



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	<b>AL-AMEEN ARTS, SCIENCE AND COMMERCE COLLEGE</b>
Name of the head of the Institution	<b>Dr. B.M.Zakir</b>
Designation	<b>Principal</b>
Does the Institution function from own campus	<b>Yes</b>
Phone no/Alternate Phone no.	<b>08022246565</b>
Mobile no.	<b>9886919249</b>
Registered Email	<b>principal@alameendegreecollege.org</b>
Alternate Email	<b>alameendegreecollege@gmail.com</b>
Address	<b>Near Lalbagh Main Gate, Hosur Road,</b>
City/Town	<b>Bangalore</b>
State/UT	<b>Karnataka</b>
Pincode	<b>560027</b>
<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>

Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. P. Sartaj Khan
Phone no/Alternate Phone no.	08022222402
Mobile no.	9945175640
Registered Email	alameendegreeiqac@gmail.com
Alternate Email	psartajkhan334@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year) <https://alameendegreecollege.org/aqar.php>

4. Whether Academic Calendar prepared during the year  
No

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	3	2002	12-Nov-2002	11-Nov-2007
2	B	2.84	2009	08-Mar-2009	07-Mar-2014
3	A	3.04	2016	11-Mar-2016	10-Mar-2021

6. Date of Establishment of IQAC 01-Mar-1998

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
FDP programme Speaker, Dr. Ganesh Bhat, Former Principal MES College	05-Nov-2018 1	23
Guest Lecture on Athiti Upanyas by Rekha P. Menon	23-Mar-2019 1	150
Al-Ameen Job Fair-2019	30-	150

	Apr-2019 1	
A lecture on Mr. Rahul Dhawan, certified investment advisor, Bombay Stock Exchange, Mumbai	01-Aug-2019 1	80
Career counselling in Cost and Management Accounting by Mr. Ravindranath Kaushik, career counsellor, CMA, Bangalore	19-Jul-2018 1	80
Tally Certificate Course	08-Aug-2018 7	100
E-Commerce Certificate Course	25-Jul-2018 7	50
Guest Lecture on 'Food and Medicine' by Dr. Amina Ather, UNESCO, Germany Chapter	27-Jul-2018 1	110
Seminar on 'The Job Opportunities available in various sectors of Central Government' by Mr. S. Gopalan Srinivasan, Regional Director, Staff Selection Commission (SSC), Bangalore	16-Jul-2018 1	135

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**8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings**

2

<b>held during the year :</b>	
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
MoU with Durga for gender sensitisation activities. The said organisation conducted Workshops for students on gender issues, held certification programmes on Human Rights. Our students were associated with the organisation in various awareness programmes.	
As an outreach activity and Corporate Social Responsibility, Health Checkup Camp, in association with Naari Foundation was organised for the students, parents, staff and the community in general. As a part of it cancer detection, blood donation, general health checkups were conducted.	
Tally Certificate Course, in Association with Tally India, was offered to the students to pursue as add-on courses. over 130 students completed the course.	
<b>No Files Uploaded !!!</b>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
<b>Plan of Action</b>	<b>Achivements/Outcomes</b>
Mega Job Fair	More than hundred candidates got placed in various reputed companies.
Parent-Teachers' Meet	Many Parents attended the meet, it had improved the attendance of students in the classes, brought in punctuality and seriousness among the students.
An MoU was signed with Indian Institute of E-Commerce to conduct "Learn	Over hundred and twenty students successfully completed the course

<b>and Earn" Certificate courses</b>	
<b>Mentoring Students to register for SWAYAM courses</b>	<b>Initially five students completed the course</b>
<b>No Files Uploaded !!!</b>	
<b>14. Whether AQAR was placed before statutory body ?</b>	<b>Yes</b>
<b>Name of Statutory Body</b>	<b>Meeting Date</b>
<b>Al-Ameen Educational Society</b>	<b>22-Nov-2016</b>
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	<b>No</b>
<b>16. Whether institutional data submitted to AISHE:</b>	<b>Yes</b>
Year of Submission	<b>2017</b>
Date of Submission	<b>01-Apr-2017</b>
<b>17. Does the Institution have Management Information System ?</b>	<b>Yes</b>
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<b>The college has hired the service of OPTRA to communicate students information related to attendance, marks, university notifications, communicating with the parents about their wards matters as need be. The college has purchased Integrated Library automated Software to catalogue, issue and return of books, library membership of the students and other related matters. The College also utilizes internet facilities to enrol students to UGC sponsored SWAYAM and MOOC courses.</b>

## Part B

### CRITERION I - CURRICULAR ASPECTS

## 1.1 - Curriculum Planning and Implementation

### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Exp words

As an affiliated institution of Bengaluru City University, the college has a distinct role to participate in the exercise of framing the syllabus. Its staff, who are on the board of studies, textbook committees, Board of Examiners, etc. Furthermore to it, the college plans up strategies to implement the curriculum to achieve a higher learning quotient. On the basis of planning, curriculum-based workshops, seminars, conferences are conducted for the teachers and students. The students are involved in curriculum-related exhibitions, poster presentations, PPT, etc. Where a need is, the strategy and deliberations are informed to the BoS and BoE through our staff, who are on these boards. The institution encourages the staff and students to attain academic excellence by conducting Orientation programmes, workshops, seminars, guest lectures, field trips, Panel discussions, Industrial visits, etc. Teachers are encouraged to enhance their competence by participating in organizing seminars, conferences, symposiums, workshops etc. The internal Quality Assurance cell suggests to the administration to conduct National level Seminars and conferences, go for Industry tie-ups, skill development activities, etc. It guides and monitors academic activities throughout the year. It also guides the administration in conducting academic audits annually. Departmental meetings are held at regular intervals for the effective implementation of curriculum and other related activities. Certificate add-on courses, Skill development programs such as Personality development, career planning programmes are conducted to enhance the theoretical and practical knowledge of the students. The slow learners are taken care of by the respective departments by conducting special classes and giving assignments to improve their performance. Periodical tests and pre-examinations are conducted at regular intervals as per the university schedule. Parent-Teachers meetings are held twice a year to update the parents about their wards' performance. All the departments conduct field visits, projects and surveys to enhance students' academic performance in line with the university curriculum. Faculty training programmes are conducted to update the knowledge. Institutional tie-ups with industries/colleges/Organisations/N.G.Os are actualized for the benefit of faculties and students. IQAC monitors the progress of courses offered through Swayam, MOOC, and skill-based programmes like Tally ERP9, Microsoft Excel, etc. It also assumes the responsibility of cultural, literary and co-curricular activities. It suggests to the administration to carry out awareness programs in the field of Literacy, Health, Hygiene, women empowerment, evil effects of drugs, etc. It connects with the rural community through NSS and NCC to contribute to society by participating in the community activities like disaster management, visiting orphanages, hospitals, organizing blood donation camps, etc.

### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
TALLY ERP 9 BY	NIL	12/08/2018	35	The knowledge of Tally ERP 9 helps students in	Empowers students in understanding

ALPHA TECH ACADEMY B				performing accounting functions	academic perform accounting the work efficiently technol
MICROSOFT EXCEL	NIL	12/08/2018	35	Enhances their knowledge to handle account by saving the data in excel format	The skill e them profes to the han job effec
BASIC PHOTOSHOP	NIL	12/08/2018	30	The skill of photoshop helps in designing marketing and creating engineering roles	It contrib the employ factor o students field on de , adverti etc.
WEB CREATION	NIL	12/08/2018	30	Helps students in creating websites, pages, apps etc.	The artif intelligenc helps in pr the data i and visua

## 1.2 - Academic Flexibility

### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduc
MA	Economics	01/07/2018

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### 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implement affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Electi System
<b>No Data Entered/Not Applicable !!!</b>		

### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	200	Nil

## 1.3 - Curriculum Enrichment

### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enro
Tally ERP 9	12/08/2018	200
Web Desigining	12/08/2018	50
Excel	12/08/2018	200

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### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Proj Internships
MCom	commerce	38
MA	English	5

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### 1.4 - Feedback System

#### 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the ins (maximum 500 words)

##### Feedback Obtained

The overall objective of collecting feedback and analyzing it is based objective of holistic excellence of the students, teachers and the institution. As a part of SSS, a questionnaire is prepared on 24 param like academics, teaching-learning environment, infrastructure, curricu co-curricular opportunities provided to the students, ICT, placements, students' grievances, financial assistance etc. At the end of each sem the questionnaire is administered to the students and their feedback i collected on various academic and co-academic matters. The feedback th collected is analysed at the institutional level. It is also shared wi academic audit committee and their suggestions are documented for implementation. In the areas, where modifications, strategies are requ the HoDs and staff share data with the principal. Subsequently, correc measures are evolved to plug the loopholes and resolve the issues. The respective departments implement the suggestions in the day-to-day tea learning activities. Students' suggestions on infrastructural needs or implementation of any scheme to enhance the academic interests are acc and addressed amicably by the teachers, departments concerned and the administration. The feedback is shared in the parent-teachers meet and corrective measures are implemented. Feedback is also sought on studen grievances, which are resolved by Anti-Sexual Harassment Cell, Anti-Ra Cell, Equal Opportunity Cell, etc. Students' views on educational trip visits or related organisations are readily accepted by the administra and their aspirations are fulfilled.

## CRITERION II - TEACHING- LEARNING AND EVALUATION



## 2.1 - Student Enrolment and Profile

### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
MA	Economics	30	25
MA	English	30	40
MCom	As per the Bangalore Univeresity curriculum	50	80
BA	History, Economics, Sociology, Journalism, Political Science, Optional English	130	100
BSc	Physics, Chemistry, Mathematics, Botany, Zoology, Microbiology, Computer Science	189	160
BCom	As per the Bangalore Univeresity curriculum	300	600

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## 2.2 - Catering to Student Diversity

### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of fulltime teachers available in the institution teaching UG and PG courses
2018	263	44	33	5	

## 2.3 - Teaching - Learning Process

### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	30	6	7	Nil	

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

All the stakeholders of the college i.e. teachers, students, administration, management, parents, well interconnected over various issues of academics, institutional, personality development, employment, social responsibility, etc. The interconnect under the mentoring system is very instrumental in achieving the college's vision and mission.

targets set by the institution at the beginning of the academic year and reviewed at the semester mentoring system focuses on the educational aspects of the students, nevertheless, the other mentioned above are no less insignificant. Check and balance measures are followed strictly to address issues of any kind of mentees by the respective mentors. Twice a year, parent-teacher meetings are held. Each teacher is assigned an average of 40 students. Teachers monitor them from different criteria. In the mentoring system students are encouraged academically to participate in inter-class and intercollegiate activities. Teachers also help them in seeking admission and paying examination fees. They guide them in getting scholarships from various agencies. Teachers take care of the overall personal and professional development of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee
778	38	1 : 2

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of full time teachers
Nil	Nil	Nil	Nil	Nil

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, from Government or recognized bodies
2019	Dr. Patel Mohammed Ilyas	Director	Avanthika, Dr. A.P.J .Abdul Award 2019
2018	Mr. Nayaz Ahmed	Lecturer	Dr. Mumtaz Ahmed Khan Award for best Teaching
2019	Syed Bilal Irfan	Lecturer	N.E.T. passed
2019	Bilal	Lecturer	Indian Institute of Business Management offered Certificate for Effective Business Communication
2018	Dr. Zaheeruddin Saheb	Associate Professor	Member, Board of Examiners, Bengaluru Central University
2018	Dr. Sartaj Khan	IQAC / CIQA coordinator	Chairperson, Board of Examiners, Bangalore University
2019	Dr. Sartaj Khan	IQAC / CIQA coordinator	Text Book Committee Member, Bangalore University
2019	Kulsum Rana	Lecturer	Chief Examiner, St. Joseph's College, Autonomous

