (HOD), where a review by another teacher may occur.

To keep parents informed, performance updates are sent via SMS through the NEDUSOFT platform. Faculty mentors offer counseling, and remedial classes are available for students who do not pass their examinations. Internal assessment marks are entered promptly into the university's portal for student access.

At the university level, students can file complaints regarding answer script evaluations, which may be escalated to the HOD as needed. If students are unhappy with their results, they can request a re-evaluation within one week of results announcement, ensuring the process remains transparent and timely

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The HODs raise awareness of POs, PSOs, and COs while speaking to the students. In addition to informing the students, the faculty, instructors, mentors, and course coordinators raise awareness and stress the importance of achieving the results. The precise skill requirements and achievements that students must meet at the micro level and by the program's conclusion are known as program specific outcomes, or PSOs. In collaboration with the course coordinators, the program coordinators create the PSOs, which typically consist of two to four members. Following the principal's approval, the BOS—which consists of the department head and subject matter experts from each department—will discuss and approve it.

Program Outcomes (POs) are broad statements that outline the professional achievements that the program seeks to achieve and that students are expected to attain by the end of the program. POs cover a wide range of interconnected knowledge, abilities, and character traits that students must develop by the time they

graduate.

Course outcomes (COs) are succinct statements that outline the fundamental and long-lasting disciplinary knowledge, skills, and level of learning that students should have by the end of a course. They are explained and specified in detail. Concerned faculty members teaching the same course collaborate with the course coordinator to prepare the course outcomes. It will be confirmed by the module coordinator.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://alameendegreecollege.org/pdf/pdfuploads/po_and_co_2023-24.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Al Ameen Arts, Science, and Commerce College, ensuring academic quality through the assessment of Program Outcomes (POs) and Course Outcomes (COs) involves several key elements. The college utilizes diverse assessment techniques, including exams, quizzes, projects, and presentations, to evaluate student learning. Feedback mechanisms such as course evaluations and focus groups provide insights into the effectiveness of the curriculum and teaching methods. Specific performance metrics, including pass rates and average grades, help measure student achievement against established benchmarks.

The curriculum is designed with an outcome-based approach, guiding instruction and assessment. Departments collaboratively establish evaluation methods aligned with course objectives, employing rubrics for consistency. Continuous internal evaluation accounts for 40% of the assessment, while final exams contribute 60%. A structured evaluation process addresses projects, presentations, and lab work, with additional credits awarded for value-added and online courses.

The attainment of Course Learning Outcomes (CLOs) is evaluated using both direct and indirect assessment methods. Direct

assessment includes internal evaluations, semester exams, and practicals, while indirect assessment involves course feedback collected at year's end. The examination committee analyzes these findings for continuous improvement, identifying areas for enhancement in teaching and learning strategies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

142

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://alameendegreecollege.org/pdf/pdfuploads/2023-24-ssr_report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Ecosystem for Innovation

- **Research and development cell :-**The R&D Cell contributes to the institution's academic success by establishing a research-friendly atmosphere, encouraging creativity, and working with national and international organizations.
- **Entrepreneurship innovation and startup cell:-**The cell encourages a culture of creativity and risk-taking. Young entrepreneurs can develop game-changing ideas that have a long-lasting effect on their communities and the wider world if they have the right support and direction.
- **Institution Innovation council:-**The Institution Innovation Council (IIC) acts as a center for creating an atmosphere that supports the growth of entrepreneurs, innovative concepts, and cooperative alliances.
- **Skill development cell :-**The Skill Development Cell has made great progress in preparing them to meet the demands of the modern labor market. The Cell continues to pursue excellence in all that it does and is committed to its goal of holistic development.

Initiative for Creation and Transfer of Knowledge

Faculty and students are encouraged to undertake research projects, supported by internal funding, external grants, and collaborations with industries, research institutes, and international universities.

The organization has created innovation hubs, incubation spaces, and startup initiatives to promote entrepreneurial mindset and to connect academic research with practical applications.

The college hosts workshops, seminars, conferences, and training sessions and students are urged to engage in research initiatives, internships, and industrial tours, which assist them in connecting theoretical learning with real-world experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit collaborates with several NGOs and government organizations to further its social objectives. The activities of NSS in our college are AIDS Awareness day, Pledge taking ceremony, Swachita hi Seva, NSS Day, World Environmental Day, International Day Against Drug abuse, Blood Donation camp, Yoga Day, The Constitution Day, Education Day, Voting awareness Etc. Looking forward, the NSS unit plans to expand its reach by involving more students in the ongoing initiatives.

The National Service Scheme at our college plays a pivotal role in developing the students' sense of civic responsibility, leadership, and social welfare. The NSS unit has been instrumental in fostering community development and creating awareness on vital social issues. Our commitment to social service will continue to grow, and we aim to further empower students to become proactive citizens who contribute positively to society.

The Activities of NCC in our College are Thal Sainik Camp, Quit india Movement, World Ocean Day, meri maati mera Desh, Motivational Talk By Bankim Jha, Yogathon, Kargil Vijay Diwas Etc.

The NCC program significantly contributes to the institutional goals of fostering national integration, promoting social responsibility, and developing leadership qualities in students. It supports the vision of Our college is to produce well-rounded individuals who are ready to take on the challenges of the modern world, while contributing positively to society.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/outreach
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

552

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure at Al-Ameen Arts, Science, and Commerce College aligns with standards from various regulatory bodies, designed to support faculty and students in reaching their educational objectives. The college, situated on a scenic 2.86-acre campus, includes ample parking facilities.

The campus is equipped with specialized laboratories for computer science, mathematics, chemistry, physics, microbiology, zoology, and botany. Additionally, it houses a spacious seminar hall, numerous classrooms, departmental and central libraries with extensive resources, and workstations for departmental use.

The air-conditioned lecture hall, with a floor area of about 1000 square feet, accommodates up to 125 people and is equipped with Digital Smart Board, audio-visual system, including an LCD projector. Classrooms are spacious, well-ventilated, and well-lit, featuring podiums, LCD projectors, and ergonomic seating, fostering a conducive learning environment. The well-equipped laboratories are regularly updated, emphasizing hands-on, research-focused learning.

A dedicated language lab with ten workstations promotes active engagement in language studies. Beyond conventional academic instruction, the college's infrastructure supports research initiatives, certificate courses, extracurricular activities, and placement assistance programs. Details regarding infrastructure and learning resources

Description

Number

Instructional Rooms

17

Laboratories

7

Computer Lab

1

Seminar Hall

1

Language Lab

1

Library

1

Auditorium

1

Placement Cell

1

IQAC Cell

1

NCC Room

1

NSS Room

1

Cultural Room**1****Sports Room****1****Administrative Rooms****3****Xerox Centre****1****NSS Room****1****Washroom-boys****2****Washroom-girls****2****Girls common room****1**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The infrastructure at Al-Ameen Arts, Science, and Commerce College is thoughtfully designed to align with the standards established by various regulatory authorities. The campus spans a picturesque

2.86-acre area, complemented by ample parking facilities and surrounded by lush, aesthetically pleasing landscapes that create a serene environment for learning.

The facilities cater comprehensively to the academic and extracurricular needs of both students and educators, fostering a well-rounded educational experience. For sports enthusiasts, the college offers versatile options, including dedicated spaces for indoor and outdoor games. The on-campus playground facilitates activities like throwball, volleyball, badminton, and kabaddi. For sports such as hockey, cricket, and athletics, the college leverages nearby rented venues, ensuring students have access to the resources needed to excel in these disciplines.

Adding to its vibrant campus life is a state-of-the-art amphitheater with a seating capacity of 1,500. This impressive venue serves as a hub for cultural events, performances, and large gatherings, enriching the college's commitment to promoting creativity and community engagement. Overall, the infrastructure reflects the institution's focus on creating a balanced environment for academic achievement, personal growth, and extracurricular excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/specific-facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library stands as a cornerstone of academic excellence, providing students and faculty with seamless access to an expansive repository of knowledge. It houses a diverse collection of resources, including an extensive range of books, scholarly journals, publications, handbooks, and annual reports, all readily available to support teaching, learning, and research activities.

To streamline operations and ensure efficient resource management, the library operates with the Integrated Library Management System (ILMS), powered by Easylib Software version 4.3.3. This advanced system enables complete automation of library processes, encompassing cataloging, circulation, and the management of books,

periodicals, and multimedia materials. In addition to physical resources, users have access to a wide array of e-resources through platforms like NLIST-INFLIBNET, broadening their horizons for academic exploration and research.

The Library Committee actively oversees the acquisition of new materials, ensuring that the collection remains up-to-date and aligned with the evolving needs of its users. All books are systematically organized following the Dewey Decimal Classification (DDC) system, facilitating easy navigation and retrieval. A well-defined circulation policy is strictly adhered to, ensuring efficient lending services.

