



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	AL-AMEEN ARTS, SCIENCE AND COMMERCE COLLEGE
Name of the head of the Institution	Dr. B.M.Zakir
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08022246565
Mobile no.	9886919249
Registered Email	principal@alameendegreecollege.org
Alternate Email	alameendegreecollege@gmail.com
Address	Hosur Road
City/Town	Bangalore
State/UT	Karnataka
Pincode	560027

2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Dr. Rahmath Ataaz																														
Phone no/Alternate Phone no.	08022222402																														
Mobile no.	9945175640																														
Registered Email	alameendegreeiqac@gmail.com																														
Alternate Email	psartajkhan334@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	https://alameendegreecollege.org																														
4. Whether Academic Calendar prepared during the year																															
	Yes																														
if yes, whether it is uploaded in the institutional website: Weblink :	https://alameendegreecollege.org																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>3</td> <td>2002</td> <td>12-Nov-2002</td> <td>11-Nov-2007</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.84</td> <td>2009</td> <td>08-Mar-2009</td> <td>07-Mar-2014</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.04</td> <td>2016</td> <td>11-Mar-2016</td> <td>10-Mar-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	3	2002	12-Nov-2002	11-Nov-2007	2	B	2.84	2009	08-Mar-2009	07-Mar-2014	3	A	3.04	2016	11-Mar-2016	10-Mar-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	B+	3	2002	12-Nov-2002	11-Nov-2007																										
2	B	2.84	2009	08-Mar-2009	07-Mar-2014																										
3	A	3.04	2016	11-Mar-2016	10-Mar-2021																										
6. Date of Establishment of IQAC		01-Mar-1998																													
7. Internal Quality Assurance System																															
Quality initiatives by IQAC during the year for promoting quality culture																															
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																												

Training to prepare for competitive exams	21-Sep-2017 08	85
General Health Awareness campaign on Insect and Water Borne Diseases	15-Mar-2017 01	200
National Urdu Seminar on Sir Syed Ahmed Khan- The Architect of Modern India	30-Mar-2017 01	105
State level seminar in Economics ; GST and its impact on Indian Economy	31-Aug-2016 01	125
Curriculum Based Exhibition	14-Feb-2017 02	80
Workshop on Human Rights and Gender Equality	15-Mar-2017 01	172
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Al-Ameen Arts Science and Commerce College	INSPIRE INTRENSHIP SCIENCE CAMP	Department of Science abd Technology	2016 05	800000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Economics department organized State level one day seminar. Topic: GST Its impact on Indian Economy

State Level Competitions in Business Aspects conducted by P.G. Department of Commerce

National Level Urdu Seminar on JADEED HINDUSTAN KE MEMAR

Establishment of AntiSexual Harassment Cell, Anti Ragging Cell and Equal Opportunity Cell.

One Day Training Workshop on Human Rights, Gender Equality and Human Trafficking.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To encourage teachers to pursue Ph.D. programmes and clear NET and attend Orientation, Refresher courses organized by other institutions.	.Saniya Hamza Abdulla Cleared NET, Salma Taj cleared NET. and teachers attended orientation and refresher programmes
to Organize literary and cultural activities	literary and cultural activities are organized in the college
To organize career advancement programme,, & parents meet	career counselling and guidance programmes are organized by inviting experts, parents meet was organized
To conduct State level seminar	State level one day seminar in Economics was organized Topic GST Its impact on Indian Economy
To adopt a village BudamanaHalli,near Doddabalapura Tq.	A door to door awareness programme to prevent Water Borne diseases like Malaria, Dengue and skin allergy.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Al-Ameen Educational Society	22-Nov-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	01-Apr-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has hired the service of OPTRA to communicate students information related to attendance, marks, university notifications, communicating with the parents about their wards matters as need be. The college has purchased Integrated Library automated Software to catalogue, issue and return of books, library membership of the students and other related matters. The College also utilizes internet facility to enroll students to UGC sponsored SWAYAM and MOOC courses,

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Al-Ameen Arts, Science & Commerce College, as an affiliated institution of Bengaluru City University, has to follow the syllabus, calendar of events and curriculum formulated by it. Some of the faculty members of our institution are members of the Board of studies of different subjects. Our faculty members are actively involved in formulating syllabus and curriculum at the university level. The semester calendar of events is issued by the university. With an objective of taking forward the objectives of the University. The institution has equipped both staff and students by conducting orientations, workshops, seminars, guest lectures, field trips, Panel discussions, Industrial visits to empower and educate the students. Teachers are encouraged to enhance their competence by participating/ organizing seminars, conferences, symposiums, workshops etc. The internal Quality Assurance cell guides and monitors the National level Seminars and conferences organised by the institution. It also guides the administration in conducting academic audit every year. Teachers are encouraged to enhance their competence by participating/organising academic seminars, conferences, symposiums and workshops. The institution also prepares a calendar of events in line with the calendar of events issued by the university which includes curriculum and extracurricular activities.

Departmental meetings are held at regular intervals for effective implementation of curriculum and other related activities. Certificate courses and add-on courses are offered by the institution, Skill development programs such as Personality development, career planning programmes are also conducted