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year examination
MA	ME	2nd, 4th, semester	30/06/2019	05/12/2019
BCom	C	2nd, 4th, 6th semester	16/05/2019	23/07/2019
BA	A	2nd, 4th, 6th semester	16/05/2019	23/07/2019
BSc	B	2nd, 4th, 6th semester	16/05/2019	23/07/2019
MCom	MC	2nd, 4th semester	25/06/2019	28/10/2019

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25

In terms with the academic calendar of events announced by the University the college, all departments assume the responsibilities by allocating work among the departmental colleagues. Internal evaluation strategies chalked out in the curricular and co-curricular domains. Each semester with an Orientation programme, wherein the students are sensitised about college, teachers, the course they had chosen, available infrastructure library and lab facilities, various college committees and their coordination syllabus, exams, internal assessment and final exams. Before students semester-end examinations, they are put to rigorous Central Internal Evaluation through internal tests, assignments, projects, internships. Based on their performance in these activities, students are divided into Learners, Average Learners and Advanced Learners Categories. • Slow Learners are put under the supervision of Advanced learners wherein the latter understands the academic comprehensibility needs of the former and redressed. This exercise is envisaged to encourage peer learning among students. • The issues of slow learners are further taken care of in mentoring system, wherein the mentor concerned understands the problems of the slow learners and are sorted out with the respective subject teacher. A one-to-one teacher-student contact improves the understandability of the slow learners. • Further, students are put to Group Discussion study, projects, internship etc to make academics easy and interesting. certificate and add-on courses are also conducted to provide hands-on to the students.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters)

In addition to the affiliated university calendar of events, the college chalks out its activities and schedule to accelerate the academic and

academic performance of the students. The college follows these two categories of events in connivance with one another. • At the beginning of every semester of 100 working days as mandated by the university, an institutional calendar of events is formulated to pursue examination, evaluation and redressal matters. • A time frame is set to conduct internal tests, evaluate and discuss answer scripts and chalk out corrective measures. • To complete portions in the scheduled time, with scope for revision and discussion examination and evaluation matters • Internal assessment is done on the metrics prescribed by the University. Answer scripts and schemes of evaluation are discussed with the students to make them aware of answering the questions in a required way to get more marks. • Performance of the students is judged based on assignments/projects/internship, tests and attendance. All these details are well documented and uploaded on the University Website

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://alameendegreecollege.org/pdf/2.6.1-Learning-OutCome.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
A	BA	Arts	29	24
S	BSc	science	32	17
C	BCom	commerce	166	118
CM	MCom	commerce	33	33

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

<https://alameendegreecollege.org/includes/downloads/Feedback.pdf>

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received in year
Nil	0	NIL	0	0

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### 3.2 - Innovation Ecosystem

### 3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.	
Seminar on Visualisation in Data Science	Commerce	16
He Who Knows Not, But Knows No--A Seminar on Exploring Students Talents to take up Competitive Exams	IQAC Staff Selection Commission	16
Orientation Programme	IQAC Karnataka Development Authority	10

### 3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	
Dr. Mumtaz Ahmed Khan Community Leadership Award	Nayaz Ahmed G.	Al-Ameen Educational Society	06/09/2018	C

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### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Comm
No Data Entered/Not Applicable !!!					

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## 3.3 - Research Publications and Awards

### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
National	Sociology	2	Nil
National	English	1	Nil
International	Hindi	1	Nil

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### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of excluding se
NIL	NIL	NIL	Nil	0	0	Nil

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the p
NIL	NIL	NIL	Nil	Nil	Nil	0

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Presented papers	2	1	3
Attended/Seminars/Workshops	3	13	2
Resource persons	1	1	2

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### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, co and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of s participated activiti
Pre TSC 1 Pre TSC 2	1 Kar. Bn NCC, Bengaluru	1	1
Army Attachment Camp	AOC Centre, Secunderabad	1	4
Republic Day Camp	DG NCC Delhi	1	1
Trekking Camp	Kerala Bn. NCC	1	3
Traffic Safety Rules	Wilson Garden Police Station	12	155
Civil Services	Delhi Civil	8	105

Examination Preparation	Services Coaching Centre		
Army Attachment Camp	NCC 15 Dogra Regiment	1	3
Basic Leadership Camp	15 Karnataka BN. NCC. Mysore	1	2

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3.4.2 - Awards and recognition received for extension activities from Government and other recogn during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
Health Camp	Appreciatioin Award	Naari Foubdation	110

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Governm Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	N : pa
Student Seminar	Vijaya College	Dr. B.R. Ambedkar: A Political Thinker and Social Reformer	2	
Co-Academic	Bombay Stock exchange	Investment Options	5	
Survey and Awareness Programme	Department of Journalism	Survey to Awareness of people about Independence Struggle	2	
Students participation in Protest	N.S.S.	Silent March Against Phulwama Attack	8	
Athletic Competitions	Department of Physical Education	Athletic Meet	34	
Educational Trip	Department of English	Visit to UNESCO Heritage site of Hampi to study the Art and Architecture of the time	3	
Student Seminar	S.Nijalingappa College	Constitutional Amendments to Economic and Legal Issues	1	
Swachh Bharat Abhiyan	2 Coy Al-Ameen NCC	Cleanliness of the Surroundings	4	

Adventure Activity	2 Coy Al-Ameen NCC	parasailing	2
Adventure Activity	2 Coy Al-Ameen NCC	Cycling Expedition	4

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### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support	
NIL	0	0	

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
Online	Online Short Term Courses	SWAYAM	04/03/2019	04/06/2019

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, indus corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students participated under
Durga India	25/07/2018	To Carry out gender equality related activities	105
Indian Institute of E-Commerce	22/09/2018	Learn and Earn Certificate Courses	120
Al-Ameen College of Pharmacy	24/07/2018	Pharmaceutical Microbiology	16
Alpha Technologies	23/10/2018	Training and Job Oriented Course	150

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure deve



1731500

1493066

## 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Added
Campus Area	Exist
Classrooms with LCD facilities	Exist
Class rooms	Exist
Laboratories	Exist
Seminar Halls	Exist
Seminar halls with ICT facilities	Exist
Video Centre	Exist
Classrooms with Wi-Fi OR LAN	Exist
Value of the equipment purchased during the year (rs. in lakhs)	Exist

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## 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of au
Easy Lib	Fully	4.3.3	20

## 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Tot	
Text Books	32618	3340447	135	24895	32753	:
Reference Books	2235	1455568	Nil	Nil	2235	:
Others (specify)	32	42000	Nil	Nil	32	
CD & Video	81	10000	Nil	Nil	81	
Weeding (hard & soft)	10937	10000	Nil	Nil	10937	

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## 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; instituti (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launchir content
NIL	NIL	NIL	Nil

No file uploaded.