The library's extensive holdings include a robust selection of reference materials, lending books, and digital assets, empowering students to access and borrow resources effortlessly through the automated library management system. With its blend of traditional and modern resources, the library serves as a dynamic learning hub, fostering intellectual growth and academic success.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://alameendegreecollege.org/library

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****7168**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Al-Ameen Arts, Science, and Commerce College offers a robust ICT infrastructure designed to facilitate seamless teaching and learning experiences for all stakeholders. The college is equipped with modern technological tools to enhance instructional quality and foster interactive learning. Six classrooms feature LCD projectors, ensuring dynamic information delivery and improved engagement. Furthermore, a state-of-the-art 75-inch Digital Smart Board has been installed in the Seminar Hall to support high-quality presentations and discussions.

To meet academic requirements and enable students to complete practical sessions as per the university curriculum, all systems are routinely upgraded with the latest software and hardware. The college provides campus-wide connectivity through ten WiFi nodes powered by a high-speed 500 Mbps internet connection, ensuring uninterrupted access to online resources and communication tools.

Each department is equipped with dedicated workstations, along with access to printers and scanners as needed. The mathematics

and computer laboratories are fitted with cutting-edge software to support advanced computational and analytical tasks, while the fully digitized library grants users access to an extensive collection of e-journals and e-learning resources.

The college also places a strong emphasis on enhancing students' communication abilities through its language labs, which are outfitted with specialized software and advanced digital audio-visual tools. To streamline administrative processes, student attendance is efficiently recorded using the NEDUSOFT App.

By integrating advanced ICT tools into its infrastructure, the college ensures an optimal learning environment that meets the evolving needs of students, faculty, and the academic community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.44

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college provides well-maintained infrastructure to support academics, extracurriculars, and campus operations. Classrooms are equipped with acrylic boards and teaching aids like charts, posters, and OHPs. Student-friendly benches are periodically replaced. Computer facilities with internet access are available in all departments, with a centralized computer lab equipped with necessary software for Mathematics and Computer Science students, managed by dedicated staff.

The on-campus stationery shop offers photocopying, printing, textbooks, and other essentials, while the cafeteria provides hygienic, affordable food from 8 AM to 5 PM, including during special events. Laboratories are well-equipped to meet university syllabus requirements, and stock is meticulously maintained.

The automated library uses Easylib software (v4.3.3) for efficient book borrowing and resource management. It includes regular additions of books and journals, with designated library hours for students to access resources or enroll in SWAYAM and MOOC courses.

Sports facilities include tie-ups with Karnataka Hockey Authority and Bangalore Third Block Playground for athletics. Infrastructure is centrally managed by a dedicated manager and maintenance team, with support for IT, telecommunication, and housekeeping. Amenities include generators, a water purifier with reverse osmosis, and waste management systems for sustainability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/pdf/4.4.2-Procedure-polices.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

6

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

202

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://alameendegreecollege.org/photo/gallery/48
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Representation is representative body of students elected by their fellow classmates. They represent students views and concerns to the administration. They organized events, activities and programs for the students. They promote student welfare, well being and safety. It helps the institution in developing a sense of leadership team work and communication skills among the students community. They foster a sense of responsibility and community involvement.

They are given ample of avenues and responsibilities for hosting several events of the college with staff as advisors, which has helped them to showcase their professionalism and interpersonal skills. This is one of the best platforms for the overall development of students. Institution creates an environment where students feel valued, heard, and motivated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association. Our Institution's Alumni have completed their graduation and are well placed in different jobs. Alumni of the college facilitates connection among the present students and faculties. They provide a source and support to the college in form of financial aid, community building, career development etc. The contribution received from the alumni association are used for procuring books to the library, uniforms for the NCC cadets and part of their contribution was also utilised for purchase of smartboard for the seminar hall.

To facilitate information exchange between alumni and the institution, a whatsapp group is created through which they get connected in a positive way. The alumni's involvement strengthens a bond between the institute and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Founded in 1966 by the philanthropist Dr.Mumtaz Ahmed Khan, the Al Ameen Educational Society is dedicated to empowering minority communities, particularly Muslims, through education. Our vision is inspired by the Quranic verse, "Rabbi ZidniIlma - Lord, Give unto me more knowledge." The college's mission and vision are clearly articulated and effectively communicated to all stakeholders. We are committed to providing a meaningful teaching and learning experience for both faculty and students by continuously evaluating teaching methods, promoting innovative strategies, and offering affordable supplementary courses. By prioritizing co-curricular activities and community outreach programs, the college fosters creativity, social awareness, and ethical responsibility in its students.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/about/visionmission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization gives individual faculty members flexibility in academic administration, making decision-making smoother.

. Roles of Key Bodies:

- **Principal:** The head of the institution, responsible for overseeing governance, management, and academic activities. The Principal is supported by the IQAC and Management to ensure decisions align with the institution's goals.
- **IQAC:** Functions as the quality assurance body, responsible for initiating and monitoring activities related to quality improvement in teaching, learning, and administration.
- **Management:** Represented by the Hon. Secretary (on behalf of the Board of Trustees), the management supervises the functioning of the college and is involved in strategic

planning and decision-making.

- **Governing Council:** Composed of members from the management, university, senior faculty, and educationists, the Governing Council monitors academic and other activities to ensure timely implementation of plans and policies.
- The college adopts a participative approach, with regular feedback loops from stakeholders (faculty, staff, management, students) incorporated into the decision-making process.
- Committees are formed to manage various academic, curricular, and extracurricular activities, ensuring a smooth and disciplined functioning of the institution.

. Administrative Responsibilities:

- Areas like admissions, finance, records, evaluation, and maintenance are managed smoothly to support the institution's academic and operational goals.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/departmen t
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction of Skill-Enhancing and Value-Added Courses

1. **Approval and Support:** The IQAC (Internal Quality Assurance Cell) has reviewed and approved the introduction of skill-enhancing and value-added courses. The management has allocated the necessary infrastructure and financial resources to initiate these courses.
 - **Attendance Requirement:** At least 75% attendance is mandatory.

Teaching and Learning Process

Subject Allocation and Course Planning:

- At the start of each semester, faculty members select their subjects, which are then reviewed and approved by the principal.

Evaluation Process:

- Student assessments are carried out in accordance with the guidelines of the affiliating university.
- CIE ensures that student performance is regularly tracked and evaluated.

Security and Monitoring Systems:

- CCTV cameras have been installed across classrooms, corridors, and at the campus entrance to ensure security and maintain discipline.

Exposure to Industry and Career Opportunities:

- The institution offers students real-time industry exposure through collaborations and professional affiliations with companies.
- These partnerships provide valuable industry feedback, helping the institution further enhance its academic programs.

Memorandums of Understanding (MoUs):

- Through MoUs, the college collaborates with industry partners, providing students with practical knowledge and relevant skills for their careers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the guidance of the Al Ameen Educational Society, which is supported by the Government of

Karnataka. The governance structure is led by a Board of Trustees, comprising the Chairperson, Vice Chairperson, Hon. Secretary, Hon. Treasurer, and Executive Council members, with the Principal at the helm of academic and administrative functions.

Governance Structure:

- **Principal:** The Principal serves as the administrative and academic head, overseeing the smooth operation of the college.
- **Departments:** The institution consists of 17 academic departments, each led by a Head of Department (HOD), who manages the department's teaching and learning activities.
- **IQAC:** The Internal Quality Assurance Cell (IQAC) monitors and manages various aspects related to teaching, administration, and co-curricular activities.
- **College Committees:** In addition to regular academic committees, the college also has specialized bodies such as:
 - **Grievance Redressal Committee:** Focused on resolving issues raised by students and staff.
 - **Anti-ragging / Sexual Harassment Committee:** Ensures that the college remains a safe for everyone by addressing any complaints related to ragging or harassment.

Staff Appointments:

- **Aided Staff:** Appointments of aided staff are done in accordance with the University Grants Commission (UGC) norms.
- **Management Staff:** Appointments of management staff are made following the institutional norms.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/about/institute_distinctiveness
Link to Organogram of the institution webpage	https://alameendegreecollege.org/about/executive_council
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers a range of welfare measures to ensure the well-being and professional development of both teaching and non-teaching staff, in accordance with UGC guidelines and the management policies of Al Ameen Educational Society. Below are the key welfare initiatives provided to staff:

- 1. Career Advancement:** Benefits for career advancement include increments for faculty members who complete Ph.D. or M.Phil. Degrees.
- 2. Uniform Facility:** Group D employees are provided with uniforms.
- 3. In-House Health Clinic:** A health clinic is available to staff for medical support.
- 4. Employee Benefits:**
 - Employees State Insurance (ESI) and Employees Provident Fund (EPF) are provided to the staff.
- 5. Casual Leave:**
 - For staff with more than one year of service, the casual leave entitlement increases to 15 days.
- 6. Maternity Leave:** Two months of paid ML .
- 7. On-Duty Leave for Professional Development:** Faculty members are given on-duty leave to attend Faculty Development Programs (FDPs), seminars, and workshops. The institution also covers the registration fee for these activities.
- 8. Staff Room Facilities:** Faculty members are provided with

well-furnished staff rooms to create a conducive working environment.