by the institution to enhance the theoretical and practical knowledge of students. The slow learners are taken care of by the respective departments by conducting special classes and giving assignments to improve their performance. Periodical tests and pre-final examinations are conducted at regular intervals as per the university curriculum. Parent Teachers meets are organised twice a year to inform about the students' performance. All the departments conduct field visits, projects and surveys to enhance students' academic performance, which is done as a part of the university curriculum. Faculty training programmes are conducted to update the knowledge. Institutional tie-ups with industries/colleges/Organisations/N.G.Os are made for the benefit of faculties and students. IQAC monitors add-on courses Tally ERP9, Microsoft Excel, web creation, Swayam, MOOC courses etc. IQAC also assumes the responsibility in Co-Curricular matters like organising awareness programmes in the fields of literacy, health and hygiene, gender equality, women empowerment, dangers of drugs, to connect with rural areas through NSS and NCC, to contribute to society by participating in Traffic controlling exercises, disaster management, waste management, visiting the orphanages, hospitals, blood donation, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
TALLY ERP 9 BY ALPHA TECH ACADEMY	NIL	01/08/2016	35	The knowledge of Tally ERP 9 helps students in performing accounting functions	empowers students in understanding academics and performing accounting job at the work place efficiently with technology.
MICROSOFT EXCEL	NIL	01/08/2016	35	enhances their knowledge to handle accounts by saving the data in excel format.	The skill empowers them professionally to handle the job effectively.
BASIC PHOTOSHOP	NIL	01/12/2016	30	the skill of photoshop helps in designing marketing and creating engineering roles	It contributes to the employability factor of the students in the field on designing , advertisement etc.
WEB CREATION	NIL	01/12/2016	30	helps students in	the artificial

creating intelligence websites, skill helps pages ,apps in etc. presenting the data in audio and visual ways.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	180	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally ERP	06/02/2017	147
Certificate course in Human Rights	15/03/2017	172
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Phyto chemical Pharmacological analysis of Ajwain and Kalongi and anti microbial analysis against nasal photogenes	15
BSc	MRP by UGC on Bio Diversity of mosquitos in and around Bada Makan area adjacent to Al Ameen campus	10
BSc	Project on Food Microbiology, fermentation process and Production of Wine	15
BSc	Hybridization of Genes and its Preservation	16

	through Genetic Engineering Techniques	
BSc	Documentary on Behavioral aspects of animals in their Habitat at Bannerghatta National Park	20
BSc	Extraction, Infusion and Impact of Venom on Beetles	10
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>As a regular affair, a questionnaire dealing with academic, non-academic and general matters was administered to the students, teachers and parent. The following are the highlights: Feedback covers questions related to curricular, co-curricular, administrative and infrastructural matters. The students offered their views on the pedagogical aspects, infrastructural needs, various academic and other related bodies. The students are free to express their opinion about the teachers concerned in case of any hardship related to understanding the lessons. Subsequently, the feedback is shared with the respective teachers and the anomalies are set right. Similarly, the parents' feedback is also taken to know about their wards' performance at the institutional level. The following information was collected through the feedback and remedial measures were taken accordingly. 1. Students expressed their desire to start add-on courses, provide internship and placement facilities. 2. It was found out from the feedback that some girl students were the victims of domestic and sexual harassment. Follow up action. Counselling sessions were arranged and remedial measures were suggested to the victims. It was felt that students wanted to have a person in whom they can confide. The Anti-Sexual and Anti-Harassment Cell discharged their responsibilities in these matters. • In terms of pedagogy, the teachers were sensitized to adopt ways of teaching by using ICT and develop other tools of teaching. Internet facility, android phones, etc. were handy to use in these matters. • Students were involved in the projects and various training programmes through the partnering companies.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	As per the	300	500	224

	Bangalore University curriculum			
BSc	Physics, Chemistry, Mathematics, Botany, Zoology, Microbiology, Computer Science	189	150	42
BA	History, Economics, Sociology, Journalism, Political science, Optional English	130	200	58
MA	English	30	50	7
MCom	As per the Bangalore University curriculum	50	100	39
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	324	53	49	6	55

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
55	33	6	5	4	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of the college functions in tandem with students, teachers and parents to understand and redress academic, non-academic and emotional issues. Each teacher is assigned an average of 30 students to monitor them from different criterion mentioned in the mentoring system forms. Students talent is explored and they are encouraged to participate in inter-class and intercollege activities of their respective interests. In the matters of poor financial conditions of the students, teachers extend their helping hand to seek admission, pay

examination fee, and seek scholarship from different agencies. In case of socially disadvantaged/disturbed/victimized students, relevant counselling is offered by the teachers and the external counselors, as need be. Parent Teachers' Meet is held periodically to update the parents of their wards' performance and their behavioral aspects. A detailed report is submitted to the head of the institution and the same is documented.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
864	55	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Rahamath Ataz	Associate Professor	Dr. Mumtaz Ahmed Khan Award , september 2016 , Al-Ameen Education Society for Teaching Excellence
2017	M.S.M. Khateeb	Associate Professor	Member B.O.E. Bangalore University.
2017	Dr. B.M.Zakir	Principal	Chief Custodian, Evaluation Unit, Bangalore University
2017	Mirza Ali Abbas	Associate Professor	Assistant Custodian, Evaluation Unit (English), Bangalore University
2017	Dr. Sartaj Khan	Associate Professor	Assistant Custodian, Evaluation Unit (English), Bangalore University
2017	Kulsum Rana	Assistant Professor	Ph.D.
2016	Dr.Sabiha Sultana	Associate Professor	Member BOS and BOE , Bangalore University