## 4.3 - IT Infrastructure

## 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availabl Bandwid (MBPS/GB)
Existing	59	1	39	2	0	10	10	100
Added	0	0	0	0	0	0	0	0
Total	59	1	39	2	0	10	10	100

## 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

## 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and facility
NIL	<a href="#">NIL</a>

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
800000	756000	900000	864526

## 4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

The principal, in coordination with the management, is responsible for maintenance of the infrastructure of the college. The dedicated staff: plumber, electrician, technical support team, the suppliers of the materials, supervisors, etc. take care of their respective works. Any new work involves expenditure beyond the financial limit set to the administration be executed after the approval of the management. Required documents maintained for the audit purpose. Classrooms: The classrooms have ac boards for regular use. The teachers use teaching aids like charts, projector, OHP, etc. The wear and tear of the students' benches is regularly monitored and replaced with student-friendly ones periodically. Computers: All departments have respective computer/s facility with internet available. The students of Mathematics and computer science faculty use the central computer lab for their curricular purposes. The related software is installed for the students' benefit. Students' across various streams of study use the computer lab. The systems are managed by the dedicated staff. Stationery shop on the campus is accessible to the students. It caters to the needs of photocopying, printing, with stationery of textbooks, notes and other paraphernalia available. Cafeteria Offers healthy and hygienic food at affordable prices to the students. It is open between 8 am and 5 pm. It is open on occasions other than the college schedule when the college is closed. The computer lab is available for conducting competitive examinations, government purpose

**Laboratory:** The laboratories are well equipped to meet the latest current demands of the students as required by the university syllabus. The stock of the infrastructure is taken and maintained in the stock book. Library: The library is automated with Easylib software 4.3.3 version. Students have access to borrowing books under the library management system. Books/journals are added to the stands periodically. Students and staff are encouraged to utilize library facilities. A library hour is allocated for the students to read the books/journals of their choice and prepare assignments. The library facility is used to enrol students to the online course offered by SWA MOOC. **Sports complex:** Our college has tie-up with the Karnataka Hockey authority for the practice and competitions in sports and Bangalore Block Playground for the regular practice of athletics. **Infrastructure Management:** The college has a centralised infrastructure management system for quality maintenance and sustenance. The dedicated full-time Infrastructure Manager, with the support of the College Management, looks after all infrastructure matters. Where a need is, the infrastructure issues are brought to the notice of the head of the institution, which in turn are addressed to the management through the Maintenance manager. Two attenders take care of the housekeeping matters of the library. The system administrator, in coordination with Compact Tele System, takes care of the computers, networks, telephones, intercoms, Smart Room facilities etc. An all-time power supply is ensured by two generators of 62 KV and 82 KV are installed on the campus. The college has a centrally installed Water Purifier with Reverse Osmosis technology. **Waste management-dry and**

<https://alameendegreecollege.org/procedures-policies.php>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	sports students quota Meritorious students quota and needy students scholarships	95
Financial Support from Other Sources		
a) National	Prime minister scholarship scheme	230
b) International	NIL	Nil

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#### 5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

State-Level conference on "Proportionate Electoral System- An alternate System for India"	22/09/2018	8	Campaign For Electoral in India, Forum for De and Communal Amity and Social Institute
Students participated in drafting a students' agenda for Lok Sabha General Elections 2019	25/03/2019	55	CARE, SCMI, INDIAN S INSTITUTE, HRDA.
Curriculum Based Power Point Presentations	03/10/2018	190	Commerce Departme
Awareness about the Ill Effects of Drugs	22/10/2018	90	Wilson Garden Police S
Counselling and Mentoring	27/07/2018	74	UNESCO Germany Chap
Teaching Through Audio Visual Aids	04/06/2019	25	Department of Engl
SWAYAM online course Certification	23/05/2019	4	Department of Engl
Yoga Practices	21/06/2019	90	NSS
Career Counselling	18/07/2018	60	Career Counsellin CMA, Bengaluru
State Level Conference on : "Bonded Labour in Contemporary Karnataka	21/09/2018	13	Rural Development Pan Raj, Govt of Karnat International Justice M Sociology Dept, St. J College

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2019	Career counselling and guidance	70	72	7

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
5	5	3

## 5.2 - Student Progression

### 5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
Mphasis, Magus Dialog, Finn Point, Infinire Innovative, First Source, Visionet, Chola MS, 24/7, Concentriex, Eureka Forbes, HGS, Paisa World, Pupa, Chozha Mandalam Micro finance Ltd, IDBI Federal Bank, NIIT, IFB, Ampaq Tech Company, Watermelon.	200	32	Forest Department, Government of Karnataka, Mallaya Hospital	11

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### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of program
2019	2	BA	JPE	Bishop cotton college for women	MA F
2019	2	B Sc	CBZ/CMZ	Reva Institute	M Che
2019	25	BCom	Commerce	Al-Ameen college of Post Graduation Studies	M
2019	9	BA	HES	Al-Ameen college of law	
2019	4	B Sc	CBZ	Al-Ameen College of Education	B E Botan
2019	3	B Sc	CBZ/CMZ	I C institute of medical science	cli res

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### 5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
NET	2

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## 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Pa
Talent Hunt Cultural Activities	Institutional level	160
Academics based Skit performances	Institutional level	43
literary competitions	Institutional level	150
Annual atheletic meet	Institutional level	350
Interclass sports activities	Institutional level	75
Quiz competitions	Institutional level	50