9. Internet and Wi-Fi: Free internet

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1200

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A well-designed performance management system aims to enhance the overall performance of both teams and individuals, aligning their efforts with the organization's mission and vision. An effective system plays a vital role in managing the organization

efficiently. In this regard, the Institute follows the Performance Based Appraisal System (PBAS) as suggested by the UGC, State Government, and Management. This system classifies performance into three categories:

1. Teaching, Learning, and Evaluation-related activities
2. Co-Curricular, Extension, and Professional Development-related activities
3. Research, Publications, and Academic Contributions

Teaching Staff: The performance of the faculty is assessed by the students through feedback. The feedbacks collected are compiled and action will be initiated by consolidating the outcome. At the end of each academic year, data related to these categories is collected from each faculty member.

For non-teaching staff, promotion is considered based on service slabs and the recommendations of the principal.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/student_s_tatisfaction_survey
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The auditing process at Al Ameen Arts, Science, and Commerce College is structured to ensure transparency, accountability, and compliance with financial regulations.

Internal Audit

- Vouching of receipts and postings to the ledger.
- Scrutiny of scholarship disbursement registers.
- Preparation of receipts and payments statements.
- Audit of various financial statements:
 - Bank Reconciliation Statements.
 - Fee Reconciliation Statements.
 - Vouchers, attendance records, movement registers, and

budget.

- **Internal Auditor:** The internal auditors are members of the institution's management, and they are responsible for the half-yearly audits and ensuring that day-to-day account are accurately maintained using Tally ERP.

External Audit

- **Frequency:** Conducted annually and half-yearly by external auditors.
- **External Auditors:** The College's external audits are managed by "Rangaraju & Associates".
 - Scrutiny of payments and receipts, verifying them against the heads of accounts.
 - Verification of capital expenditures.
 - Finalization of Balance Sheets.
- **Additional Audits:** External audits are conducted by government or university authorities periodically. This includes an annual audit by the Joint Director of Collegiate Education and another audit by the Accountant General.
- **Approval of Reports:** The audited financial statements and reports are submitted to the Management for approval at both the Executive Committee and Annual General Body meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****1617104**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college effectively plans and allocates resources to ensure their optimal use. The fees collected from students are utilized for the college's development, including paying salaries to both teaching and non-teaching staff, with proper auditing in place. Financial resources are primarily used to enhance the quality of the library by acquiring books, e-books, journals, and renewing the Inflibnet N-List subscription. Additionally, funds are allocated to upgrade laboratories with new equipment and chemicals, and a significant portion is dedicated to college maintenance and other miscellaneous expenses.

The college charges minimal fees to support economically disadvantaged students. All financial transactions are transparent, with bills and vouchers used for verification. The college exercises strict control over resource utilization, ensuring transparency and accountability, with a focus on making the most of its limited resources. This is made possible through the commitment and dedicated service of the management.

Utilization of Resources:

1. Payment of staff salaries.
2. Purchase of software and equipment.
3. Welfare programs for both teaching and non-teaching staff.
4. Scholarships provided by the management to aid socially and economically disadvantaged students .
5. Organization of academic activities for faculty, managing administrative expenses, and sharing common facilities across departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a crucial role in implementing quality assurance strategies and processes at all levels, ensuring the maintenance of high standards in teaching and learning. The strict adherence to the feedback system, regular review of the feedback, and the insistence on an Action Taken Report are key contributions of the IQAC.

1. Students are encouraged to participate in fieldwork, projects, and internships.
2. A remedial coaching and mentoring system has been established to support students.
3. A comprehensive Result Analysis is prepared after the declaration of results to assess performance.
4. The institution regularly conducts professional development programs for faculty members.
5. The college has established MOUs with various organizations to enhance learning and collaboration.
6. Scholarship assistance is provided to students to help fund their education.

The IQAC actively supports the development of both faculty and students through various strategies. To support students' personal and professional growth, a mentoring system has been put in place for both undergraduate and postgraduate students. The mentor-mentee system is rigorously followed to track students' demographic profiles, academic progress, and overall development. Additionally, parent-teacher meetings are held each semester to strengthen the Tutorial system.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/scholarships
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The activities undertaken by the Internal Quality Assurance Cell (IQAC) to continuously review the teaching-learning process and achieve holistic academic excellence reflect a comprehensive and dynamic approach.

1. Optimization of Teaching Methods (ICT-based).

2. Credible Assessment and Evaluation: IQAC has implemented strong assessment and evaluation mechanisms that ensure fairness and credibility in measuring student performance.

3. Academic Calendar Implementation: The academic calendar is adhered to, ensuring that the teaching and learning schedule is followed strictly

4. Result Analysis

5. Digital Repository and Social Media Integration: A dedicated section on the institution's website keeps documents related to AQAR (Annual Quality Assurance Report) and other activities.

6. Social Media for Communication: WhatsApp groups have been created for students, utilizing the educational potential.

7. Clear Program and Course Outcomes: The institution has clearly defined Program Outcomes (POs) and Course Outcomes (COs) for all offered programs.

8. Syllabus Completion

9. Stakeholder Feedback and Analysis: Feedback from students, faculty, and other stakeholders is collected, analyzed, and published on the institutional website.

10. Lesson Plans and Work Diaries: The lesson plans and work diaries are managed through a Campus Management System (CMS). Faculty members maintain work diaries for effective tracking of their teaching progress.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/student_s_tatisfaction_survey
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization make people understand the difference between sex and gender, how gender is socially constructed and the stereotypes around gender roles.

The women and children are most vulnerable group of this situation

and it's the undue pressure on Boys & Girls to live up to the established norms of Masculinity & Femininity. Girls endure unwarranted social control, discrimination & domination. Boys discouraged from being emotional, gentle or fearful. Gender Sensitization gives a clear and precise view about Gender and help to understand that GENDER is not about "Women" it's about "People".

In the academic session 2023-24, Women Development Cell (WDC) organized an event about Gender Sensitization to create awareness about Girl's education on 11-10-2023 at College Seminar Hall organized by DURGA NGO. The topic for the discussion was "Role Of Students In Gender Sensitization". Simultaneously, it was emphasized that male members of the society should play a pivotal role to curb women harassment at work and public places. Students got the opportunity to interact and discuss their queries. The discussion was found to be enlightening and refreshing. Students found to know about the development of independent women in India as well as globally.

File Description	Documents
Annual gender sensitization action plan	https://alameendegreecollege.org/pdf/Annual_gender_sensitization_plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://alameendegreecollege.org/women_empowerment_cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

The campus is eco-friendly with well-maintained lush green lawns, trees, and flowering plants. There is an organized procedure for waste segregation and its disposal.

The waste is categorized as follows:

- organic, biodegradable trash made of cooked food, vegetables, fruit, leaves, etc.
- Recyclable garbage, such as metal objects, cardboard, cans, and paper.
- Non-biodegradable garbage such as glass and plastic goods.

Solid waste on the campus undergoes segregation into wet and dry categories, further sorted into biodegradable and recyclable waste, which are collected by the BBMP. Dustbins coloured green is meant for food waste, which is recyclable. Additionally, plant-based organic matter is utilized in the vermicomposting process, which turns it into a beneficial soil manure. Dustbins with a blue colour are meant for recyclables, like cardboard and paper cups. Sanitary Napkin Vending Machine and Incinerator Machine is available.

Liquid waste from sinks and washrooms are dispersed into the drainage systems. Liquid waste that is contaminated, whether chemical or biological is disposed of accordingly.

Electronic items like monitors, keyboards, mouse, etc are given to a third-party vendor.

Management of biomedical waste involves sterilizing items like glass slides containing serum using methods such as autoclaving or the application of alcohol and detergents.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute implements several initiatives aimed at cultivating a welcoming environment. Our college encourages an inclusive environment that adheres to secularism, professionalism, harmony, and cultural diversity. The goal of fostering an inclusive learning environment is to identify and address the particular

needs of all students. The most effective way to differentiate is to make sure that resources and assessment methodologies are properly planned and implemented.

Religious liberty also helps significantly to overall peace and stability, we have students and employees from the Hindu, Christian, Sikh, and Muslim communities at Al-Ameen, and there is great religious peace among them. Everyone participates in cultural and religious holidays together. Eminent speakers deliver motivational talks to students in order to foster mutual understanding, cohesion, and all-round personality development, as well as to prepare them to be responsible citizens who adhere to national principles of social, communal peace, and national unity.