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	ME	2nd , 4th	16/06/2017	08/08/2017
MCom	MC	2nd , 4th	16/06/2017	08/08/2017
BCom	C	2nd , 4th , 6th semesters	27/05/2017	20/07/2017
BSc	S	2nd , 4th , 6th semesters	27/05/2017	20/07/2017
BA	A	2nd , 4th , 6th semestes	27/05/2017	20/07/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Before students take up semester-end examinations, they are put to rigorous Central Internal Evaluation through internal tests, assignments, projects, internship, etc. Based on their performance in these activities, students are divided into Slow Learners, Average Learners and Advanced Learners Categories.
- Slow Learners are put under the supervision of Advanced learners wherein the latter understands the academic comprehensibility needs of the former and are redressed. This exercise is envisaged to encourage peer learning among the students.
- The issues of slow learners are further taken care of in the mentoring system, wherein the mentor concerned understands the problem areas of the slow learners and are sorted out with the respective subject teachers. A one-to-one teacher-student contact improves the understandability quotient of the slow learners.
- Further, students are put to Group Discussion, group study, projects, internship etc to make academics easy and interesting.
- certificate and add-on courses are also conducted to provide hands-on training to the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The college follows the calendar of events prepared by Bengaluru City University.
- At the beginning of every semester of 100 working days as mandated by the university, an institutional calendar of events is formulated to pursue examination, evaluation and redressal matters.
- A time frame is set to conduct internal tests, evaluate, discuss answer scripts and chalk out corrective measures.
- To complete the portions in the scheduled time, with scope for revision and discussion on examination and evaluation matters
- Internal assessment is done on the metrics prescribed by the University. Answer scripts and scheme of evaluation are discussed with the students to make them aware of answering the questions in a required way to get more marks.
- Performance of the students is judged based on assignments/projects/internship, tests and attendance. All these details are well documented and uploaded on the University Website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://alameendegreecollege.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A	BA	ARTS	17	14	82.23
S	BSc	SCIENCE	27	21	77.78
C	BCom	COMMERCE	177	129	72.88
MC	MCom	COMMERCE	28	28	100
ME	MA	ENGLISH	4	2	50

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://alameendegreecollege.org/includes/downloads/Feedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	180	UGC	70000	70000
Minor Projects	150	UGC	70000	70000

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
SEMINAR ON USE OF HINDI IN BANKING	HINDI AND VIJAYA BANK	20/12/2016
WORKSHOP ON PROPOGATION OF KANNADA	KANNADA	07/12/2017
INSPIRE TRAINING CAMP	ZOOLOGY	25/09/2016
COMPETITIONS ON CULTURAL ACTIVITIES	M.COM	19/04/2017
ONE DAY NATIONAL LEVEL SEMINAR ON SIR SYED AHMED KHAN	URDU	03/03/2017
WORKSHOP ON PPT AND SUBSEQUENT PRESENTATION THROUGH STUDENTS	BIO SCIENCES	29/08/2016

LEARNING THROUGH POSTER MAKING	BIO SCIENCES	16/02/2017
CONVERSATION ON YOUTH RESOURCE AND APPLICABILITY	KANNADA	13/12/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
WORLD WIDE ACHIEVERS	AL-AMEEN ARTS, SCIENCE AND COMMERCE COLLEGE	ASIA EDUCATION SUMMIT SUMMIT AND AWARDS	18/10/2017	BEST COLLEGE IN KARNATAKA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Earn and Learn	College	Ceramics Craft	Pottery Making	11/02/2017
2	Earn and Learn	College	vermy Composting	Manure making	02/04/2016
3	Earn and Learn	College	Wealth out of waste	Making of artifacts out of the Disposable Items	08/03/2017
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
30000	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A.	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	0
International	Commerce	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce: first author, Income Tax 1 for B.Com published by Thakur Publisher, Bangalore edition 2016.ISBN:	1

978-93-5163-923-7	
Commerce Corporate Finance -Text book for MBA, Mysore University, Syllabus published by AMP Publishers	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Awareness and Utilis ation of E-Resources	Hassan Mahammad	Proceedi ngs of the National conference on Bridging the Digital Divide	2016	Nil	Nil	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	1	4	8	8
Presented papers	3	3	Nil	1
Resource persons	1	2	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Legal Awareness Programme	IQAC, Wilson Garden Police Station	4	250
General Health Awareness	N.S.S. Budamana Halli Gram	3	40

	Panchayat		
Rescue of Rare Species	Zoology Department	2	10
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Training	Maharanis Science College, Department of Biotechnology	Hands on Training on Laboratory Equipments	2	5
Health Awareness	Christ University	Workshop on Progress in Understamndomg Diseases Biology	2	10
Health Awareness	Vijaya College,	Workshop on Awareness in Cancer Biology	2	10
Science and Technology	Bangalore University	Science and Technology of Managemnt of Emerging Environmental Issues	1	15
Social Paticipation	Vijya College	BGL Swamy Celebrations	3	15
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
-------------------	----------------------	--	---------------	-------------	-------------

		/research lab with contact details			
Training	Training to face Interviews and Clear Written Tests	Infosys	15/11/2016	17/11/2016	100
Project	To Study the Industrial Process of Financial, Production, Marketing and Human Resource Managements	Coca Cola	16/11/2016	16/11/2016	30

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Zai Poly Clinic	30/07/2016	To Avail the services of Qualified doctors and nurses, to conduct annual Medical check up for all the students	750
Optra	25/07/2016	Management Information System	864
Alpha Technology	21/09/2016	Training and Job oriented courses	95

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1400000	1352547

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing

Existing	59	1	39	2	0	10	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	59	1	39	2	0	10	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3110000	30107412	650000	623305

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has centralised infrastructure management system for the quality maintenance and sustenance. The dedicated full time Infrastructure Manager, with the support of the College Management looks after the infrastructure matters. Where need be, the infrastructure issues are brought to the notice of the head of the institution, which in turn are addressed by the management through the Maintenance manager. Two attenders take care of the housekeeping matters of the library. The system administrator, in coordination with Compact Tele System, takes care of the computers, networks, telephones, intercoms, Smart Room facilities etc. An all-time power supply is ensured with two generators of 62 KV and 82 KV are installed on the campus. College has centrally installed Water Purifier with Reverse Osmosis technology. Waste management—dry and wet, is segregated and is decomposed with wormy culture to be used as fertilizer. 15 Housekeeping Staff are responsible for the upkeep of the campus. The infrastructure is effectively managed with dedicated electrician, plumber and computer personnel. The cafeteria is available on the campus open from 8 am to 5 pm. Laboratories are timely updated according to curriculum needs. The library is automated with Easylib 4.3.3. version. Students have access to library books of their choice and academic needs. Computers are installed in all departments and they are managed by dedicated staff. A stationery shop with photocopying, typing and printing is located on the campus.