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## 5.3 - Student Participation and Activities

## 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Stude ID numb
2019	APS College of commerce Bengaluru Central University Intercollegiate volleyball men tournament	National	1	Nil	Nil
2019	Bangalore University cross country atheletic meet Championship	National	1	Nil	Nil
2018	Bengaluru Central University first athletic meet mens champion	National	1	Nil	Nil
2019	Bengaluru Central University south zone inter university hockey men championship	National	1	Nil	Nil
2018	Youth & Sports Dept. & Kannada Janapada Kala, Prakaragala Shibira 2018, Rangakunitha 2018	National	1	Nil	Nil
2019	State level Science Quiz, GFGC, Tumkur, 2019	National	1	Nil	Nil
2019	State level 'Ba-Bapu' painting Competition, GFGC, Ramnagara - 2019	National	3	Nil	Nil

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## 5.3.2 - Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The Student Council is a democratically elected body, where the classes elect their representative and the representatives choose their Managing Com

The Managing Committee consists of President, Vice-President, Secretary, Secretary and Treasurer. It is supported by Class Representatives Secretaries of Sports, Cultural activities, etc. in conducting various institutional programmes. One student representative from among the executive body is on the IQAC. An orientation programme is conducted for the members of the Student Council, wherein an Oath of Office is administered to them. They are informed about the merits of being on the Student Council and their responsibilities. The Student Council is a multifunctional body which participates in various institutional activities. Various student-friendly decisions are taken and implemented after the due consultation with the Student Council, thereby providing partnership in the decision-making process. They help the administration in conducting literary, cultural and Annual Sports activities. They play a vital role in conducting Annual/Graduation Day shouldering full responsibility about it. Furtherance to it, Students Council functions as follows:

- Liaison between the general student community and the administration
- Co-ordinate in the educational and administrative activities of the institution.
- Promote goodwill and feeling of oneness among all students.
- Conduct and coordinate inter-college activities. The Alumni Association represents the College by taking up various institutional, social and charitable responsibilities. With many alumni placed in corporate sectors, they conduct training programmes for the current students. They help the poor students financially by paying their fees. They help them with books, career guidance counseling etc. The college believes in building a strong relationship with the students outside their academic arena. Students' participation is encouraged to the holistic growth of the institution. As the potential stakeholders, students have a big role to play in the growth of the institution vis-à-vis their personality development. The college fosters and nurtures a relationship with the students by giving them an opportunity to develop their leadership qualities. It all starts with the formation of the Student Council.

## 5.4 - Alumni Engagement

### 5.4.1 - Whether the institution has registered Alumni Association?

Yes

Members of the Al-Ameen Alumni Association meet half-yearly or annually per the need and consensus. They chalk out various academic, social and charity activities to be implemented in the ensuing year. They join meetings held by the management and administration. They share their programmes, feedback and experiences in their respective fields with the management and administration. They help the administration in arranging resource persons for various academic activities. They work as conduit between the institution and industry.

### 5.4.2 - No. of enrolled Alumni:

105

### 5.4.3 - Alumni contribution during the year (in Rupees) :

55000

### 5.4.4 - Meetings/activities organized by Alumni Association :

They help in preparing NCC cadets for the Republic Day parade Camps

conduct Career Counseling as many of them are in the field of Human Resource Management They organise Interclass Sports Competitions They help the students financially They join meetings with the management and administration on the matters of institutional growth They support students and administration in organising educational trips

## CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The policy of decentralization and participatory management is the fountainhead of our college in all spheres of functioning. In a broad sense, decentralization policy is strictly adopted in all curricular and co-curricular matters that constitute the functional life of the college. Pedagogical aspects, co-academic activities, tie-ups with the industry, projects and internships, organizing lectures, conducting workshops/seminars, participation in various curricular and co-curricular programs, publishing research, placing orders for the library books, student-activities, related programs, selection of sportspersons, conducting and participating in sports activities, admission policies, to name a few are the areas where respective departments exercise their autonomy to execute their respective programs. In all these matters, the administration accepts their initiatives and facilitates them in carrying their agenda. Bodies like placement cell coordinate with external agencies in conducting placement drives. Anti-harassment cell charts out its activities and implements them with the support of the administration and management. The latter plays the role of facilitators and supervisors. The teachers' suggestions/recommendations on the matters of admission for the poor students are unconditionally accepted by providing concession/easy payment facility. Where the teachers come up with the proposal to organise workshops/conferences/seminars, the administration and management support their initiatives moral, monetary and material support. The teachers' and librarians recommendations are accepted and implemented in procuring books, software, etc. for the library. The calendar of events for the year is prepared in full consultation with the teaching staff and administration. In matters of co-curricular activities, students are encouraged to suggest to departments various activities for the existing academic year. With little moderation, wherever necessary, the students' recommendations are accepted by the departments and in turn by the administration with infrastructural and monetary assistance. Various sub-committees are formed to execute academic, literary and cultural social responsibility tasks. Sports Committee, under the supervision of the Physical Education Director, carries out the sports activities befitting the college requirement. Students are independently involved in the selection of talented sportspersons, training them and getting them on the inter-Collegiate, Inter-University, State and National level teams. The Physical Director's recommendation to the administration to admit poor students without any fee is accepted by the administration. This encourages talented students to join our college and bring laurels to the sports arena.

6.1.2 - Does the institution have a Management Information System (MIS)?