The institution observed the following days during the year:

1. International Yoga Day

2. World Environment Day

3. World Drug Day

4. Independence Day

5. Constitution Day

6. National Voters' Day

7. Republic Day

8. Iftaar Party

9. Teachers' Day

10. Ethnic Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

Sensitizing students and employees of an institution to the constitutional obligations of values, rights, duties, and responsibilities of citizens is crucial for fostering an informed and engaged community. This process can empower individuals to not only understand their roles in society but also to contribute to building a more just, inclusive, and responsible community.

1.Organizing Awareness Campaigns and Workshops

Fundamental Rights and duties

Citizens' Responsibilities

2.Incorporating Constitutional Studies into Curriculum

For Students: Incorporate constitutional law, rights, and duties into the school/college curriculum. This could include studying the Constitution's preamble, its values, and key articles related to individual and collective rights.

Provide practical examples of how the Constitution impacts daily life and governance.

For Employees: Regularly organize workshops or short-term training sessions on understanding constitutional values and their relevance in the workplace.

Create a platform for employees to discuss ethical and legal responsibilities in their professional roles, focusing on how these connect to broader constitutional principles.

3.Celebration of Constitutional Events

Constitution Day (November 26th)

Republic Day and Independence Day

4.Use of Technology for Wider Reach

Online Modules and E-learning

Social Media and Websites

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://alameendegreecollege.org/pdf/Annual_gender_sensitization_plan.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days are crucial for teaching and helping students build strong values. The institution is dedicated to fostering a sense of patriotism and national responsibility, as well as to protecting cultural diversity and advancing nationalism. Students are instilled with traits like creativity, empathy, and camaraderie in addition to the excitement and enjoyment that are shared throughout these festivities. Teachers help them become more competent and confident so they can compete in a variety of events. Through the year, the organization celebrated the following

days:

1. Republic Day
2. Independence Day
3. World Environment Day
4. International Yoga Day
3. World Drug Day
5. Anti Tobacco day
6. Cancer awareness day
7. Kannada Rajyotsava day
8. National Education day
9. Constitution Day
10. Ethnic day
11. National Voters' Day
12. Teachers' Day

In order to develop a strong sense of patriotism and social responsibility, students are made aware of national holidays, celebrations, and events. This strengthens their sense of unity and gives them a deeper appreciation of their heritage and sense of national pride.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1: OUTREACH ACTIVITIES

Our college aims to create a sense of responsibility among students by engaging them in outreach activities. We focus on reaching out to the weaker section and educating them about basic needs and healthy living practices.

Some of our notable outreach activities include organizing World AIDS Day, International Yoga Day, National Youth Day, Blood Donation Camps, Health Camps, Counselling Sessions, and visiting Old Age Homes.

BEST PRACTICE -2: SCHOLARSHIP

Our college has been committed to providing educational opportunities to all. To achieve this, we offer scholarships and concessions to economically poor students. The Al-Ameen Scholarship Committee was established in 1968 to provide scholarships to minorities and financially poor students.

Our teachers and staff contribute significantly to the scholarship fund. Aided staff members contribute around 40-45 lakhs annually, while faculty members donate 0.5% of their basic salary every month. This collective effort benefits around 100 students, empowering them to pursue their education. The committee disburses an annual amount of one crore INR to meritorious and deserving students pursuing education across various institutions.

File Description	Documents
Best practices in the Institutional website	https://alameendegreecollege.org/pdf/Best_practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution's role in providing equitable and inclusive training and placement opportunities. It highlights the measures taken to enhance the employability of students, focusing on skill development, career guidance, and bridging the gap between industry expectations. Institutions are expected to conduct regular training sessions, workshops, and internships to equip students with relevant knowledge.

Attention is given to inclusive practices that ensure students from diverse backgrounds including underprivileged or differently-abled groups, have equal access to placement opportunities Collaborations with industries companies.

Ethical and sustainable practices into training programs, fostering socially responsible graduates. Placement cells or career guidance units are instrumental in coordinating these activities and ensuring students are prepared for a competitive job market.

To make them employable, we provide various employability skill training opportunities. Mock interview sessions are conducted by hiring the services of HR professionals from the industry.

College offers additional training programmes to students like Cyber security, the college facilitated internships for 56 students from undergraduate and postgraduate. The certification event held on 2nd May 2024 to honor the successful completion courses.

To make students self-reliant through academic excellence, life skills and employability, Students to be made self-reliant through academic excellence with employability competence.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Al-Ameen Arts, Science, and Commerce College is connected with Bengaluru City University. The College implements the curriculum provided by the Bengaluru City University in a methodical, time-bound, and transparent manner. The updated course structure, with the names and combinations of papers given by the institution, is available in the Admission Prospectus and on the college website. The Academic Calendar and Time Table are drafted at the commencement of the academic year and sent to all departments. The respective department heads allocate the workload to the faculty while also monitoring all work related to Internal Exams and Assessment. Teachers are given attendance sheets and work diaries to record and keep. Departmental meetings examine and monitor students' performance as well as the timely completion of the syllabus. Teaching in the classroom is enhanced with ICT tools, practicals, remedial sessions, and an ongoing feedback process. Presentations, assignments/projects, class assessments, internal assessment exams, and group discussions all serve as forms of continuous evaluation. Mentoring is given to pupils to monitor their academic achievement and provide remedial instruction. The College encourages its faculty members to attend Orientation/Refresher Courses/Workshops/Seminars provided by the University and other institutions in order to keep their knowledge current and improve their teaching skills. The institution provides a wide range of books and other reference materials, such as journals, periodicals, teaching models, and software, to help its teachers present the curriculum effectively.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar, including the conduct of Continuous Internal Evaluation. The concerned faculty prepares an academic calendar at the beginning of each semester in accordance with the University's calendar, which includes a variety of curricular, extracurricular, and co-curricular activities. The calendar is posted on the college website, displayed on notice boards, and distributed to students. It is updated and altered in response to any modifications proposed by the university. All classes and examinations are organized according to the calendar, assuring total adherence. Conformity of Continuous Internal Evaluation to Academic Calendar. Class and lab schedule Timetable The coordinator of each department develops the timetable according to the rules of the affiliating university for the number of credit hours.

1. Each department's notice board displays a timetable.
2. Course files and Lecture Plan-After topic allocation to faculty, each subject's course file is prepared, which includes a complete teaching plan.
3. Internal Examinations- The academic calendar includes dates for internal tests 1 and 2, as well as the University Exam.
4. Question Paper Setting- The question papers for internal exams are developed by the relevant faculties and authorized by the department head.
5. University Exams- The academic calendar includes potential dates for university exams. The final university exam timetable is also posted on student notice boards.
6. The academic calendar may be modified and revised due to unforeseen circumstances, in accordance with the instructions of the Institute's principal

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to

B. Any 3 of the above

curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

153

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College includes core values and ethics in its curriculum delivery. Orientation program is conducted to inform the students about the code of conduct. It includes human values as gender equity, trust, honesty, integrity and mutual respect. As part of curriculum, affiliating University has introduced courses as, Environmental Science, culture Diversity and society, banking and finance and personality development for under graduate students that exposes them to the importance of environmental conservation for a sustainable society, issues of diverse culture and the efforts made to mitigate them. Courses such as personality development introduce the students to the right behavior practices in professional environment, Courses on Health and Wellness and yoga show them the direction for physical and mental health, peace and harmonious life. The above courses enrich the students' knowledge.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

05

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	B. Any 3 of the above
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institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://alameendegreecollege.org/pdf/Feedback_2023_24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	
A. Feedback collected, analyzed and action taken and feedback available on website	
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://alameendegreecollege.org/pdf/Feedback_2023_24.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
271	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

116

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has implemented a robust counseling and mentoring system designed to support students in their academic journeys. Each student is assigned a faculty mentor who conducts regular meetings with their mentees to monitor academic progress. Students identified as academically slow learners—those scoring below 40% in internal assessments and maintaining less than 75% attendance—receive dedicated attention from their mentors, who also communicate progress reports to their parents.

The identification criteria for slow learners involve tracking performance in internal assessments. Faculty members take proactive steps, advising students on maintaining attendance, compensating for missed classes, and seeking additional help. Parents are encouraged to provide support at home, and remedial classes are organized to help these students improve their understanding of course material.

Mentors engage with slow learners to help them complete assignments and schedule both extra and remedial lessons. Additionally, faculty members actively promote and encourage advanced learners, offering multiple opportunities for their development and growth. This comprehensive approach ensures that all students receive the support they need to succeed academically.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/pdf/student_diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
741	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Al Ameen Arts, Science, and Commerce College emphasize student-centric teaching methods to foster an engaging and effective learning environment. Key approaches such as experiential learning, participative learning, and problem-solving methodologies are actively employed to enhance the overall learning experience.