<https://www.alameendegreecollege.org/Gallery-Event.php?event=4>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sports students Scholarships	200	1177491

	Meritorious and Needy Students		
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Study Trip to Karnataka Silk Industries Corporation Limited to know silk processing, weaving and dyeing. g	15/02/2017	40	Karnataka Silk Industries Corporation Limited
Learning through Seeing	01/09/2016	30	State Government Museum
Poster making as a peer learning tool	16/02/2017	40	College
Workshop on Progress in Understanding of Disease Biology	23/02/2017	5	Christ University
Workshop on Human Rights, Gender Equality and Human Trafficking	15/03/2017	172	Karnataka State Human Rights Commission and Global concern India
Workshop on Democracy in Digital World	24/01/2017	11	Centre for Social Action, St. Josephs College and CARE--Centre for Amenities Rehabilitation and Education
Workshop on Cancer Biology	14/03/2017	12	Vijaya College
Curriculum Based Exhibition	14/02/2017	80	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed

		examination	counseling activities		
2016	Training for Competitive Exams	85	2	2	2
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	AMAZON, EY, CAP GEMINI, ETC.	52	24
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	4	B.S.C	C.B.Z.	Govt. Science college	M.S.E
2016	1	B.COM	COMMERCE	Dayanandagar college	M.COM
2016	1	B.COM	COMMERCE	Al-Ameen Arts Science Commerce College	M.COM
2016	2	B.A	J.P.E	Al- Ameen Arts, science, commerce college	M.A English
2016	1	B.A	J.P.E	JoythiNivas college	M.A English
2016	1	B.A	J.P.E	Shanthi Nikethan college	B.ED
2016	1	B.A	H.E.S	Al-Ameen	LLB

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mad Ads Debate Competitions	Inter Collegiate Level	12
Wealth Out of Waste	Institution Level	40
Entrepreneurship Week	Institution Level	85
Ethnic Day	Institution Level	80
PPT	Inter Collegiate	2
Rainbow Week	Institution Level	100
Talent Exhibition	Institution Level	16
Business Quiz	Institution Level	25
English Cultural and Literary Fest	Institution Level	46
Annual Athletic Meet	Institution Level	700

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	REVAMP-16	National	1	Nil	Nil	Bharath. K.R
2017	Inter Collegiate , Ad-Zap	National	1	1	Nil	Nil
2017	Gold Medal in Olympics	International	1	Nil	Nil	Dharyappa
2017	Gold Medal in Taekwondo	National	1	Nil	Nil	Amarnath. B
2017	National Level Nehru Hockey Championship conducted	National	1	Nil	Nil	Nil

	by SAIL.					
2017	Bangalore University Inter-Collegiate Football Tournament	National	1	Nil	Nil	Nil
2017	Bangalore University Inter-Collegiate cross country Team championship Men	National	1	Nil	Nil	Nil
2017	Bangalore University Inter-Collegiate Judo team championship men	National	1	Nil	Nil	Nil
2017	Bangalore University , Inter collegiate Athletics Team Championship Men	National	1	Nil	Nil	Nil
2017	Reliance Foundation college Athletics , Best college Bengaluru	Nil	1	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college believes in building up leadership qualities among the students. In this direction, it extends opportunity to the students to join the mainstream of the institution in academic, administrative and decision making matters. Students Council of the college is a democratically elected body. Firstly, the class representatives are elected/selected, who in turn form into a Students Council. It liaisons between the administration, staff vis-à-vis students. The issues of the students are brought to the notice of the administration seeking resolutions. The students are encouraged to come out with new ideas in any field, which contributes to the growth of students and institution. One student

representative is on Internal Quality Assurance Cell panel. The student council has various sub-committees with assigned responsibilities. They are encouraged to chalk out and organise various academic, social, cultural, literary and other general activities. They work in coordination with the administration and staff members of the respective departments. They participate in various awareness programmes related to Polio Pulse, AIDS, Environment, Literacy, and conduct important national events like National Integration Day, Human Rights Day, Literacy Day, etc. The Students Council also assumes the responsibility of contributing to the needy and poor.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college believes in connecting the dots of the past, present and future for the holistic growth of the institution. we believe in harnessing the experiences of the outwent students to realise the existing and future objectives. Every year, at the time of graduation programme conducted by the college, all outgoing students are registered and included in the Alumni Association. On a democratic line, its office bearers are selected/elected as need be. The Alumni Association, with people from a wide spectrum of industry, society, etc. involves itself in a host of activities related to the institution, students and the society. They help the poor and needy students by providing financial succour in the form of books, fees, counselling them to choose right courses and sustain their interest and involvement in studies. The active Alumni Association, plan up strategies in their annual meetings to contribute to the growth of the institution. A group of alumni, who are associated with corporate sectors conduct entrepreneurial training and personality development programmes on facing interviews, preparing for the competitive exams etc. They help the existing students in finding venues to do internship and pursue projects. They deliver talks on various issues related to employment and character building. They help in finding out resource persons for various college related academic and non-academic activities. A group of NCC and NSS alumni are very well knitted with these organisations in a host of awareness programmes and adventure activities. The dynamic NCC alumni, who wore many ranks during their periods of study help the Associated NCC Officer in chalking out year long programmes for the cadets. They form the backbone of our college NCC Coy to train the existing cadets in strong leadership qualities and military subjects. They, with the PI staff of NCC Battalion, conduct and monitor parades, drill, and administrative job of submission of documents to the battalion, motivating the students to attend camps and provide training in making up to Republic Day Parade Camp. In the field of NSS, they join the existing students in adopting school/village/poor students by rendering monitory help to the needy beneficiaries. A well knitted relationship exists between the alumni, administration and management with the latter acknowledging their contribution and awarding them suitably.