## Partial

**6.2 - Strategy Development and Deployment**

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<p>Internet facility is provided to all departments. The institution adopt ICT in day-to-day teaching. Separate library hall is allotted, wherein students attend to assignment work, refer to their subject related presentations and refer to their subject related general books. Classrooms have Green Fiberglass Board and LCD facilities. Staff and students have free access to facilities provided by the college. There are three seminar halls with seating capacity of 200 each. All are air-conditioned and equipped with audio-video facilities. All laboratories are equipped with the latest instruments/apparatus/specimens to make practical classes interesting. Our library has reference books, 6000 e-journals and 164300 e-books that help staff and students in doing research work.</p>
Curriculum Development	<p>The college, affiliated to Bangalore University, follows the curriculum and guidelines framed by the university. Yearly, the respective departments chalk out suitable strategies and pedagogy to accomplish curriculum excellence. Various teaching pedagogy including ICT are implemented to make curriculum interesting for the students. In line with the university syllabus, the teachers involve students in developing teaching tools. The students develop/transform the text form content to text to PPT. The curriculum based PPT made by the students is the content developed/transformed from the text to the PPT.</p>
Industry Interaction / Collaboration	<p>The need of Industry-Institution tie-up is a part of a strategy to make academics relevant and practical. The staff members are given free choice to chalk out tie-up programmes with industry. A year-long association with the industry helps staff and students connect with them in conducting various academic, technical and training programmes. The college is steadily connected and collaborated with industry from different perspectives. MoUs are signed with industry for employability training and academic advancement. M. department organizes extension activities with the industry. The companies/industries put the visiting students under the supervision of a person, who explains the dynamics of production, sales, Human Resource Management, etc. Students are required to prepare a report and submit it to the department. In this process of knowledge acquisition, students' talents/competence is exposed to the industry. The industry had helped many students to get placed by them. MoUs are signed with the companies to impart employability training like attending interviews, personality development,</p>

	<p>followed by certification. Resource persons form and regularly visit our college to address the students on and developments in industry.</p>
Human Resource Management	<p>A family sort of atmosphere exists in the college with teaching and nonteaching fraternity involved in the institutional growth. All the personnel contribute their professionalism of their respective fields to the growth of the college. The proactive and accommodative nature of the management and the administration strengthens interdepartmental relationship, which has positive impact on the institutional growth. A well-knitted organisational relationship is maintained among all staff members of the institution with regular interface among the management, staff and administration helps them to expend their best potential to make their work professional and useful. Feedback obtained from the teachers helps in understanding and redressing the problems faced by them. Good performers are encouraged with acknowledgement and incentives. Retreats help us in connecting with each other on family/personal matters. New staff members are felicitated and the retiring staff are given farewell with the entire staff participating in these activities.</p>
Research and Development	<p>The component of Research and Development is given utmost importance at the college level. It happens at both the teacher and student level. To expand and renew existing knowledge and skills, IQAC suggests to the administration in involving students and motivating the teachers to pursue research. Students are given library tasks to go through the sources and develop research material related to the given topics. In the direction, students showcase their extra-learning through poster presentations, PPTs, and oral presentations. Students who visit industries are required to prepare projects as part of research activity. Teachers guide them in preparing reports. To promote research spirit among the staff members a financial incentive of Rs. 2500/- is offered to them. As a prelude to it, they are motivated to attend Research conferences, seminars, etc. OOD facility is extended to participating staff along with registration and travel allowance is borne by the administration.</p>
Examination and Evaluation	<p>Examination and evaluation as the core area of academic work is given utmost importance. Evaluation, in addition to examinations, is also made on the basis of student performance in assignments, presentations, projects, wherever applicable. They are put through a rigorous process of learning lessons and give presentations on their subjects. Presentations are made as the criteria to study the learning quotient of the students. The college follows the university guidelines regarding semester-end exams, internal tests and criteria for awarding internal assessment marks, etc. Nevertheless, the college has its own evaluation policy through internal tests, assignments, projects, presentations, etc.</p>

	<p>respective subject teachers focus on the slow learners rendering special coaching, conducting retests to ascertain better performance progression of the students. Teachers follow the scheme of evaluation to evaluate the internal on the pattern of the University.</p>
<p>Teaching and Learning</p>	<p>All the departments chart out their respective teaching and schedule to be followed to complete the portion : given semester. In addition to classroom teaching, teachers involve students in a host of learning activities by ICT, involving students in the interactive mode of teaching learning. The knowledge gathered through Industry- Institute is used in the classroom situations. To make learning interesting and glamorous, students are taken on educational trips. They are taught to prepare reports on the educational trips, which enhances their writing and inter-personal skills. Teaching and Learning is closely monitored by respective departments and administration. The learning outcome of the students is gauged through the internal/periodical tests. Slow learners are identified they are assigned to respective departments to bring them academically. The teachers, by paying personal attention/conducting extra classes/remedial classes address the learning issues of the students. The students are : in developing teaching tools through curriculum-based exhibitions and other skill-based activities. Lessons taught through street plays, enactments, wherever applicable. More thrust is given to use ICT to reach out the student learning needs. Classes are conducted in the smart room OHP, internet, PPT, etc. tools are used. Peer learning encouraged, curriculum based activities like street play screening of films etc. are organised.</p>

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The academic, co-academic and other activities such as cultural literary activities sports activities are discussed finalised at the beginning of the year in the College ( Meeting with the involvement of the IQAC Coordinator Information regarding departmental activities, university circulars, college notifications, WhatsApp groups. Parents Teachers' Meet is conveyed through the OPTRA channel</p>
<p>Administration</p>	<p>In order to bring in efficacy in the functioning of administration and accounts, the college uses related social website media and OPTRA facilities. The fully computer accounts and administration sections of the college through related communication through college, principal and departmental mails. The online external and internal communication exchange is supported by dedicated internet connections. e-mail IDs: profzaki@gmail.com,</p>

	alameendegreecollege@gmail.com, alameendegreeiqac@gmail.com, etc.
Finance and Accounts	The accounts section of the college, in addition to external auditor guidelines, uses Tally software and Sa to compute financial accounting and Income Tax. The fin and accounting matters of aided and unaided staff are through computerized accounting.
Student Admission and Support	The process of admission of the students starts with notification in the newspapers and website. The students are counselled about the prospective courses suitable to their interests. In addition to the computerized system adopted for the process of admission, a one-to-one contact is also maintained to guide the students to choose the stream appropriate to their interests. Starting from issuing applications to admitting students, redressal of issues, university liaising, and issuing statements, etc. is done through e-governance.
Examination	As a constituent college of Bengaluru City University, all examination issues are transacted through college e-mail alameendegreecollege@gmail.com. Further, details of examinations and the internal assessment marks are uploaded on the University Portal. The university communicates information related to examination through the official e-mail and this information is imparted to the students through their respective notifications on the college notice board, internal memo