Experiential Learning involves hands-on activities where students engage in real-world scenarios, field trips, internships, and practical projects that allow them to apply theoretical concepts. This approach not only deepens understanding but also cultivates critical thinking and decision-making skills.

Participative Learning encourages active involvement in the learning process. Group discussions, debates, presentations, and peer learning activities are designed to make students collaborators in their own education. Through these interactive methods, students develop communication, teamwork, and leadership skills while sharing diverse perspectives.

Problem-Solving Methodologies challenge students to approach complex issues with analytical thinking. Case studies, research projects, and scenario-based learning enable students to apply critical reasoning to find solutions. This approach nurtures creativity, innovation, and independent thought, preparing students to tackle real-world challenges effectively.

By implementing these student-centric methods, the college ensures a holistic learning experience that goes beyond textbooks, promoting intellectual growth, practical skills, and lifelong learning habits.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://alameendegreecollege.org/pdf/Student_centric_methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Al Ameen Arts, Science, and Commerce College, teachers successfully integrate Information and Communication Technology (ICT) tools to enrich the teaching and learning experience. The use of digital resources, including smart boards and projectors creates a more dynamic and engaging classroom environment. Faculty members frequently utilize multimedia presentations, educational videos, and online resources, effectively supplementing traditional teaching methods and simplifying complex concepts for students.

These ICT-enabled tools not only enhance the delivery of educational content but also facilitate improved communication between teachers and students. This ensures easy access to study materials and additional support, fostering a more collaborative learning atmosphere. The blended approach to education employed at the college not only contributes to better learning outcomes but also equips students with essential skills for the digital age. By embracing technology in the classroom, the college prepares students to face future challenges with confidence, helping them to become adept in a world increasingly influenced by digital technology. Overall, the integration of ICT at Al Ameen College significantly enhances the educational experience, making it more relevant and effective in today's fast-paced learning landscape.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors**22**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****22**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****05**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college employs a transparent and reliable evaluation process characterized by its frequency and variety, ensuring that students are informed of their internal assessment in a timely manner. The Principal organizes regular faculty meetings to emphasize the effective implementation of this evaluation system. Students enrolled in specific courses undergo continuous assessment through various methods at both the college and university levels.

Evaluation methods include Group Discussions, Unit Tests, Assignment Submissions, Field Visits, and Seminar Presentations, all contributing to a comprehensive assessment framework. Unit tests are conducted regularly as per the academic calendar, with varying weight assigned based on the faculty's discretion. Student performance is displayed on notice boards, and individuals who perform poorly are offered personal mentoring. Second- and third-year students are encouraged to conduct subject seminars, preparing presentations on assigned topics.

To ensure a robust internal assessment process, the Internal Examination Committee manages question paper setting, examination conduct, results display, and student interactions related to assessments. This approach enhances the accuracy of student evaluations and has fostered increased enthusiasm for learning and class attendance. Additionally, it encourages active participation in co-curricular and extracurricular

activities, helping to develop students' overall personalities and communication skills.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has established a transparent and efficient examination procedure at both the institute and university levels to handle assessment-related issues. An examination committee, led by a senior teacher and inclusive of both teaching and non-teaching staff, oversees the assessment process. Evaluated answer scripts are provided to students, allowing them to seek clarifications on any discrepancies directly with their teachers. If students identify issues such as marking errors, these are addressed promptly by the respective faculty. Should dissatisfaction persist, students can appeal to the Head of the Department (HOD), where a review by another teacher may occur.

To keep parents informed, performance updates are sent via SMS through the NEDUSOFT platform. Faculty mentors offer counseling, and remedial classes are available for students who do not pass their examinations. Internal assessment marks are entered promptly into the university's portal for student access.

At the university level, students can file complaints regarding answer script evaluations, which may be escalated to the HOD as needed. If students are unhappy with their results, they can request a re-evaluation within one week of results announcement, ensuring the process remains transparent and timely

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The HODs raise awareness of POs, PSOs, and COs while speaking to the students. In addition to informing the students, the faculty, instructors, mentors, and course coordinators raise awareness and stress the importance of achieving the results. The precise skill requirements and achievements that students must meet at the micro level and by the program's conclusion are known as program specific outcomes, or PSOs. In collaboration with the course coordinators, the program coordinators create the PSOs, which typically consist of two to four members. Following the principal's approval, the BOS—which consists of the department head and subject matter experts from each department—will discuss and approve it.

Program Outcomes (POs) are broad statements that outline the professional achievements that the program seeks to achieve and that students are expected to attain by the end of the program. POs cover a wide range of interconnected knowledge, abilities, and character traits that students must develop by the time they graduate.

Course outcomes (COs) are succinct statements that outline the fundamental and long-lasting disciplinary knowledge, skills, and level of learning that students should have by the end of a course. They are explained and specified in detail. Concerned faculty members teaching the same course collaborate with the course coordinator to prepare the course outcomes. It will be confirmed by the module coordinator.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://alameendegreecollege.org/pdf/pdfuploads/po_and_co_2023-24.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Al Ameen Arts, Science, and Commerce College, ensuring

academic quality through the assessment of Program Outcomes (POs) and Course Outcomes (COs) involves several key elements. The college utilizes diverse assessment techniques, including exams, quizzes, projects, and presentations, to evaluate student learning. Feedback mechanisms such as course evaluations and focus groups provide insights into the effectiveness of the curriculum and teaching methods. Specific performance metrics, including pass rates and average grades, help measure student achievement against established benchmarks.

The curriculum is designed with an outcome-based approach, guiding instruction and assessment. Departments collaboratively establish evaluation methods aligned with course objectives, employing rubrics for consistency. Continuous internal evaluation accounts for 40% of the assessment, while final exams contribute 60%. A structured evaluation process addresses projects, presentations, and lab work, with additional credits awarded for value-added and online courses.

The attainment of Course Learning Outcomes (CLOs) is evaluated using both direct and indirect assessment methods. Direct assessment includes internal evaluations, semester exams, and practicals, while indirect assessment involves course feedback collected at year's end. The examination committee analyzes these findings for continuous improvement, identifying areas for enhancement in teaching and learning strategies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

142

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://alameendegreecollege.org/pdf/pdfuploads/2023-24-ssr_report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Ecosystem for Innovation

- **Research and development cell :-**The R&D Cell contributes to the institution's academic success by establishing a research-friendly atmosphere, encouraging creativity, and working with national and international organizations.
- **Entrepreneurship innovation and startup cell:-**The cell encourages a culture of creativity and risk-taking. Young entrepreneurs can develop game-changing ideas that have a long-lasting effect on their communities and the wider world if they have the right support and direction.
- **Institution Innovation council:-**The Institution Innovation Council (IIC) acts as a center for creating an

atmosphere that supports the growth of entrepreneurs, innovative concepts, and cooperative alliances.

- **Skill development cell :-**The Skill Development Cell has made great progress in preparing them to meet the demands of the modern labor market. The Cell continues to pursue excellence in all that it does and is committed to its goal of holistic development.

Initiative for Creation and Transfer of Knowledge

Faculty and students are encouraged to undertake research projects, supported by internal funding, external grants, and collaborations with industries, research institutes, and international universities.

The organization has created innovation hubs, incubation spaces, and startup initiatives to promote entrepreneurial mindset and to connect academic research with practical applications.

The college hosts workshops, seminars, conferences, and training sessions and students are urged to engage in research initiatives, internships, and industrial tours, which assist them in connecting theoretical learning with real-world experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit collaborates with several NGOs and government organizations to further its social objectives. The activities of NSS in our college are AIDS Awareness day, Pledge taking ceremony, Swachita hi Seva, NSS Day, World Environmental Day, International Day Against Drug abuse, Blood Donation camp, Yoga Day, The Constitution Day, Education Day, Voting awareness Etc. Looking forward, the NSS unit plans to expand its reach by involving more students in the ongoing initiatives.

The National Service Scheme at our college plays a pivotal role in developing the students' sense of civic responsibility, leadership, and social welfare. The NSS unit has been instrumental in fostering community development and creating awareness on vital social issues. Our commitment to social service will continue to grow, and we aim to further empower students to become proactive citizens who contribute positively to society.

The Activities of NCC in our College are Thal Sainik Camp, Quit india Movement, World Ocean Day, meri maati mera Desh, Motivational Talk By Bankim Jha, Yogathon, Kargil Vijay Diwas Etc.

The NCC program significantly contributes to the institutional goals of fostering national integration, promoting social responsibility, and developing leadership qualities in students. It supports the vision of Our college is to produce well-rounded individuals who are ready to take on the challenges of the modern world, while contributing positively to society.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/outreach
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

552

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure at Al-Ameen Arts, Science, and Commerce College aligns with standards from various regulatory bodies, designed to support faculty and students in reaching their educational objectives. The college, situated on a scenic 2.86-acre campus, includes ample parking facilities.