5.4.2 – No. of enrolled Alumni:

275

5.4.3 – Alumni contribution during the year (in Rupees) :

65000

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting was organized with 88 alumni attending it. They chart out programmes to sustain A Grade achieved by the institution. They resolved to involve themselves with more grit and enthusiasm to contribute to the growth of

the institution. They organised counselling sessions to the students seeking admissions to various courses at the college. Organised a blood donation camp with the Alumni themselves participating in the activity. They helped the poor students to the tune of 65,000/- rupees in terms of fee, books and other expenses.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college believes in decentralized functioning giving free play to the staff and students to chalk out Leadership promotion activity among the students and the staff. In order to develop individual/free thought among them, departments are given free hand to chalk out curricular and co-curricular activities. In curricular matters, the departmental staff and the students decide on pedagogical aspects of using ICT, Field visits, educational trips etc to make academics effective and interesting. In matters of co-curricular activities, students are given opportunity to suggest to departments various activities for the existing academic year. With little moderation, wherever necessary, the students' recommendations are accepted by the departments and in turn by the administration with infrastructural and monetary assistance. Various sub-committees are formed to execute academic, literary and cultural social responsibility tasks. Practice One of Decentralisation A separate committee was formed under the guidance of Prof. P. Mohammed Ilyas, Physical Director to carry out sports activities in a competent way. The other members are 1. Dr. Prof. Khaleel Mirza 2.Mr. Ibrahim, 3. Dr. Shaheen Taj, 4. P. Sartaj Khan. This committee is given liberty to conduct the sports activities befitting the college requirement. It is independently involved in selection of talented sportspersons, training them and getting them on the inter-Collegiate, Inter-University, State and National level teams. The Physical Director' recommendation to the administration to admit poor students without any fee is accepted by the administration. This encourages the talented students to join our college teams and bring laurels in the sports arena. Practice Two of Decentralisation Another committee comprising of Dr. Nizar Ahmed, Prof. Muneer Ahmed, Mr. Khaleelulla S.A. was formed to identify poor, underprivileged students who could not pursue degree courses due to financial constraints. Such students are identified and provided admission to the courses of their choices with the financial burden borne by the college completely.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows a very transparent admission procedure. At the time of admission notification is issued in the leading newspapers. Admissions are filled catering to the university rules. We believe in giving admission to all those who apply irrespective of caste, creed and religion. Fee for students falling in the reservation category is collected

as per the guidelines of the government. Girl students are given fee concession as per the management guidelines. Scholarships are provided to the students without any discrimination. Admissions to P.G. courses is done by honouring the university quota of students.

Library, ICT and Physical Infrastructure / Instrumentation

Classrooms have Green Fiberglass Boards with LCD facilities. Staff and students have free access to WIFI provided by the college. There are three seminar halls with seating capacity of 200 each. All are air-conditioned and equipped with audio-video facilities. All laboratories are equipped with latest instruments/apparatus/specimens to make practical classes interesting. Our library has 2231 reference books, 6000 e-journals and 164300 e-books that helps staff and students in doing research work.

Research and Development

IQAC suggests to the administration in involving the students and motivating the teachers to pursue research. To promote research spirit among the staff members, financial incentive of Rs. 2500/- is offered to them. As a prelude to it, they are motivated to attend Research related conferences, seminars, etc. OOD facility is extended to the participating staff along with registration and traveling allowance is borne by the administration. Students are given library tasks to go through the sources and develop research material related to the given topics. In this direction, students showcase their extra-learning through poster presentations, PPTs, and oral presentations. Students, who visit industries are required to prepare projects as a part of research activity. Teachers guide them in preparing reports.

Curriculum Development

The college, affiliated to Bangalore University, follows the curriculum and guidelines framed by the university. Yet, the respective departments chalk out suitable strategies of pedagogy to accomplish curriculum excellence. Various tools of pedagogy including ICT are implemented to make curriculum interesting for the students.

<p>Teaching and Learning</p>	<p>Teaching and Learning is a process which is closely monitored by the respective departments and administration. The learning outcome of the students is gauged through the internal/periodical tests. Slow learners are identified and they are assigned to respective departments to bring them up academically. The teachers, by paying personal attention/conducting extra classes/remedial classes address the learning issues of the students. The students are involved in developing teaching tools through curriculum based exhibitions. Lessons are taught through street plays, enactments, wherever applicable. More thrust is given to use ICT to reach out the students learning needs. Classes are conducted in the smart rooms where OHP, internet, PPT, etc. tools are used.</p>
<p>Examination and Evaluation</p>	<p>The college follows the university guidelines regarding semester-end exams, internal tests, criteria for awarding internal assessment marks, etc. Nevertheless, the college has its own evaluation policy of the internal tests, assignments, projects, presentations, etc. The respective subject teachers focus on the slow learners by rendering special coaching, conducting retests to ascertain the performance progression of the students. Teachers follow the scheme of evaluation to evaluate the internal tests on the pattern of the University.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college is steadily connected and collaborated with industry from different perspectives. MoUs are signed with industry for employability training and academic advancement. M.Com. department organizes extension activities with the industry. The companies/industries put the visiting students under the supervision of a person, who explains the dynamics of production, sales, Human Recourse Management, etc. Students are required to prepare a report and submit it to the department. In this process of knowledge acquisition, students' talents/competence is exposed to the industry, which had helped many students to get placed by them. MoUs are signed with the companies to impart employability training like attending</p>