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2018	Fatha Begum	Motivational Workshop for College Teachers	Abbas Khan College for Women
2018	Syed Bilal	Motivational Workshop for College Teachers	Abbas Khan College for Women
2018	Firdose Nazima	Workshop on Approaches to the New English Textbook	V.V.N. Degree College
2018	Saira Banu S.M.	A Study on Employee Assignment and	Canara Bank School of Management Studies
2019	Mirza Ali Abbas	Review of Bachelor of Arts Syllabus (Economics)	Bangalore University Department of Economics
2019	Dr. Sartaj Khan	Workshop on The New Framework of NAAC Assessment and Accreditation Process	Sree Veerendra patil Degree College of Science, Arts, Commerce and Management

2019	Dr.Sartaj Khan	Resource person to deliver talk at the FDP for the teachers organised by Ramaiah College of Arts, Science and Commerce.	Bangalore University English Teachers Association
2018	Firdose Nazima	Motivational Workshop for College Teachers	Abbas Khan College for Women
2018	Shanaz Begum	Motivational Workshop for College Teachers	Abbas Khan College for Women
Nil	Saira Banu S.M.	Motivational Workshop for College Teachers	Abbas Khan College for Women

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6.3.2 - Number of professional development / administrative training programmes organized by the for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	P
2018	Faculty Development Programme	Nil	05/11/2018	05/11/2018	23	
2019	As an outreach activity and Corporate Social Responsibility, Health Checkup Camp, in association with Naari Foundation.	General Health Camp and Cancer Detection camp were organised.	22/02/2019	22/02/2019	38	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Orientation Programme on 6th Semester B.Com and 4th Semester M.com syllabi	1	19/03/2019	19/03/201
Training Programme on Academic Leadership	1	27/08/2018	30/08/201
Trends and Challenges in Journalism, Media and Cinema	1	07/02/2019	07/02/201

National Level Workshop On Kannada Language and Culture	1	07/09/2018	07/09/201
Workshop on Systematics: Concept and Applications	1	18/10/2019	18/10/201
Paper Presented at International Conference on Role of Literature and Journalism in Context of Nationalism in Pre-India Independence India	1	07/09/2018	08/09/201
Orientation Programme on New NAAC Accreditation Process	2	08/06/2018	08/06/201
National Conference , Multi-Disciplinary	1	23/10/2018	23/10/201

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#### 6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Ti
Nil	Nil	Nil	Nil

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Provident fund facilities to Teachers .Teachers day celebrated by giving gifts, Organizing staff trips, and Bank guarantees to avail Housing loans ,personal loans and vehicle loans, fee concessions to the staff children studying in different institutions which comes under Al Ameen Education society,	Festival advance , ESI and Provident fund facilities , Organizing staff trips, and Bank guarantees to avail Housing loans ,personal loans and vehicle loans, fee concessions to the staff children studying in different institutions which comes under Al Ameen Education society,	Fee concession for meritorious student and above ). Facility minority scholars Contribution from the to students in fee pa scholarships to n students from o institution. Contri of philanthropists students fee payment admissions for sp students and provided kits to sports stud

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Academic audit is done by a team of internal experts, who go through programs conducted in the respective departments. They suggest the areas to improve upon in the related fields. Internal and external financial audits of the college is done by Rangaraju and Associates every year. In addition to this, the Joint Director of Collegiate Education also conducts an Annual Government audit. Finally, the Executive Council of Al-Ameen Educational Society ratifies the annual audit reports. Resources are generated through various collections with a major chunk of college expenditure is borne by Al Ameen Educational Society.

#### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Management Sponsored for Sports Students- Al-Ameen Scholarship trust , Private Scholarship	2264678	scholarships for students and meritorious students

[View File](#)

#### 6.4.3 - Total corpus fund generated

15559077

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	local inquiry committee	Yes	Academic audit committee IQAC
Administrative	Yes	Rangaraju and associates	No	NIL

#### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Through the Parent teachers association, we get connected at the time of parent teachers meet. It is an exercise, wherein the parents express their views about their wards performance in academics, their social activities, the problems they face at their family level, their economic conditions that affect them in their way of educating their children. 1. This feedback helps the school administration in charting out the check and balance strategies at the institutional level in all matters of academics, administration, management, etc. from the data available, the administration seeks their help in various activities. 2.The parents in Corporate Sector help the administration in conducting awareness programmes, placement activities. 3. Some of the parents help in identifying the philanthropists who could help the financially weak students. 4.They play ambassadors by spreading good word about the institution, which encourages the new students to take admissions in the college. .

#### 6.5.3 - Development programmes for support staff (at least three)

1. Accounts Department staff are put under the auditors training to update themselves with the new developments in maintaining accounts and records. Teaching Staff share the responsibilities of Administration and Accounts departments at the time of exigency. Staff who were not acquainted with the regional language of Kannada were taught functional Kannada to handle various administrative issues.

**6.5.4 - Post Accreditation initiative(s) (mention at least three)**

**Academic initiatives: Faculty Development Programme for the teachers**  
**Introduction of E-Commerce Certificate Course. Process initiated to establish**  
**Research Centre in the subjects of English, Economics and Commerce. Model**  
**Economics introduced. Department of English in association with Bangalore**  
**University English Teachers Association conducted a workshop on the**  
**pedagogies of teaching English on 31st July, 2019 Outreach activity:**  
**Checkup Camp for the students, staff and the community Extension act**  
**MoU with Durga, a Women Empowering Organisation to conduct various research**  
**programmes.**

**6.5.5 - Internal Quality Assurance System Details**

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

**6.5.6 - Number of Quality Initiatives undertaken during the year**

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Impact
2018	Survey to study peoples awareness about indias Independence Struggle and Indian Constitution	15/08/2018	15/08/2018	15/08/2018	
2019	Curriculum Based Skit Performances and Quiz Competitions	06/03/2019	06/03/2019	07/03/2019	