The campus is equipped with specialized laboratories for computer science, mathematics, chemistry, physics, microbiology, zoology, and botany. Additionally, it houses a spacious seminar hall, numerous classrooms, departmental and central libraries with extensive resources, and workstations for departmental use.

The air-conditioned lecture hall, with a floor area of about 1000 square feet, accommodates up to 125 people and is equipped with Digital Smart Board, audio-visual system, including an LCD projector. Classrooms are spacious, well-ventilated, and well-lit, featuring podiums, LCD projectors, and ergonomic seating, fostering a conducive learning environment. The well-equipped laboratories are regularly updated, emphasizing hands-on, research-focused learning.

A dedicated language lab with ten workstations promotes active engagement in language studies. Beyond conventional academic instruction, the college's infrastructure supports research initiatives, certificate courses, extracurricular activities, and placement assistance programs. Details regarding infrastructure and learning resources

Description	
Number	
Instructional Rooms	
17	
Laboratories	
7	
Computer Lab	
1	
Seminar Hall	
1	
Language Lab	
1	
Library	
1	
Auditorium	
1	
Placement Cell	
1	
IQAC Cell	
1	
NCC Room	
1	
NSS Room	

1**Cultural Room****1****Sports Room****1****Administrative Rooms****3****Xerox Centre****1****NSS Room****1****Washroom-boys****2****Washroom-girls****2****Girls common room****1**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The infrastructure at Al-Ameen Arts, Science, and Commerce

College is thoughtfully designed to align with the standards established by various regulatory authorities. The campus spans a picturesque 2.86-acre area, complemented by ample parking facilities and surrounded by lush, aesthetically pleasing landscapes that create a serene environment for learning.

The facilities cater comprehensively to the academic and extracurricular needs of both students and educators, fostering a well-rounded educational experience. For sports enthusiasts, the college offers versatile options, including dedicated spaces for indoor and outdoor games. The on-campus playground facilitates activities like throwball, volleyball, badminton, and kabaddi. For sports such as hockey, cricket, and athletics, the college leverages nearby rented venues, ensuring students have access to the resources needed to excel in these disciplines.

Adding to its vibrant campus life is a state-of-the-art amphitheater with a seating capacity of 1,500. This impressive venue serves as a hub for cultural events, performances, and large gatherings, enriching the college's commitment to promoting creativity and community engagement. Overall, the infrastructure reflects the institution's focus on creating a balanced environment for academic achievement, personal growth, and extracurricular excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/specific_facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library stands as a cornerstone of academic excellence, providing students and faculty with seamless access to an expansive repository of knowledge. It houses a diverse collection of resources, including an extensive range of books, scholarly journals, publications, handbooks, and annual reports, all readily available to support teaching, learning, and research activities.

To streamline operations and ensure efficient resource management, the library operates with the Integrated Library Management System (ILMS), powered by Easylib Software version 4.3.3. This advanced system enables complete automation of library processes, encompassing cataloging, circulation, and

the management of books, periodicals, and multimedia materials. In addition to physical resources, users have access to a wide array of e-resources through platforms like NLIST-INFLIBNET, broadening their horizons for academic exploration and research.

The Library Committee actively oversees the acquisition of new materials, ensuring that the collection remains up-to-date and aligned with the evolving needs of its users. All books are systematically organized following the Dewey Decimal Classification (DDC) system, facilitating easy navigation and retrieval. A well-defined circulation policy is strictly adhered to, ensuring efficient lending services.

The library's extensive holdings include a robust selection of reference materials, lending books, and digital assets, empowering students to access and borrow resources effortlessly through the automated library management system. With its blend of traditional and modern resources, the library serves as a dynamic learning hub, fostering intellectual growth and academic success.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://alameendegreecollege.org/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**0.5**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****7168**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Al-Ameen Arts, Science, and Commerce College offers a robust ICT infrastructure designed to facilitate seamless teaching and learning experiences for all stakeholders. The college is equipped with modern technological tools to enhance instructional quality and foster interactive learning. Six classrooms feature LCD projectors, ensuring dynamic information delivery and improved engagement. Furthermore, a state-of-the-art 75-inch Digital Smart Board has been installed in the Seminar Hall to support high-quality presentations and discussions.

To meet academic requirements and enable students to complete practical sessions as per the university curriculum, all systems are routinely upgraded with the latest software and hardware. The college provides campus-wide connectivity through ten WiFi nodes powered by a high-speed 500 Mbps internet

connection, ensuring uninterrupted access to online resources and communication tools.

Each department is equipped with dedicated workstations, along with access to printers and scanners as needed. The mathematics and computer laboratories are fitted with cutting-edge software to support advanced computational and analytical tasks, while the fully digitized library grants users access to an extensive collection of e-journals and e-learning resources.

The college also places a strong emphasis on enhancing students' communication abilities through its language labs, which are outfitted with specialized software and advanced digital audio-visual tools. To streamline administrative processes, student attendance is efficiently recorded using the NEDUSOFT App.

By integrating advanced ICT tools into its infrastructure, the college ensures an optimal learning environment that meets the evolving needs of students, faculty, and the academic community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/infrastructure

4.3.2 - Number of Computers

39

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.44

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college provides well-maintained infrastructure to support academics, extracurriculars, and campus operations. Classrooms are equipped with acrylic boards and teaching aids like charts, posters, and OHPs. Student-friendly benches are periodically replaced. Computer facilities with internet access are available in all departments, with a centralized computer lab equipped with necessary software for Mathematics and Computer Science students, managed by dedicated staff.

The on-campus stationery shop offers photocopying, printing, textbooks, and other essentials, while the cafeteria provides hygienic, affordable food from 8 AM to 5 PM, including during special events. Laboratories are well-equipped to meet university syllabus requirements, and stock is meticulously maintained.

The automated library uses Easylib software (v4.3.3) for efficient book borrowing and resource management. It includes regular additions of books and journals, with designated library hours for students to access resources or enroll in SWAYAM and MOOC courses.

Sports facilities include tie-ups with Karnataka Hockey Authority and Bangalore Third Block Playground for athletics. Infrastructure is centrally managed by a dedicated manager and maintenance team, with support for IT, telecommunication, and housekeeping. Amenities include generators, a water purifier with reverse osmosis, and waste management systems for sustainability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://alameendegreecollege.org/pdf/4.4.2-Procedure-polices.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

6

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****202**

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**A. All of the above**

File Description	Documents
Link to Institutional website	https://alameendegreecollege.org/photo/gallery/48
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**00****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****00**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Representation is representative body of students elected by their fellow classmates. They represent students views and concerns to the administration. They organized events, activities and programs for the students. They promote student welfare, well being and safety. It helps the institution in developing a sense of leadership team work and communication skills among the students community. They foster a sense of responsibility and community involvement.

They are given ample of avenues and responsibilities for hosting several events of the college with staff as advisors, which has helped them to showcase their professionalism and interpersonal skills. This is one of the best platforms for the overall development of students. Institution creates an environment where students feel valued, heard, and motivated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has alumni association. Our Institution's Alumni have completed their graduation and are well placed in different jobs. Alumni of the college facilitates connection among the present students and faculties. They provide a source and support to the college in form of financial aid, community building, career development etc. The contribution received from the alumni association are used for procuring books to the library, uniforms for the NCC cadets and part of their contribution was also utilised for purchase of smartboard for the seminar hall.

To facilitate information exchange between alumni and the institution, a whatsapp group is created through which they get connected in a positive way. The alumni's involvement strengthens

a bond between the institute and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Founded in 1966 by the philanthropist Dr.Mumtaz Ahmed Khan, the Al Ameen Educational Society is dedicated to empowering minority communities, particularly Muslims, through education. Our vision is inspired by the Quranic verse, "Rabbi ZidniIlma - Lord, Give unto me more knowledge." The college's mission and vision are clearly articulated and effectively communicated to all stakeholders. We are committed to providing a meaningful teaching and learning experience for both faculty and students by continuously evaluating teaching methods, promoting innovative strategies, and offering affordable supplementary courses. By prioritizing co-curricular activities and community outreach programs, the college fosters creativity, social awareness, and ethical responsibility in its students.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/about/visionmission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization gives individual faculty members flexibility in academic administration, making decision-making smoother.

. Roles of Key Bodies:

- **Principal:** The head of the institution, responsible for overseeing governance, management, and academic activities. The Principal is supported by the IQAC and Management to ensure decisions align with the institution's goals.
- **IQAC:** Functions as the quality assurance body, responsible for initiating and monitoring activities related to quality improvement in teaching, learning, and administration.
- **Management:** Represented by the Hon. Secretary (on behalf of the Board of Trustees), the management supervises the functioning of the college and is involved in strategic planning and decision-making.
- **Governing Council:** Composed of members from the management, university, senior faculty, and educationists, the Governing Council monitors academic and other activities to ensure timely implementation of plans and policies.
- The college adopts a participative approach, with regular feedback loops from stakeholders (faculty, staff, management, students) incorporated into the decision-making process.
- Committees are formed to manage various academic, curricular, and extracurricular activities, ensuring a smooth and disciplined functioning of the institution.