	<p>interviews, personality development, etc. followed by certification.</p> <p>Resource persons from industry regularly visit our college to address the students on trends and developments in industry.</p>
Human Resource Management	<p>A well-knitted organisational relationship is ensured among all staff members of the institution with regular interface among the management, staff and administration. It helps them to expend their best potential to make their work professional and useful. Feedback obtained from the teachers helps in understanding and redressing the problems faced by them. Good performers are encouraged with acknowledgement and incentives. Retreats help us in connecting with each other on family/personal matters. New staff members are felicitated and the retiring staff are given farewell with the entire college staff participating in these activities.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Information about departmental activities, university circulars, college notifications, and Parent Teachers' Meet is conveyed through OPTRA channel.
Administration	Administration: The fully computerized accounts and administration sections of the college transact related communication through college, principal and departmental mails. The online external and internal communication exchange is supported by dedicated internet connections. e-mail IDs: profzaki@gmail.com, alameendegreecollege@gmail.com, alameendegreeiqac@gmail.com, etc.
Finance and Accounts	The accounts section of the college uses Tally software and Saral TDS to compute financial accounting and Income Tax. The financial and accounting matters of aided and unaided staff are done through computerized accounting.
Student Admission and Support	Admission of students and the subsequent support process is fully computerized in the college. Starting from issuing applications to admitting the students, redressal of issues, university liaising, Marks statements, etc. is done through e-governance.

Examination	<p>As a constituent college of Bengaluru City University, all issues of examination are transacted through college e-mail id: alameendegreecollege@gmail.com. Further, details of examinations and the internal assessment marks are uploaded on the University Portal. The university communicates Information related to examination through the official e-mail.</p>
--------------------	---

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. B.M. Zakir	Keynote address at: One Day National Seminar on Implementation and Impact of GST	Islamiyah College (Autonomous) Vaniyambadi	2000
2016	FATHA BEGUM	TWO DAY NATIONAL SEMINAR	JYOTHI NIVAS COLLEGE, AUTONOMOUS	100
2017	Dr. ASWATAMMA	ONE DAY NATIONAL LEVEL SEMINAR ORGANISED BY GFGC , RAJAJINAGAR, BANGALORE	KANNADA PUSTAKA PRADIKARA	500
2016	MIRZA ALI ABBAS	ACADEMIC CONFERENCE AND NATIONAL SEMINAR	AIFUCTO	2100
2017	TASNEEM AMINA	WORKSHOP ON DISEASE BIOLOGY	CHRIST UNIVERSITY	200
2017	B.M. NASIR	ONE DAY NATIONAL SEMINAR	DEPARTMENT OF COLLIGIATE EDUCATION	100
2017	Dr. Sartaj Khan	As a plenary Speaker at National Conference on Modern Literature in Eglish Since 1980	Marudhar Kesari jain College for Women	500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	5. One Day training workshop on "Human Rights, Gender Equality and Human trafficking"	Nil	15/03/2017	15/03/2017	172	10

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short-term course -Training Program on Academic Leadership	1	20/03/2017	23/03/2017	4
Short-term course -Instrumentation, Application and Maintenance of Instruments	1	01/03/2017	01/03/2017	1
Faculty Development Programs - Revision of B.Sc. Physics Syllabus	1	11/04/2016	13/04/2016	3
Experimental Physics and Question Bank for I sem III sem B.Sc.	1	11/09/2017	11/09/2017	1
Research Methods, Research Paper	2	21/09/2017	21/09/2017	1

Writing and Publishing				
Some Inputs for Draft National Education Policy	1	07/12/2016	09/12/2016	3
Faculty Development Programs - Human Rights, Gender Equality and Human Trafficking	3	17/03/2017	18/03/2017	2
Short-term course -Progress in understanding of disease biology	1	22/02/2017	23/02/2017	2
Refresher course -Winter-School Humanities and Literature	1	19/01/2017	09/02/2017	20
Orientation Program for Academic Counsellors of M.A. History	1	21/10/2016	22/10/2016	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers day gift. one day staff trip. Bank guarantees for vehicle and personal loans . fee concessions to their children studying in our institution.	ESI facilities. One day staff trip. Bank guarantees for vehicle and personal loans. Fee concession to their children studying in our institution. Festival Advance for non teaching staff	Fee concession for meritorious students (80 and above). Facilitating minority scholarships. Contribution from teachers to students in fee payments. scholarships to needy students from our institution. Contributions of philanthropists for students fee payment. Free admissions for sports students and

provided sports kits to sports students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audit of the college is done by Rangaraju and Associates every year. In addition to this, the Joint Director of Collegiate Education also conducts an Annual Government audit. Finally, the Executive Council of Al-Ameen Educational Society ratifies the annual audit reports. Resources are generated by fee collections with a major chunk of college expenditure is borne by Al-Ameen Educational Society.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Philanthropists College Management	2500000	Scholarships, contingencies, Repairs and Salaries
View File		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Local Inspection Committee	Yes	IQAC
Administrative	Yes	Rangaraju and Associates	No	Auditors

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1, Parents help the administration in providing feedback about the academics and non-academic matters of the college in the regular Parent-Teachers meet. The College Management has two parent representatives on the sub-committees, who help the former in charting out student and academics-friendly policies. 2.The administration/teachers seek the help of Parents from their respective fields to carry out co-curricular activities. Ex. parents who are in tourism department help the administration in conducting educational trips by providing itinerary details, transport, etc. 3. Resourceful parents help the students in sponsoring Annual Exhibitions, stalls, etc.