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**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution in the year)**

Title of the programme	Period from	Period To	Number of Participants
Helping Women In Conflict Areas	01/07/2018	30/06/2019	50
MoU with Durga-an Woman empowerment organisation to conduct related activities	25/07/2018	24/07/2019	60
Awareness Questionnaire on sexual harassment	11/10/2018	11/10/2018	60

**7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**

**Percentage of power requirement of the University met by the renewable energy sources**



Environmental consciousness is brought out by certain outdoor and service activities. Institutionally, there is a plant established on campus for vermicomposting. Adhering to the norms of Swatch Bharat, college carries out solid waste management with wet, dry and E-waste segregation. LED bulbs are installed all over the campus. Sapling plantation is taken up at regular intervals on the campus and in and around the vicinity. Thrust is laid on bringing awareness through various environmental awareness programmes like seminars, workshops, etc. Our NSS unit carries out lake cleaning activities. Events like Environment Day, Water Day, Green Week are celebrated with the participation of staff and students.

### 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10
Scribes for examination	Yes	10
Provision for lift	Yes	40
Rest Rooms	Yes	8

### 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participants
2019	2	1	09/05/2019	1	Dental Health Checkup	Dental hygiene and checkup	

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### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	10/08/2020	Usually the same code of conduct handbook is circulated where need be, additions/modifications are made suitable situations.

### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Participants
Swachh Bharat Abhiyan	12/04/2019	12/04/2019	
Food and fruits distribution in hospitals to the unattended patients	05/10/2019	20/10/2020	
Yoga for Youth Health and Society	24/02/2019	24/02/2019	
Peace March and Solidarity Walk for the martyrs	17/02/2019	17/02/2019	

of Pulwama attack

[View File](#)

### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Students participated in A Run for Swachhata and A Run for Fitn organised by the Youth and Sports Ministry and Bengaluru City Universi highlights of the eco-friendliness talk conducted on the occasion were with the co-students of the campus. 2. The withered leaves are treated Vermi Decomposing plant, which in turn is used as an organic manure f campus plants. 3. A Periodical green audit is conducted to ensure the life of the greenery. The upkeep of the lawn is given top priority b management. 4. Saplings are planted periodically in the backyard of college to develop the vegetation. 5. Environment Awareness campaign conducted institutionally in the targeted areas and students particip several eco-friendly activities. Deweeding of allergic parthenium conducted in the surrounding areas of the college to avoid health is

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

1. Service to humankind through education is the vision of the colle college as the minority institution, catering to the educational needs sections of the society, understands the financial constraints of th students of the community to pursue higher education. In these circum our college Scholarship Committee facilitates the poor students fina to pursue their goal of higher education. We collect fees with eas instalment facility. 2. In continuation of service to humankind, emph laid on the college to do whatever possible from its side to help community at large. It carries out various outreach activities to rea to the underprivileged. We go to orphanages to spend time with the i and render some material support to them. Periodically, our students attendants to the unattended patients in the BBMP and Government hos Our students distribute fruits and food materials to the patients i hospitals. We are available at all times at the service of governme organisations to help them in the matters of need. Our students are av at the service of Civic authorities on any call of emergency like b donation, helping the traffic police etc. The teachers help the stu financially at the time of admissions in a way tenable to them. For benefit of the students of our college and the community at large, college conducts placement drives for the unemployed youth.

Upload details of two best practices successfully implemented by the institution as per NAAC your institution website, provide the link

[https://alameendegreecollege.org/best\\_practices](https://alameendegreecollege.org/best_practices)

## 7.3 - Institutional Distinctiveness

### 7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, and thrust in not more than 500 words

The college, established in 1968 has been steadily striving in the di

of achieving academic excellence and the personality growth of the students. With its commitment to provide educational opportunities to all those who want to seek admission to our college, students from economically poor backgrounds are encouraged with scholarships and concessions in fees. Reasserting its commitment to holistic growth, the college fulfils the curriculum and co-curriculum aspirations of the students. Platforms like Literary and Cultural Clubs, Eco-Club, Anti-Sexual Harassment Cell, Redressal Forum, etc. flourish with the active participation of the students and teachers' supervisory qualities are promoted among the students by constituting a Class Council formed by the Class Representatives. A close-knit relationship has developed between the teachers and the students as they are connected through mutual understanding and redressing the problems faced by the students. The infrastructure of the college with well-equipped labs, library, facilities like Seminar Hall, ICT installations in the classes, etc enhances the teaching-learning proficiency. The teachers are well motivated to reach out to the students' minds so they can do well in their exams. ICT enabled teaching makes the learning process simple and easy. Teachers are involved in research and development activities with their participation, presentation and contribution to the academics at the college and university level. Many teachers have served the university in various capacities as the Custodian, Deputy Custodians, Chief Examiners, Resource persons, Chairpersons, Members of Board of Studies, Members of Board of Examiners, etc.

Provide the weblink of the institution

[https://alameendegreecollege.org/about/institute\\_distinctiveness](https://alameendegreecollege.org/about/institute_distinctiveness)

### 8.Future Plans of Actions for Next Academic Year

The plan for the Academic Year 2019-20 was charted out with emphasis on academics, curricular, co-curricular and holistic personality development activities is as follows:

- Add on courses for B.A., B.Sc. and B.Com are charted out for the ensuing year such as Tally, Web-Designing, MS-Office
- To motivate teachers to use ICT and produce e-learning material as per need
- To organize workshops, seminars, symposia and lectures, also deputing staff members for same as a part of FDP
- To develop entrepreneur skills among students
- To encourage teachers for publication of papers books
- To encourage students to participate in extension and outreach activities
- To collaborate with industries NGOs
- To update and maintain the infrastructure
- To insist the faculty member to prepare e-content relating to their respective subjects
- To organize events promoting gender equity
- To start job-oriented course like digital marketing, content writing, practical taxation and GST.
- To start NET / SLET / KSET coaching for post-graduate students.
- To organize educational trips to related industries, research institutes, plant collection etc.