. Administrative Responsibilities:

- Areas like admissions, finance, records, evaluation, and maintenance are managed smoothly to support the institution's academic and operational goals.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/departments
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction of Skill-Enhancing and Value-Added Courses

1. **Approval and Support:** The IQAC (Internal Quality Assurance Cell) has reviewed and approved the introduction of skill-enhancing and value-added courses. The management has allocated the necessary infrastructure and financial resources to initiate these courses.
 - **Attendance Requirement:** At least 75% attendance is mandatory.

Teaching and Learning Process

Subject Allocation and Course Planning:

- At the start of each semester, faculty members select their subjects, which are then reviewed and approved by the principal.

Evaluation Process:

- Student assessments are carried out in accordance with the guidelines of the affiliating university.
- CIE ensures that student performance is regularly tracked and evaluated.

Security and Monitoring Systems:

- CCTV cameras have been installed across classrooms, corridors, and at the campus entrance to ensure security and maintain discipline.

Exposure to Industry and Career Opportunities:

- The institution offers students real-time industry exposure through collaborations and professional affiliations with companies.
- These partnerships provide valuable industry feedback, helping the institution further enhance its academic programs.

Memorandums of Understanding (MoUs):

- Through MoUs, the college collaborates with industry partners, providing students with practical knowledge and relevant skills for their careers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the guidance of the Al Ameen Educational Society, which is supported by the Government of Karnataka. The governance structure is led by a Board of Trustees, comprising the Chairperson, Vice Chairperson, Hon. Secretary, Hon. Treasurer, and Executive Council members, with the Principal at the helm of academic and administrative functions.

Governance Structure:

- **Principal:** The Principal serves as the administrative and academic head, overseeing the smooth operation of the college.
- **Departments:** The institution consists of 17 academic departments, each led by a Head of Department (HOD), who manages the department's teaching and learning activities.
- **IQAC:** The Internal Quality Assurance Cell (IQAC) monitors and manages various aspects related to teaching, administration, and co-curricular activities.
- **College Committees:** In addition to regular academic committees, the college also has specialized bodies such as:
 - **Grievance Redressal Committee:** Focused on resolving issues raised by students and staff.
 - **Anti-ragging / Sexual Harassment Committee:** Ensures that the college remains a safe for everyone by

addressing any complaints related to ragging or harassment.

Staff Appointments:

- **Aided Staff:** Appointments of aided staff are done in accordance with the University Grants Commission (UGC) norms.
- **Management Staff:** Appointments of management staff are made following the institutional norms.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/about/institute_distinctiveness
Link to Organogram of the institution webpage	https://alameendegreecollege.org/about/executive_council
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers a range of welfare measures to ensure the well-being and professional development of both teaching and non-teaching staff, in accordance with UGC guidelines and

the management policies of Al Ameen Educational Society. Below are the key welfare initiatives provided to staff:

1. **Career Advancement:** Benefits for career advancement include increments for faculty members who complete Ph.D. or M.Phil. Degrees.
2. **Uniform Facility:** Group D employees are provided with uniforms.
3. **In-House Health Clinic:** A health clinic is available to staff for medical support.
4. **Employee Benefits:**
 - Employees State Insurance (ESI) and Employees Provident Fund (EPF) are provided to the staff.
5. **Casual Leave:**
 - For staff with more than one year of service, the casual leave entitlement increases to 15 days.
6. **Maternity Leave:** Two months of paid ML .
7. **On-Duty Leave for Professional Development:** Faculty members are given on-duty leave to attend Faculty Development Programs (FDPs), seminars, and workshops. The institution also covers the registration fee for these activities.
8. **Staff Room Facilities:** Faculty members are provided with well-furnished staff rooms to create a conducive working environment.
9. **Internet and Wi-Fi:** Free internet

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1200

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A well-designed performance management system aims to enhance the overall performance of both teams and individuals, aligning their efforts with the organization's mission and vision. An effective system plays a vital role in managing the organization efficiently. In this regard, the Institute follows the Performance Based Appraisal System (PBAS) as suggested by the UGC, State Government, and Management. This system classifies performance into three categories:

- 1. Teaching, Learning, and Evaluation-related activities**
- 2. Co-Curricular, Extension, and Professional Development-related activities**
- 3. Research, Publications, and Academic Contributions**

Teaching Staff: The performance of the faculty is assessed by the students through feedback. The feedbacks collected are compiled and action will be initiated by consolidating the outcome. At the end of each academic year, data related to these categories is collected from each faculty member.

For non-teaching staff, promotion is considered based on service slabs and the recommendations of the principal.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/student_satisfaction_survey
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The auditing process at Al Ameen Arts, Science, and Commerce College is structured to ensure transparency, accountability, and compliance with financial regulations.

Internal Audit

- Vouching of receipts and postings to the ledger.
- Scrutiny of scholarship disbursement registers.
- Preparation of receipts and payments statements.
- Audit of various financial statements:
 - Bank Reconciliation Statements.
 - Fee Reconciliation Statements.
 - Vouchers, attendance records, movement registers, and budget.
- Internal Auditor: The internal auditors are members of the institution's management, and they are responsible for the half-yearly audits and ensuring that day-to-day account are accurately maintained using Tally ERP.

External Audit

- Frequency: Conducted annually and half-yearly by external auditors.
- External Auditors: The College's external audits are managed by "Rangaraju & Associates".
 - Scrutiny of payments and receipts, verifying them against the heads of accounts.
 - Verification of capital expenditures.
 - Finalization of Balance Sheets.
- Additional Audits: External audits are conducted by government or university authorities periodically. This

includes an annual audit by the Joint Director of Collegiate Education and another audit by the Accountant General.

- **Approval of Reports:** The audited financial statements and reports are submitted to the Management for approval at both the Executive Committee and Annual General Body meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1617104

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college effectively plans and allocates resources to ensure their optimal use. The fees collected from students are utilized for the college's development, including paying salaries to both teaching and non-teaching staff, with proper auditing in place. Financial resources are primarily used to enhance the quality of the library by acquiring books, e-books, journals, and renewing the Inflibnet N-List subscription. Additionally, funds are allocated to upgrade laboratories with new equipment and chemicals, and a significant portion is dedicated to college maintenance and other miscellaneous

expenses.

The college charges minimal fees to support economically disadvantaged students. All financial transactions are transparent, with bills and vouchers used for verification. The college exercises strict control over resource utilization, ensuring transparency and accountability, with a focus on making the most of its limited resources. This is made possible through the commitment and dedicated service of the management.

Utilization of Resources:

1. Payment of staff salaries.
2. Purchase of software and equipment.
3. Welfare programs for both teaching and non-teaching staff.
4. Scholarships provided by the management to aid socially and economically disadvantaged students .
5. Organization of academic activities for faculty, managing administrative expenses, and sharing common facilities across departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a crucial role in implementing quality assurance strategies and processes at all levels, ensuring the maintenance of high standards in teaching and learning. The strict adherence to the feedback system, regular review of the feedback, and the insistence on an Action Taken Report are key contributions of the IQAC.

1. Students are encouraged to participate in fieldwork, projects, and internships.
2. A remedial coaching and mentoring system has been established to support students.
3. A comprehensive Result Analysis is prepared after the declaration of results to assess performance.

4. The institution regularly conducts professional development programs for faculty members.
5. The college has established MOUs with various organizations to enhance learning and collaboration.
6. Scholarship assistance is provided to students to help fund their education.

The IQAC actively supports the development of both faculty and students through various strategies. To support students' personal and professional growth, a mentoring system has been put in place for both undergraduate and postgraduate students. The mentor-mentee system is rigorously followed to track students' demographic profiles, academic progress, and overall development. Additionally, parent-teacher meetings are held each semester to strengthen the Tutorial system.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/scholarships
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The activities undertaken by the Internal Quality Assurance Cell (IQAC) to continuously review the teaching-learning process and achieve holistic academic excellence reflect a comprehensive and dynamic approach.

1. Optimization of Teaching Methods (ICT-based).

2. Credible Assessment and Evaluation: IQAC has implemented strong assessment and evaluation mechanisms that ensure fairness and credibility in measuring student performance.

3. Academic Calendar Implementation: The academic calendar is adhered to, ensuring that the teaching and learning schedule is followed strictly

4. Result Analysis

5. Digital Repository and Social Media Integration: A dedicated

section on the institution's website keeps documents related to AQAR (Annual Quality Assurance Report) and other activities.

6. Social Media for Communication: WhatsApp groups have been created for students, utilizing the educational potential.

7. Clear Program and Course Outcomes: The institution has clearly defined Program Outcomes (POs) and Course Outcomes (COs) for all offered programs.