6.5.3 – Development programmes for support staff (at least three)

1, Annual one day excursions are organized for the support staff 2, ESI facilities for eligible support staff members. 3. Uniform facilities for all support staff 4, Provident fund facilities for all eligible support staff 5. Festival Advance for non teaching staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative: to conduct training programmes for the students. Implementation:

INSPIRE Training Camp was conducted for Science students from 25th to 29th September, 2016. 2. Initiative: to conduct national level seminar/workshop/conference. Conducted one day National Level Seminar on Sir Syed Ahmed Khan and His Contribution to Urdu Literature 3. Initiative: to develop teaching tools and use ICT to achieve effectiveness in teaching learning process. Teaching tools like PPT slides, Posters, and videos were developed and exhibitions were conducted.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Nil
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	INSPIRE Training Camp was conducted for Science students from 25th to 29th September, 2016.	25/09/2016	25/09/2016	29/09/2016	150
2017	one day National Level Seminar on Sir Syed Ahmed Khan and His Contribution to Urdu Literature	03/03/2017	03/03/2017	03/03/2017	96
2016	Teaching tools like PPT slides, Posters, and videos were developed and exhibitions were conducted.	29/08/2016	29/08/2016	31/08/2016	127
2017	poster making and presentation	16/02/2017	16/02/2017	17/02/2017	105

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2017	08/03/2017	78	94
Self Defense for Girls	23/01/2017	23/01/2017	68	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Environmental consciousness is brought out by certain outdoor and social service activities. Institutionally, there is a plant established on the campus for vermicomposting. Adhering to the norms of Swatch Bharat, the college carries out solid waste management with wet, dry and E-waste segregation. LED bulbs are installed all over the campus. Sapling plantation is taken up at regular intervals on the campus and in and around the college vicinity. Thrust is laid on bringing awareness through various environmental awareness programmes like seminars, workshops, etc. Our NSS unit carries lake cleaning activities. Events like Environment Day, Water Day, Green Day are celebrated with the participation of staff and students.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Scribes for examination	Yes	2
Provision for lift	Yes	15
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	16/08/2016	1	Animal Rescue	Making areas free of poisonous snakes and ensure their rehabilitation	18
2016	1	1	02/06/2016	1	Awareness program on water	To spread awareness about	39

					preservation	mosquito causing diseases like Dengue, Malaria, etc.	
2016	1	1	02/06/2016	1	Afforestation	Distribution of 300 saplings to the villagers	25
2016	1	1	12/08/2017	1	Helping hand	Distribution of stationery to the village students	20

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Amity Promotion	18/01/2017	Students attend Friday sermons at the mosque where they learn about the human values of co-existence. The students are encouraged to implement their learning in the classes to live amicably with classmates from different religions.
Eco Friendliness	26/06/2017	The campus vegetation with 135 species of flora is well taken care of by the dedicated staff on daily basis. The sprawling campus with huge trees is shelter to various birds. Plastic free campus is ascertained by educating students to avoid using plastic on the campus. Eco Club takes up green audit regularly. Waste management is done by segregation method.
Value Based Education	14/03/2016	A Handbook containing human values and life skills is distributed to the students at the time of Induction programme. Subsequent to it, Value

		education classes are conducted on a regular basis. It is intended to bring holistic development by focusing on value system like integrity, respect, tolerance and mutual understanding.
Grievance Redressal Forum--Mentoring	21/04/2016	Students are informed about various existing grievance cells in the college. The mentors, while dealing with mentees, find out their grievances and refer them to the cell concerned. the students are counselled by the mentors, if need be, external counselling sessions are held for the needy students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
universal value based programme :Democracy In Digital World: Dynamics of Suppression and Expression	24/01/2017	25/01/2017	11
Visit to N.G.O, Vivekananda Girijan Kendra, at B.R Hills	11/02/2017	11/02/2017	15
Awareness programme to impart gender equity , Human Rights and Human Trafficking.	15/03/2017	15/03/2017	172
Street play to promote peace, human dignity, justice and Equal Rights.	31/05/2017	31/05/2017	10
National Integration Camp, Schar, Assam	09/12/2016	20/12/2016	6

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

For the ecological balance, it is necessary to interweave a close bond between

man and nature. The college believes that without a strong man-nature relationship ecology cannot flourish. With campus as a model to ensure eco-friendliness, the college machinery—staff and students, are involved in conveying this message and performing its role on ground. • Campus: the award our college received from Lal Bagh Botanical garden, for the best maintenance of the campus, has been a guiding light to put in sustained efforts to ensure eco-friendliness of the campus. Not to mention the dedicated workforce taking care of the campus, the management, staff and students assume their roles to add new species of plants.

• Where there is flora there is fauna... The lush green vegetation is place for many birds that make their nests. So one can see harmony of flora and fauna coexisting on the campus. We, the human beings also need to be a part of this relationship. Therefore, the staff and students, after nursing the flora, turn to the fauna to provide feed of grains to the birds that descend on the feeding place regularly. Some animal like rabbits are reared on the campus.

• A 'plastic-free campus' objective is realized by encouraging staff and students to use paper/cloth bags. To popularize this objective, management distributes paper and cloth bags to the staff and students occasionally.

• Having ensured this, it is required to spread the message of eco-friendliness in the society, at large. The students under the banner of National Service Scheme, NSS, carry out a host of environment friendly awareness programmes on and off the campus. To draw the attention of visitors, students create environment-theme-based skits to enact in the open place.

• Periodical green audit is conducted to ensure the healthy life of the greenery. The upkeep of the lawn is given top priority by the management.

• The withered leaves are treated at the Vermi Decomposing plant, which in turn is used as organic manure for the campus plants.