8. Syllabus Completion

9. Stakeholder Feedback and Analysis: Feedback from students, faculty, and other stakeholders is collected, analyzed, and published on the institutional website.

10. Lesson Plans and Work Diaries: The lesson plans and work diaries are managed through a Campus Management System (CMS). Faculty members maintain work diaries for effective tracking of their teaching progress.

File Description	Documents
Paste link for additional information	https://alameendegreecollege.org/student_satisfaction_survey
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization make people understand the difference between sex and gender, how gender is socially constructed and the stereotypes around gender roles.

The women and children are most vulnerable group of this situation and it's the undue pressure on Boys & Girls to live up to the established norms of Masculinity & Femininity. Girls endure unwarranted social control, discrimination & domination. Boys discouraged from being emotional, gentle or fearful. Gender Sensitization gives a clear and precise view about Gender and help to understand that GENDER is not about "Women" it's about "People".

In the academic session 2023-24, Women Development Cell (WDC) organized an event about Gender Sensitization to create awareness about Girl's education on 11-10-2023 at College Seminar Hall organized by DURGA NGO. The topic for the discussion was "Role Of Students In Gender Sensitization". Simultaneously, it was emphasized that male members of the society should play a pivotal role to curb women harassment at work and public places. Students got the opportunity to interact and discuss their queries. The discussion was found to be enlightening and refreshing. Students found to know about the development of independent women in India as well as globally.

File Description	Documents
Annual gender sensitization action plan	https://alameendegreecollege.org/pdf/Annual_gender_sensitization_plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://alameendegreecollege.org/women_empowerment_cell

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus is eco-friendly with well-maintained lush green lawns, trees, and flowering plants. There is an organized procedure for waste segregation and its disposal.

The waste is categorized as follows:

- organic, biodegradable trash made of cooked food, vegetables, fruit, leaves, etc.
- Recyclable garbage, such as metal objects, cardboard, cans, and paper.
- Non-biodegradable garbage such as glass and plastic goods.

Solid waste on the campus undergoes segregation into wet and dry categories, further sorted into biodegradable and recyclable waste, which are collected by the BBMP. Dustbins

coloured green is meant for food waste, which is recyclable. Additionally, plant-based organic matter is utilized in the vermicomposting process, which turns it into a beneficial soil manure. Dustbins with a blue colour are meant for recyclables, like cardboard and paper cups. Sanitary Napkin Vending Machine and Incinerator Machine is available.

Liquid waste from sinks and washrooms are dispersed into the drainage systems. Liquid waste that is contaminated, whether chemical or biological is disposed of accordingly.

Electronic items like monitors, keyboards, mouse, etc are given to a third-party vendor.

Management of biomedical waste involves sterilizing items like glass slides containing serum using methods such as autoclaving or the application of alcohol and detergents.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

B. Any 3 of the above

persons with disabilities (Divyangjan)
 accessible website, screen-reading software,
 mechanized equipment 5. Provision for
 enquiry and information : Human
 assistance, reader, scribe, soft copies of
 reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute implements several initiatives aimed at cultivating a welcoming environment. Our college encourages an inclusive environment that adheres to secularism, professionalism, harmony, and cultural diversity. The goal of fostering an inclusive learning environment is to identify and address the particular needs of all students. The most effective way to differentiate is to make sure that resources and assessment methodologies are properly planned and implemented.

Religious liberty also helps significantly to overall peace and stability, we have students and employees from the Hindu, Christian, Sikh, and Muslim communities at Al-Ameen, and there is great religious peace among them. Everyone participates in cultural and religious holidays together. Eminent speakers deliver motivational talks to students in order to foster mutual understanding, cohesion, and all-round personality development, as well as to prepare them to be responsible citizens who adhere to national principles of social, communal peace, and national unity.

The institution observed the following days during the year:

1. International Yoga Day
2. World Environment Day
3. World Drug Day
4. Independence Day
5. Constitution Day
6. National Voters' Day
7. Republic Day
8. Iftaar Party
9. Teachers' Day
10. Ethnic Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees of an institution to the constitutional obligations of values, rights, duties, and responsibilities of citizens is crucial for fostering an informed and engaged community. This process can empower individuals to not only understand their roles in society but also to contribute to building a more just, inclusive, and responsible community.

1.Organizing Awareness Campaigns and Workshops

Fundamental Rights and duties

Citizens' Responsibilities

2.Incorporating Constitutional Studies into Curriculum

For Students:Incorporate constitutional law, rights, and duties into the school/college curriculum. This could include studying the Constitution's preamble, its values, and key articles related to individual and collective rights.

Provide practical examples of how the Constitution impacts daily life and governance.

For Employees:Regularly organize workshops or short-term training sessions on understanding constitutional values and their relevance in the workplace.

Create a platform for employees to discuss ethical and legal responsibilities in their professional roles, focusing on how these connect to broader constitutional principles.

3.Celebration of Constitutional Events

Constitution Day (November 26th)

Republic Day and Independence Day

4.Use of Technology for Wider Reach

Online Modules and E-learning

Social Media and Websites

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://alameendegreecollege.org/pdf/Annual_gender_sensitization_plan.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct

B. Any 3 of the above

Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days are crucial for teaching and helping students build strong values. The institution is dedicated to fostering a sense of patriotism and national responsibility, as well as to protecting cultural diversity and advancing nationalism. Students are instilled with traits like creativity, empathy, and camaraderie in addition to the excitement and enjoyment that are shared throughout these festivities. Teachers help them become more competent and confident so they can compete in a variety of events. Through the year, the organization celebrated the following days:

- 1. Republic Day**
- 2. Independence Day**
- 3. World Environment Day**
- 4. International Yoga Day**
- 3. World Drug Day**
- 5. Anti Tobacco day**
- 6. Cancer awareness day**

7. Kannada Rajyotsava day**8. National Education day****9. Constitution Day****10. Ethnic day****11. National Voters' Day****12. Teachers' Day**

In order to develop a strong sense of patriotism and social responsibility, students are made aware of national holidays, celebrations, and events. This strengthens their sense of unity and gives them a deeper appreciation of their heritage and sense of national pride.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1: OUTREACH ACTIVITIES

Our college aims to create a sense of responsibility among students by engaging them in outreach activities. We focus on reaching out to the weaker section and educating them about basic needs and healthy living practices.

Some of our notable outreach activities include organizing World AIDS Day, International Yoga Day, National Youth Day, Blood Donation Camps, Health Camps, Counselling Sessions, and visiting Old Age Homes.

BEST PRACTICE -2: SCHOLARSHIP

Our college has been committed to providing educational opportunities to all. To achieve this, we offer scholarships and concessions to economically poor students. The Al-Ameen Scholarship Committee was established in 1968 to provide scholarships to minorities and financially poor students.

Our teachers and staff contribute significantly to the scholarship fund. Aided staff members contribute around 40-45 lakhs annually, while faculty members donate 0.5% of their basic salary every month. This collective effort benefits around 100 students, empowering them to pursue their education. The committee disburses an annual amount of one crore INR to meritorious and deserving students pursuing education across various institutions.

File Description	Documents
Best practices in the Institutional website	https://alameendegreecollege.org/pdf/Best_practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution's role in providing equitable and inclusive training and placement opportunities. It highlights the measures taken to enhance the employability of students, focusing on skill development, career guidance, and bridging the gap between industry expectations. Institutions are expected to conduct regular training sessions, workshops, and internships to equip students with relevant knowledge.

Attention is given to inclusive practices that ensure students from diverse backgrounds including underprivileged or differently-abled groups, have equal access to placement opportunities Collaborations with industries companies.

Ethical and sustainable practices into training programs, fostering socially responsible graduates. Placement cells or

career guidance units are instrumental in coordinating these activities and ensuring students are prepared for a competitive job market.

To make them employable, we provide various employability skill training opportunities. Mock interview sessions are conducted by hiring the services of HR professionals from the industry.

College offers additional training programmes to students like Cyber security, the college facilitated internships for 56 students from undergraduate and postgraduate. The certification event held on 2nd May 2024 to honor the successful completion courses.

To make students self-reliant through academic excellence, life skills and employability, Students to be made self-reliant through academic excellence with employability competence.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To encourage the faculty to obtain Ph.D.s, clear NETs, and SLETs.
- To motivate educators to take part, publish works in UGC-recognized journals, and present papers at worldwide conferences and seminars.
- Promoting the use of ICT in the classroom and to begin skill-building classes and improve students' employability.
- To Counsel Students to take up higher studies.
- To establish industry-institutional partnerships.
- To provide instruction in order to get ready for competitive tests.
- To use NSS to carry out outreach initiatives and general awareness programs in the areas of education, the environment, health, and hygiene.
- To hold conferences and workshops at the national level.
- To upgrade ICT facilities and install LED lamps to conserve energy.