• To save on energy, LED bulbs are installed all over the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Institutional and Individual Growth through Strong Inter-Personal Relationship: The fountainhead of our college motto is Service to Mankind through Education. The three constituents of the motto—Service, Mankind and Education are the cardinal principles of the institution, which are well imbibed in all Alameenians. Every academic year begins with an orientation programme on how to architect humanity through service and education. Charity begins at home. Subscribing to this popular saying, the college accepts the mantle of responsibility to act and prove as being true to its motto. It not only gives admission to all students who apply, but also facilitates them to pursue higher education at the graduate and post graduate levels. The case of point here is with the students who can ill-afford to pay admission fee. The admission committee, with the humane touch, eases the burden of the parents by facilitating them with good amount of fee concessions, sanctioning college scholarship and guiding them to avail scholarships from other government and non-government organizations. In some situations, where the students couldn't afford even minimum fee, the teachers help them out by paying out their fee. In the final analysis of the matter, however economically weak a student might be, his/her intention to seek admission to Al-Ameen is accomplished with the collective helping hands of the management, administration and the staff members. The students of the college are taken into its fold by grooming their human skills of interpersonal relationship. They achieve hands-on training on these skills throughout their academic career, learning from the teachers. The mentor-mentee system comes handy in fostering interpersonal relationship. Examples: The teachers, as the mentors take into their care 25-30 students,

which marks the beginning of interpersonal relationship stories. In the regular Mentor-Mentee meets, the former comes across a host of unrevealed and sometimes startling narratives of the students, which could be probably divulged with the teachers alone. There come to fore the financial issues faced by parents, the students who have to earn to maintain their families, the health issues, family disputes and their influence on them, the deviations they suffer in their lives due to lack of proper care at home, etc. The mentors play a vital role in addressing these issues on their own, with institutional involvement, or with the involvement of all staff and administration as the situation be. There are occasions when the medical bills of the poor students are borne by the staff with their personal contribution. Lesson of Communal Harmony: We celebrate communal harmony at Al-Ameen in its true sense. Being a Minority institution, it gives us unique privilege to demonstrate our good relationship with our non-Muslim brethren. One gets a jubilant feel, when the non-Muslim staff-teaching and non-teaching echo their impressions of homeliness about working at Al-Ameen. This further ignites the passion of communal harmony among the Muslim staff to move closer to them with all love, understanding and empathy. In times of Ramzan, the month of fasting, prayers and charity, we all join in Iftar parties and charity is given to the needy attenders, peons, sweepers and security people on equal terms without any distinction. Our non-Muslim staff are appreciative of the model of communal oneness prevalent on the campus. It is a feast to eye to see how our students, without any difference mingle with each other in the classrooms, on the campus and outside of the campus, when we go on educational trips. As a mark of respect to the vegetarians, we usually host vegetarian food on many occasions. Best practice 2 To make students self-reliant through academic excellence, life skills and employability: Pursuant to the first best practice of strong interpersonal relationship, students are to be made self-reliant through academic excellence added with employability competence. As the prime responsibility, the teachers fulfill the academic aspirations of students with all innovative methods to make them academically sound. The teaching-learning process happens at two levels. At level one, the teachers are at the focal point to complete the portion, monitor their comprehension levels and prepare them for the examinations. However, mere level one would make them more pedantic and theoretical than make them feel the practicality of the academics. To provide practical exposure, students are involved in a process of creating, designing and implementing conjoining academic activities so that they learn lessons themselves in their own ways. The conjoining activities are poster presentation, explaining their knowledge of lessons through power point presentations, designing curriculum-based models and showcasing them in exhibitions, enactments, etc. The teachers mentor all these activities, where the students occupy the center stage. The college provides all infrastructural and material support to fulfill their endeavours. Employability skills: having attained academic soundness, they need to be trained to sell their product of three years of learning. To make them employable products, we provide various employability skill training opportunities. Mock interview sessions are conducted by hiring the services of HR professionals from the industry. Employability based competitions are conducted to provide them exposure to the outer world. Entrepreneur week is a regular affair to explore entrepreneurship in them. Add-on courses: Tally ERP and E-Commerce certificate courses are conducted for the commerce students. Incubation center: To have an extra skill, on hand training in artifacts is provided to the students. They learn to make painting, artificial flowers, vases, mehendi, etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.alameendegreecollege.org/mou_training.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The priority area for the college has been to make academics productive for the students. The college defines the productivity of education in terms of character building and self-reliance of the students through employment opportunities. As a part of the mentoring system, we provide exposure to the students about human ethics through one-to-one talks. Guest lectures are conducted on various issue-based topics like gender equity, students social responsibility, interpersonal relationship, etc. Most of the time, the talks are translated into reality by drawing students into the implementation of what they learnt from the talks. For example, as a part of social responsibility, students visit old age homes, orphanages, hospitals, etc. and help the respective inmates financially by contributing from their pocket money. Our students are at the forefront to donate blood to the needy patients. They spend time with the inmates by freely mingling with them, which widens their understanding of the distressed people. Self-reliance of the students can be possible with financial viability. We realise this objective by grooming students to be employable. Students are provided various job oriented training opportunities through add-on courses. They are trained to face interviews by industry experts. Subsequent to the character building, the college focuses on the educational matters of the students. Productive teaching is the focal point of academic excellence. To this effect, the thrust is on enriching the teaching methodologies of the teachers. With this objective, teachers are encouraged to enhance their teaching skills by participating in various career advancement programmes. The administration encourages the teachers with financial initiatives to pursue research. Further, teaching is made interesting by organizing educational and recreation trips.

Provide the weblink of the institution

<https://alameendegreecollege.org/outreach-activities.php>

8.Future Plans of Actions for Next Academic Year

The IQAC has charted out the following future plan of action for the next academic year to augment academic growth, co-curricular, sports and other activities:

- To start skill development courses and enhance the employability of the students.
- To encourage teachers to use ICT in day-to-day teaching
- To encourage teachers to pursue Ph.D./clear NET/SLET
- To have Institution-Industry tie-ups
- To impart training to prepare for competitive exams.
- To conduct general awareness programme in the fields of education, environment, health and hygiene, outreach activities through NSS.
- To conduct national level seminars/conferences
- To develop teaching tools.
- To encourage teachers to participate, present papers in international conferences/seminars and publish articles in UGC recognised journals.
- To save energy by installing LED bulbs and improve ICT facilities.
- To improve vegetation of the campus by planting saplings/plants.
- To promote educational trips, counsel students to pursue higher studies.
- To plan-up state and national sports activities.